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Contract

## **Recruitment Applicant Tracking System (ATS)**

Portsmouth City Council

F03: Contract award notice

Notice identifier: 2024/S 000-027432

Procurement identifier (OCID): ocds-h6vhtk-044760

Published 28 August 2024, 1:29pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Portsmouth City Council

Civic Offices, Guildhall Square

PORTSMOUTH

PO12AL

#### **Contact**

Procurement Service

#### **Email**

[procurement@portsmouthcc.gov.uk](mailto:procurement@portsmouthcc.gov.uk)

#### **Telephone**

+44 2392688235

#### **Country**

United Kingdom

**Region code**

UKJ31 - Portsmouth

**Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

<https://www.portsmouth.gov.uk/>

Buyer's address

<https://www.portsmouth.gov.uk/>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

Recruitment Applicant Tracking System (ATS)

**II.1.2) Main CPV code**

- 48000000 - Software package and information systems

**II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

Portsmouth City Council ('the council') has awarded a contract for the provision of a Recruitment Application Tracking System.

The vacancy management and recruitment process for Hiring Managers should be intuitive and straight forward, whilst ensuring that robust and compliant processes are followed. The system should facilitate and support end-to-end recruitment processes, from requesting a vacancy be recruited to, reviewing and shortlisting applications, setting up and feeding back on assessments, through to monitoring the onboarding progress of successful candidates.

The candidate journey, from application to onboarding, should be attractive, agile, efficient and intuitive in response to current labour market. Candidates should be able to easily

provide all relevant application and compliance information using recruiter pre-defined application forms, tailored to specific roles.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £160,000

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 48100000 - Industry specific software package
- 48450000 - Time accounting or human resources software package

#### **II.2.3) Place of performance**

NUTS codes

- UKJ31 - Portsmouth

#### **II.2.4) Description of the procurement**

Portsmouth City Council (PCC) are a large unitary authority with an employee headcount of approximately 4500 people, excluding schools.

This is made up of around 600 managers who will require more regular access and use of

the recruitment system and up to a further 3900 potential other users who may be required to support the recruitment process, such as interview panel members or for administrative purposes. A significant number of employees will not require access to the system.

The ability to deliver key services to support our communities depends upon our ability to acquire and retain the right people at the right time. We are committed to continue to build our reputation for excellence and innovation and to recruit employees with the right skills, attitudes, values and behaviours we need now and for the future. The recruitment system will be key in helping PCC to achieve this aim.

The initial contract term will be for 3 years with possibility of extending the term on a rolling basis in increments to be agreed, subject to the agreement and performance of both parties.

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 65%

Cost criterion - Name: Cost / Weighting: 35%

#### **II.2.11) Information about options**

Options: Yes

Description of options

The initial contract term will be for 3 years with possibility of extending the term on a rolling basis in increments to be agreed, subject to the agreement and performance of both parties.

The cost given in section II.1.7. is for a 48 month period as per regulation 6 (19) (b) if rolling extensions are taken up then the total value will increase accordingly.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2024/S 000-007728](#)

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## **Section V. Award of contract**

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

19 August 2024

#### **V.2.2) Information about tenders**

Number of tenders received: 9

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

Tribepad Group Limited

217 Portobello

Sheffield

S1 4DP

Country

United Kingdom

NUTS code

- UKE32 - Sheffield

Companies House

10199347

The contractor is an SME

Yes

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £160,000

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## **Section VI. Complementary information**

### **VI.3) Additional information**

The estimated value of this contract is based on a 48 month period, the value will increase if further extension options are taken up at a cost of approximately £50,000 per annum.

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

The High Court of Justice

The Strand

London

WC2A 2LL

Country

United Kingdom