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Tender

The Provision of Hot Drinks Machines

Lancashire County Council

F02: Contract notice

Notice identifier: 2023/S 000-027446

Procurement identifier (OCID): ocds-h6vhtk-04017f

Published 18 September 2023, 9:26am

Section I: Contracting authority

I.1) Name and addresses

Lancashire County Council

Fishergate

Preston

PR18XJ

Contact

LCC Corporate

Email

contractscorporate@lancashire.gov.uk

Telephone

+44 1772539403

Country

United Kingdom

Region code

UKD45 - Mid Lancashire

Justification for not providing organisation identifier

Not on any register

Internet address(es)

Main address

<http://www.lancashire.gov.uk>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.lancashire.gov.uk/isupplier/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.lancashire.gov.uk/isupplier/>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

The Provision of Hot Drinks Machines

Reference number

CR/CORP/LCC/23/206

II.1.2) Main CPV code

- 42968100 - Drinks dispensers

II.1.3) Type of contract

Supplies

II.1.4) Short description

The Authority is inviting tenders on the terms set out in this ITT to secure a single supplier contract for the supply and direct delivery of hot drinks machines and consumables such as: Coffee beans, powdered milk, hot chocolate powder etc.

The machines are for a small number of sites across the Lancashire County.

Details regarding the Authority's requirements can be found in the the tender documentation.

II.1.5) Estimated total value

Value excluding VAT: £710,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 15860000 - Coffee, tea and related products

II.2.3) Place of performance

NUTS codes

- UKD4 - Lancashire

II.2.4) Description of the procurement

The Authority (Lancashire County Council) is inviting tenders on the terms set out in the ITT to secure a single supplier of hot drinks machines to a small number of sites around Lancashire.

The duration of the contract will be for an initial period of 1 year, with the council having the option to extend for any given period up to maximum of a further 4 years, provided the duration of the contract does not exceed 5 years.

The framework is estimated to be between £118,000 to £142,000 per annum for Lancashire County Council Spend (£590,000 to £710,000 over 5 years).

Tenderers should note, the value of this contract may fluctuate and the annual/total value is not guaranteed.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £710,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

The initial contract term is 1 year, the Council may in its absolute discretion, extend the term by any number of defined periods, so long as the maximum duration of the framework agreement does not exceed 5 years. At either the end of the initial term or

extended/maximum term, there may be a requirement for the services to continue, in this instance the services may be re-procured.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

The initial contract term is 1 year, the Council may in its absolute discretion, exercise the option to extend the term by any number of defined periods, so long as the maximum duration of the framework agreement does not exceed 5 years.

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

18 October 2023

Local time

3:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

18 October 2023

Local time

3:30pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: The initial contract term is 1 year, the Council may in its absolute discretion, extend the term by any number of defined periods, so long as the maximum duration of the contact does not exceed 5 years. At either the end of the initial term or extended/maximum term, there may be a requirement for the services to continue, in this instance the services may be re-procured.

VI.3) Additional information

The tender documents are available on Lancashire County Council's electronic tendering site. [https:// www.lancashire.gov.uk/iSupplier/](https://www.lancashire.gov.uk/iSupplier/) Use of this system does not require high specification IT equipment or connections, nor high level personal IT skills/capabilities. Access to the system/software and advice is free of charge.

Please note: Tenderers are advised to allow plenty of time for registration and to do this as early as possible during the tender period.

Registration is necessary in order to view the tender details and obtain tender documentation. The Negotiation number (tender reference number for online tendering system) is LCC24795

VI.4) Procedures for review

VI.4.1) Review body

Royal Courts of Justice

The High Court

London

WC2A 2LL

Country

United Kingdom

Internet address

<https://www.find-court-tribunal.service.gov.uk/courts/royal-courts-of-justice>

VI.4.4) Service from which information about the review procedure may be obtained

Lancashire County Council

County Hall

Preston

PR1 8XJ

Country

United Kingdom