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Tender

## **North Hertfordshire District Council Tree Maintenance Services**

North Hertfordshire District Council

F02: Contract notice

Notice identifier: 2022/S 000-027482

Procurement identifier (OCID): ocds-h6vhtk-035ae1

Published 30 September 2022, 1:35pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

North Hertfordshire District Council

Gernon Road

Letchworth Garden City

SG6 3JF

#### **Contact**

Procurement Team

#### **Email**

[louise.wileman@north-herts.gov.uk](mailto:louise.wileman@north-herts.gov.uk)

#### **Telephone**

+44 01462474398

**Country**

United Kingdom

**NUTS code**

UKH23 - Hertfordshire

**Internet address(es)**

Main address

[www.north-herts.gov.uk](http://www.north-herts.gov.uk)

Buyer's address

[www.supplyhertfordshire.uk](http://www.supplyhertfordshire.uk)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<http://www.supplyhertfordshire.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<http://www.supplyhertfordshire.uk/>

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

North Hertfordshire District Council Tree Maintenance Services

Reference number

NHDC 202208-01 – Tree Maintenance Services

#### **II.1.2) Main CPV code**

- 77211500 - Tree-maintenance services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

North Hertfordshire District Council's Tree Maintenance Strategy aims to establish a tree population that has a wide age range and diverse species mix, conduct maintenance and conservation work of trees; and improve the safety of trees. Maintenance works may be routine, arise from customer enquiries, or from our independent tree surveys or emergencies. The Council has no in-house maintenance operation so the service must be contracted out to external suppliers. The Council believes that this contract has the potential of delivering benefits under the Social Value Act 2012

#### **II.1.5) Estimated total value**

Value excluding VAT: £600,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 77211500 - Tree-maintenance services
- 77341000 - Tree pruning
- 77211400 - Tree-cutting services
- 77200000 - Forestry services
- 77340000 - Tree pruning and hedge trimming
- 77211300 - Tree-clearing services

### **II.2.3) Place of performance**

NUTS codes

- UKH23 - Hertfordshire

Main site or place of performance

North Hertfordshire District

### **II.2.4) Description of the procurement**

The Council is seeking tenders from suitably qualified and experienced contractors to provide tree maintenance services across the district from 2023 to 2027. The value of the Contract over the four-year period is estimated to be in the region of £600,000 exclusive of VAT. Details of this expenditure is derived from current expenditure and is provided in good faith in order to assist you. This figure should not be interpreted in any way as a guaranteed undertaking to purchase services and this value does not form part of the Contract. The Council proposes to enter into a Framework Agreement with a maximum of four service providers. The term of this Framework Agreement will be for a maximum duration of four years.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £600,000

## **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2023

End date

31 March 2027

This contract is subject to renewal

No

## **II.2.10) Information about variants**

Variants will be accepted: No

## **II.2.11) Information about options**

Options: No

## **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Management: Minimum Level 3 Arboriculture or equivalent  
Operational: Relevant National Proficiency Test Council training certificates relating to the works being undertaken

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

Compliance with Specification and Procurement Documents.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 4

In the case of framework agreements, provide justification for any duration exceeding 4 years:

not applicable

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2022/S 000-022114](#)

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

21 November 2022

Local time

5:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

21 November 2022

Local time

5:01pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

Any supplier experiencing problems with the Council's e-procurement system, In-Tend, should contact the dedicated UK support desk which can be contacted via email: [support@in-tend.com](mailto:support@in-tend.com) or Telephone: +44 1144070065 for any website / technical questions, Monday to Friday, 8:30 - 17:30.

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

North Hertfordshire District Council

District Council Offices, Gernon Road

Letchworth Garden City

SG6 3JF

Email

[procurement.team@north-herts.gov.uk](mailto:procurement.team@north-herts.gov.uk)

Telephone

+44 1462474000

Country

United Kingdom

Internet address

[www.north-herts.gov.uk](http://www.north-herts.gov.uk)

#### **VI.4.2) Body responsible for mediation procedures**

Centre for Effective Dispute Resolution (CEDR)

100 St. Paul's Churchyard

London

EC4M 8BU

Email

[info@cedr.com](mailto:info@cedr.com)

Telephone

+44 02075366000

Fax

+44 02075366001

Country

United Kingdom

Internet address

<https://www.cedr.com/commercial/>