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Tender

PRN2401 - Managed Print Service

Choice Housing

F02: Contract notice

Notice identifier: 2023/S 000-027470

Procurement identifier (OCID): ocds-h6vhtk-04018d

Published 18 September 2023, 11:52am

Section I: Contracting authority

I.1) Name and addresses

Choice Housing

Leslie Morrell House 37 - 41 May Street

Belfast

BT1 4DN

Contact

corporate.procurementchoice-housing.org

Email

corporate.procurement@choice-housing.org

Country

United Kingdom

Region code

UK - United Kingdom

Internet address(es)

Main address

<https://etendersni.gov.uk/epps>

Buyer's address

<https://etendersni.gov.uk/epps>

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://etendersni.gov.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Housing and community amenities

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

PRN2401 - Managed Print Service

II.1.2) Main CPV code

- 72000000 - IT services: consulting, software development, Internet and support

II.1.3) Type of contract

Services

II.1.4) Short description

Choice Housing Ireland are seeking to appoint a Supplier for Print Management Services. The contract will initially be a 3 year with the possibility of extension. Approximate numbers of hardware required would be 12 Large form office industrial machines (for Choice offices) and 65 small form A4 machines (for schemes) all with copy, scan (to network) and print function. We are seeking a one stop solution including the supply of consumables on a next day basis.

II.1.5) Estimated total value

Value excluding VAT: £300,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 79000000 - Business services: law, marketing, consulting, recruitment, printing and security
- 79800000 - Printing and related services
- 79500000 - Office-support services
- 79820000 - Services related to printing

II.2.3) Place of performance

NUTS codes

- UKN - Northern Ireland
- UKN0 - Northern Ireland
- IE061 - Dublin

II.2.4) Description of the procurement

Choice Housing Ireland are seeking to appoint a Supplier for Print Management Services. The contract will initially be a 3 year with the possibility of extension. Approximate numbers of hardware required would be 12 Large form office industrial machines (for Choice offices) and 65 small form A4 machines (for schemes) all with copy, scan (to network) and print function. We are seeking a one stop solution including the supply of consumables on a next day basis.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 30

Cost criterion - Name: Cost / Weighting: 70

II.2.6) Estimated value

Value excluding VAT: £300,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Subject to overall contract value and satisfactory performance a renewal may be awarded.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

16 October 2023

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 14 January 2024

IV.2.7) Conditions for opening of tenders

Date

17 October 2023

Local time

12:00am

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic invoicing will be accepted

VI.4) Procedures for review

VI.4.1) Review body

High Courts of Justice in Northern Ireland

Royal Courts of Justice, Chichester Street

Belfast

BT1 3LA

Country

United Kingdom