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Tender

Planned Preventative Maintenance Contract - Multi site

Sheffield Museums Trust

F02: Contract notice

Notice identifier: 2021/S 000-027443

Procurement identifier (OCID): ocds-h6vhtk-02f2a1

Published 2 November 2021, 3:15pm

Section I: Contracting authority

I.1) Name and addresses

Sheffield Museums Trust

Leader House, Surrey Street

Sheffield

S1 2LH

Contact

Jim Lowe

Email

jim.lowe@sheffieldmuseums.org.uk

Telephone

+44 7485361885

Country

United Kingdom

NUTS code

UKE32 - Sheffield

National registration number

13063156

Internet address(es)

Main address

<http://www.museums-sheffield.org.uk/>

Buyer's address

https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA31889

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<http://www.museums-sheffield.org.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Other type

Registered Charity Company

I.5) Main activity

Recreation, culture and religion

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Planned Preventative Maintenance Contract - Multi site

Reference number

SMT003/PPM

II.1.2) Main CPV code

- 50710000 - Repair and maintenance services of electrical and mechanical building installations

II.1.3) Type of contract

Services

II.1.4) Short description

Repair and maintenance contract for electrical and mechanical plant within museums and galleries

II.1.5) Estimated total value

Value excluding VAT: £40,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 50710000 - Repair and maintenance services of electrical and mechanical building installations

II.2.3) Place of performance

NUTS codes

- UKE32 - Sheffield

Main site or place of performance

Sheffield

II.2.4) Description of the procurement

3 year planned, preventative maintenance contract covering an initial 4 sites.

All electrical and mechanical plant servicing.

Scope for contract to include additional sites and functions.

Scope for contract length to be extended.

II.2.5) Award criteria

Quality criterion - Name: understanding of requirement / Weighting: 20

Quality criterion - Name: reputation / experience / Weighting: 20

Quality criterion - Name: locality / Weighting: 10

Price - Weighting: 50

II.2.6) Estimated value

Value excluding VAT: £40,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

potential to extend contract length

potential to include additional sites

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: Yes

Description of options

Additional extensions to the contract might include other plant servicing such as lift or escalator servicing, alarm maintenance, fire prevention services

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

15 December 2021

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 31 March 2022

IV.2.7) Conditions for opening of tenders

Date

16 December 2021

Local time

12:00pm

Place

Kelham Island Museum, Alma Street, Sheffield, S3 8RY

Information about authorised persons and opening procedure

tenders opened in presence of 3 persons. All tenders opened and considered at same time

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

Tender documentation available via email from jim.lowe@sheffieldmuseums.org.uk

(MT Ref:224367)

VI.4) Procedures for review

VI.4.1) Review body

Public Procurement Review Service

Cabinet Office

London

Email

publicprocurementreview@cabinetoffice.gov.uk

Telephone

+44 3450103503

Country

United Kingdom

Internet address

<https://www.gov.uk/government/publications/public-procurement-review-service-scope-and-remit>