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Tender

019-SN-24 Leisure Services Software Management System Contract

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F02: Contract notice

Notice identifier: 2024/S 000-027496

Procurement identifier (OCID): ocds-h6vhtk-049626

Published 28 August 2024, 5:40pm

Section I: Contracting authority

I.1) Name and addresses

019-SN-24 Leisure Services Software Management System Contract

Horizon Business Centre, Peachman Way, Broadland Business Park

Norwich

NR7 0WF

Email

Tracey.Mellor@breckland.gov.uk

Country

United Kingdom

NUTS code

UKH17 - Breckland and South Norfolk

Internet address(es)

Main address

www.southnorfolkandbroadland.gov.uk

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/brecklandcouncil/asp/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

019-SN-24 Leisure Services Software Management System Contract

Reference number

019-SN-24

II.1.2) Main CPV code

- 48000000 - Software package and information systems

II.1.3) Type of contract

Supplies

II.1.4) Short description

The Council runs 5 leisure centre(s) in South Norfolk. The current leisure management system has been installed since 2010. The Council seeks a system to replace its current solution. As part of our continued drive to improve services in the community, the implementation of a new integrated leisure management software solution across our leisure sites is planned. It is anticipated that the implementation of the new system will improve the customer experience by providing an online self-service portal facilitating joining, bookings, payment administration (including direct debit management), account management, and will permit access to these facilities using a range of devices including smartphones. The new system will also provide statistical analysis reports and intelligent marketing.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 48110000 - Point of sale (POS) software package
- 48219300 - Administration software package
- 48422000 - Software package suites

II.2.3) Place of performance

NUTS codes

- UKH17 - Breckland and South Norfolk

II.2.4) Description of the procurement

The Council runs 5 leisure centre(s) in South Norfolk. The current leisure management system has been installed since 2010. The Council seeks a system to replace its current solution. As part of our continued drive to improve services in the community, the implementation of a new integrated leisure management software solution across our leisure sites is planned. It is anticipated that the implementation of the new system will improve the

customer experience by providing an online self-service portal facilitating joining, bookings, payment administration (including direct debit management), account management, and will permit access to these facilities using a range of devices including smartphones. The new system will also provide statistical analysis reports and intelligent marketing.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £385,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 November 2024

End date

31 October 2029

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

26 September 2024

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 25 December 2024

IV.2.7) Conditions for opening of tenders

Date

26 September 2024

Local time

12:03pm

Place

Breckland District Council, Dereham

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.4) Procedures for review

VI.4.1) Review body

019-SN-24 Leisure Services Software Management System Contract

Norwich

Country

United Kingdom