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Tender

## **019-SN-24 Leisure Services Software Management System Contract**

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F02: Contract notice

Notice identifier: 2024/S 000-027496

Procurement identifier (OCID): ocds-h6vhtk-049626

Published 28 August 2024, 5:40pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

019-SN-24 Leisure Services Software Management System Contract

Horizon Business Centre, Peachman Way, Broadland Business Park

Norwich

NR7 0WF

#### **Email**

[Tracey.Mellor@breckland.gov.uk](mailto:Tracey.Mellor@breckland.gov.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKH17 - Breckland and South Norfolk

#### **Internet address(es)**

Main address

[www.southnorfolkandbroadland.gov.uk](http://www.southnorfolkandbroadland.gov.uk)

### **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/brecklandcouncil/asp/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

### **I.4) Type of the contracting authority**

Regional or local authority

### **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

019-SN-24 Leisure Services Software Management System Contract

Reference number

019-SN-24

#### **II.1.2) Main CPV code**

- 48000000 - Software package and information systems

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

The Council runs 5 leisure centre(s) in South Norfolk. The current leisure management system has been installed since 2010. The Council seeks a system to replace its current solution. As part of our continued drive to improve services in the community, the implementation of a new integrated leisure management software solution across our leisure sites is planned. It is anticipated that the implementation of the new system will improve the customer experience by providing an online self-service portal facilitating joining, bookings, payment administration (including direct debit management), account management, and will permit access to these facilities using a range of devices including smartphones. The new system will also provide statistical analysis reports and intelligent marketing.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 48110000 - Point of sale (POS) software package
- 48219300 - Administration software package
- 48422000 - Software package suites

#### **II.2.3) Place of performance**

NUTS codes

- UKH17 - Breckland and South Norfolk

#### **II.2.4) Description of the procurement**

The Council runs 5 leisure centre(s) in South Norfolk. The current leisure management system has been installed since 2010. The Council seeks a system to replace its current solution. As part of our continued drive to improve services in the community, the implementation of a new integrated leisure management software solution across our leisure sites is planned. It is anticipated that the implementation of the new system will improve the customer experience by providing an online self-service portal facilitating joining, bookings, payment administration (including direct debit management), account management, and will permit access to these facilities using a range of devices including smartphones. The new system will also provide statistical analysis reports and intelligent marketing.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £385,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 November 2024

End date

31 October 2029

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

26 September 2024

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 25 December 2024

#### **IV.2.7) Conditions for opening of tenders**

Date

26 September 2024

Local time

12:03pm

Place

Breckland District Council, Dereham

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### **Section VI. Complementary information**

#### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

#### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

#### **VI.4) Procedures for review**

##### **VI.4.1) Review body**

019-SN-24 Leisure Services Software Management System Contract

Norwich

Country

United Kingdom