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Tender

## **The Provision of Hot Drinks Machines**

Lancashire County Council

F02: Contract notice

Notice identifier: 2023/S 000-027446

Procurement identifier (OCID): ocids-h6vhtk-04017f

Published 18 September 2023, 9:26am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Lancashire County Council

Fishergate

Preston

PR18XJ

#### **Contact**

LCC Corporate

#### **Email**

[contractscorporate@lancashire.gov.uk](mailto:contractscorporate@lancashire.gov.uk)

#### **Telephone**

+44 1772539403

#### **Country**

United Kingdom

**Region code**

UKD45 - Mid Lancashire

**Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

<http://www.lancashire.gov.uk>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.lancashire.gov.uk/isupplier/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.lancashire.gov.uk/isupplier/>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

The Provision of Hot Drinks Machines

Reference number

CR/CORP/LCC/23/206

#### **II.1.2) Main CPV code**

- 42968100 - Drinks dispensers

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

The Authority is inviting tenders on the terms set out in this ITT to secure a single supplier contract for the supply and direct delivery of hot drinks machines and consumables such as: Coffee beans, powdered milk, hot chocolate powder etc.

The machines are for a small number of sites across the Lancashire County.

Details regarding the Authority's requirements can be found in the the tender documentation.

#### **II.1.5) Estimated total value**

Value excluding VAT: £710,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 15860000 - Coffee, tea and related products

### **II.2.3) Place of performance**

NUTS codes

- UKD4 - Lancashire

### **II.2.4) Description of the procurement**

The Authority (Lancashire County Council) is inviting tenders on the terms set out in the ITT to secure a single supplier of hot drinks machines to a small number of sites around Lancashire.

The duration of the contract will be for an initial period of 1 year, with the council having the option to extend for any given period up to maximum of a further 4 years, provided the duration of the contract does not exceed 5 years.

The framework is estimated to be between £118,000 to £142,000 per annum for Lancashire County Council Spend (£590,000 to £710,000 over 5 years).

Tenderers should note, the value of this contract may fluctuate and the annual/total value is not guaranteed.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £710,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

The initial contract term is 1 year, the Council may in its absolute discretion, extend the term by any number of defined periods, so long as the maximum duration of the framework agreement does not exceed 5 years. At either the end of the initial term or

extended/maximum term, there may be a requirement for the services to continue, in this instance the services may be re-procured.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

The initial contract term is 1 year, the Council may in its absolute discretion, exercise the option to extend the term by any number of defined periods, so long as the maximum duration of the framework agreement does not exceed 5 years.

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

18 October 2023

Local time

3:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

18 October 2023

Local time

3:30pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: The initial contract term is 1 year, the Council may in its absolute discretion, extend the term by any number of defined periods, so long as the maximum duration of the contact does not exceed 5 years. At either the end of the initial term or extended/maximum term, there may be a requirement for the services to continue, in this instance the services may be re-procured.

### **VI.3) Additional information**

The tender documents are available on Lancashire County Council's electronic tendering site. [https:// www.lancashire.gov.uk/iSupplier/](https://www.lancashire.gov.uk/iSupplier/) Use of this system does not require high specification IT equipment or connections, nor high level personal IT skills/capabilities. Access to the system/software and advice is free of charge.

Please note: Tenderers are advised to allow plenty of time for registration and to do this as early as possible during the tender period.

Registration is necessary in order to view the tender details and obtain tender documentation. The Negotiation number (tender reference number for online tendering system) is LCC24795

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Royal Courts of Justice

The High Court

London

WC2A 2LL

Country

United Kingdom

Internet address

<https://www.find-court-tribunal.service.gov.uk/courts/royal-courts-of-justice>

**VI.4.4) Service from which information about the review procedure may be obtained**

Lancashire County Council

County Hall

Preston

PR1 8XJ

Country

United Kingdom