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Tender

## **Planned Preventative Maintenance Contract - Multi site**

Sheffield Museums Trust

F02: Contract notice

Notice identifier: 2021/S 000-027443

Procurement identifier (OCID): ocds-h6vhtk-02f2a1

Published 2 November 2021, 3:15pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Sheffield Museums Trust

Leader House, Surrey Street

Sheffield

S1 2LH

#### **Contact**

Jim Lowe

#### **Email**

[jim.lowe@sheffieldmuseums.org.uk](mailto:jim.lowe@sheffieldmuseums.org.uk)

#### **Telephone**

+44 7485361885

#### **Country**

United Kingdom

**NUTS code**

UKE32 - Sheffield

**National registration number**

13063156

**Internet address(es)**

Main address

<http://www.museums-sheffield.org.uk/>

Buyer's address

[https://www.mytenders.co.uk/search/Search\\_AuthProfile.aspx?ID=AA31889](https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA31889)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<http://www.museums-sheffield.org.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Other type

Registered Charity Company

**I.5) Main activity**

Recreation, culture and religion

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Planned Preventative Maintenance Contract - Multi site

Reference number

SMT003/PPM

#### **II.1.2) Main CPV code**

- 50710000 - Repair and maintenance services of electrical and mechanical building installations

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Repair and maintenance contract for electrical and mechanical plant within museums and galleries

#### **II.1.5) Estimated total value**

Value excluding VAT: £40,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 50710000 - Repair and maintenance services of electrical and mechanical building installations

#### **II.2.3) Place of performance**

NUTS codes

- UKE32 - Sheffield

Main site or place of performance

Sheffield

#### **II.2.4) Description of the procurement**

3 year planned, preventative maintenance contract covering an initial 4 sites.

All electrical and mechanical plant servicing.

Scope for contract to include additional sites and functions.

Scope for contract length to be extended.

#### **II.2.5) Award criteria**

Quality criterion - Name: understanding of requirement / Weighting: 20

Quality criterion - Name: reputation / experience / Weighting: 20

Quality criterion - Name: locality / Weighting: 10

Price - Weighting: 50

#### **II.2.6) Estimated value**

Value excluding VAT: £40,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

potential to extend contract length

potential to include additional sites

#### **II.2.10) Information about variants**

Variants will be accepted: Yes

### **II.2.11) Information about options**

Options: Yes

Description of options

Additional extensions to the contract might include other plant servicing such as lift or escalator servicing, alarm maintenance, fire prevention services

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

15 December 2021

Local time

12:00pm

**IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

**IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 31 March 2022

**IV.2.7) Conditions for opening of tenders**

Date

16 December 2021

Local time

12:00pm

Place

Kelham Island Museum, Alma Street, Sheffield, S3 8RY

Information about authorised persons and opening procedure

tenders opened in presence of 3 persons. All tenders opened and considered at same time

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**Section VI. Complementary information**

**VI.1) Information about recurrence**

This is a recurrent procurement: No

**VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

Tender documentation available via email from [jim.lowe@sheffieldmuseums.org.uk](mailto:jim.lowe@sheffieldmuseums.org.uk)

(MT Ref:224367)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Public Procurement Review Service

Cabinet Office

London

Email

[publicprocurementreview@cabinetoffice.gov.uk](mailto:publicprocurementreview@cabinetoffice.gov.uk)

Telephone

+44 3450103503

Country

United Kingdom

Internet address

<https://www.gov.uk/government/publications/public-procurement-review-service-scope-and-remit>