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Tender

## **Interactive Exercise Tool For Businesses (ACT in a BOX)**

Metropolitan Police Service

F02: Contract notice

Notice identifier: 2023/S 000-027416

Procurement identifier (OCID): ocds-h6vhtk-03fb69

Published 15 September 2023, 5:17pm

The closing date and time has been changed to:

**2 November 2023, 5:00pm**

See the [change notice](#).

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Metropolitan Police Service

New Scotland Yard, Victoria Embankment

LONDON

SW1A 2JL

#### **Email**

[NCTPHQMailbox-Commercial@met.police.uk](mailto:NCTPHQMailbox-Commercial@met.police.uk)

#### **Country**

United Kingdom

**Region code**

UK - United Kingdom

**Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

[https://supplier.coupa.com/quotes/public\\_events?customer=metpolice](https://supplier.coupa.com/quotes/public_events?customer=metpolice)

Buyer's address

<https://www.counterterrorism.police.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[https://supplier.coupa.com/quotes/public\\_events?customer=metpolice](https://supplier.coupa.com/quotes/public_events?customer=metpolice)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[https://supplier.coupa.com/quotes/public\\_events?customer=metpolice](https://supplier.coupa.com/quotes/public_events?customer=metpolice)

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Public order and safety

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Interactive Exercise Tool For Businesses (ACT in a BOX)

Reference number

1302 (COUPA Event Number)

#### **II.1.2) Main CPV code**

- 72212931 - Training software development services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The National Counter Terrorism Security Office (NaCTSO) require the build and development of an interactive, virtual counter terrorism exercising tool for businesses across the UK, known as the 'ACT in a BOX' project.

NaCTSO is a police-hosted unit within the National Counter Terrorism Police Headquarters (CTPHQ) and a National Government agency. We are responsible for providing awareness, advice and guidance on counter terrorism protective security, with a particular focus on public venues and spaces (e.g. parks, restaurants and bars, events, high streets) throughout the UK.

With the Government's proposed Martyn's Law, which will place a responsibility on some locations to implement proportionate measures to mitigate the threat from terrorism, NaCTSO are seeking to expand our ACT Suite of products, most of which require in person delivery by a CTSA.

The ACT in a BOX project is also routed in a desire to support businesses to implement and apply the guidance provided by NaCTSO. Evidence from the Centre for Research and Evidence on Security Threats (CREST) has suggested that such simulated preparedness exercises can benefit communication, confidence and knowledge amongst staff (Lewis & Marsden, 2020). To date, two of NaCTSO's in-person deliveries contain exercising elements, which have been very positively received by businesses and employees alike.

The development and launch of a new, self-delivered online product will provide the opportunity to engage further businesses and build upon the success of our existing digital offerings - the ACT Awareness e-Learning course and ProtectUK platform

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 80420000 - E-learning services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

The scope of this tender process is the development and build of a CT exercising tool/product for business. NaCTSO also wish to incorporate a period of consultation and exploration before development, alongside a period of technical support post launch.

The product will be in a click-through/linear format, similar to a facilitated e-Learning course. It must be clearly structured, easy to navigate and complete in a classroom setting in order to facilitate group discussion and communication. Minimal equipment and knowledge will be required to ensure accessibility and understanding amongst businesses of all sizes. Some branching of content will be required to meet the needs of small/micro, medium and larger businesses/corporates respectively, such as changes in terminology and suitable responses (e.g. reporting an incident to a duty manager versus a dedicated security control room).

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

31 October 2023

End date

31 March 2026

This contract is subject to renewal

Yes

Description of renewals

Optional extension year if required

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: Yes

Description of options

Optional extension year if required

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.6) Information about electronic auction**

An electronic auction will be used

Additional information about electronic auction

An e-auction could be used - further details in ITT document

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2023/S 000-026703](#)

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Originally published as:

Date

29 September 2023

Local time

11:59pm

Changed to:

Date

2 November 2023

Local time

5:00pm

See the [change notice](#).

**IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

**IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

**IV.2.7) Conditions for opening of tenders**

Date

30 September 2023

Local time

12:00am

## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

Only electronic invoices will be accepted

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court of England and Wales

Royal Courts of Justice, Strand

London

WC2A 2LL

Country

United Kingdom