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Tender

North Hertfordshire District Council Tree Maintenance Services

North Hertfordshire District Council

F02: Contract notice

Notice identifier: 2022/S 000-027482

Procurement identifier (OCID): ocids-h6vhtk-035ae1

Published 30 September 2022, 1:35pm

Section I: Contracting authority

I.1) Name and addresses

North Hertfordshire District Council

Gernon Road

Letchworth Garden City

SG6 3JF

Contact

Procurement Team

Email

louise.wileman@north-herts.gov.uk

Telephone

+44 01462474398

Country

United Kingdom

NUTS code

UKH23 - Hertfordshire

Internet address(es)

Main address

www.north-herts.gov.uk

Buyer's address

www.supplyhertfordshire.uk

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<http://www.supplyhertfordshire.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<http://www.supplyhertfordshire.uk/>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

North Hertfordshire District Council Tree Maintenance Services

Reference number

NHDC 202208-01 – Tree Maintenance Services

II.1.2) Main CPV code

- 77211500 - Tree-maintenance services

II.1.3) Type of contract

Services

II.1.4) Short description

North Hertfordshire District Council's Tree Maintenance Strategy aims to establish a tree population that has a wide age range and diverse species mix, conduct maintenance and conservation work of trees; and improve the safety of trees. Maintenance works may be routine, arise from customer enquiries, or from our independent tree surveys or emergencies. The Council has no in-house maintenance operation so the service must be contracted out to external suppliers. The Council believes that this contract has the potential of delivering benefits under the Social Value Act 2012

II.1.5) Estimated total value

Value excluding VAT: £600,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 77211500 - Tree-maintenance services
- 77341000 - Tree pruning

- 77211400 - Tree-cutting services
- 77200000 - Forestry services
- 77340000 - Tree pruning and hedge trimming
- 77211300 - Tree-clearing services

II.2.3) Place of performance

NUTS codes

- UKH23 - Hertfordshire

Main site or place of performance

North Hertfordshire District

II.2.4) Description of the procurement

The Council is seeking tenders from suitably qualified and experienced contractors to provide tree maintenance services across the district from 2023 to 2027. The value of the Contract over the four-year period is estimated to be in the region of £600,000 exclusive of VAT. Details of this expenditure is derived from current expenditure and is provided in good faith in order to assist you. This figure should not be interpreted in any way as a guaranteed undertaking to purchase services and this value does not form part of the Contract. The Council proposes to enter into a Framework Agreement with a maximum of four service providers. The term of this Framework Agreement will be for a maximum duration of four years.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £600,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 April 2023

End date

31 March 2027

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Management: Minimum Level 3 Arboriculture or equivalent
Operational: Relevant National Proficiency Test Council training certificates relating to the works being undertaken

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

Compliance with Specification and Procurement Documents.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 4

In the case of framework agreements, provide justification for any duration exceeding 4 years:

not applicable

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2022/S 000-022114](#)

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

21 November 2022

Local time

5:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

21 November 2022

Local time

5:01pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

Any supplier experiencing problems with the Council's e-procurement system, In-Tend, should contact the dedicated UK support desk which can be contacted via email: support@in-tend.com or Telephone: +44 1144070065 for any website / technical questions, Monday to Friday, 8:30 - 17:30.

VI.4) Procedures for review

VI.4.1) Review body

North Hertfordshire District Council

District Council Offices, Gernon Road

Letchworth Garden City

SG6 3JF

Email

procurement.team@north-herts.gov.uk

Telephone

+44 1462474000

Country

United Kingdom

Internet address

www.north-herts.gov.uk

VI.4.2) Body responsible for mediation procedures

Centre for Effective Dispute Resolution (CEDR)

100 St. Paul's Churchyard

London

EC4M 8BU

Email

info@cedr.com

Telephone

+44 02075366000

Fax

+44 02075366001

Country

United Kingdom

Internet address

<https://www.cedr.com/commercial/>