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Tender

Gift Cards & Vouchers

North Western Universities Purchasing Consortium

F02: Contract notice

Notice identifier: 2023/S 000-027399

Procurement identifier (OCID): ocids-h6vhtk-03fd33

Published 15 September 2023, 4:21pm

Section I: Contracting authority

I.1) Name and addresses

North Western Universities Purchasing Consortium

Room 404, 4th Floor, Crescent House, University of Salford

Salford

M5 4WT

Contact

David Yates

Email

david.yates@nwupc.ac.uk

Telephone

+44 1612348002

Country

United Kingdom

Region code

UK - United Kingdom

National registration number

04045190

Internet address(es)

Main address

<https://nwupc.ac.uk/>

Buyer's address

<https://uk.eu-supply.com/ctm/Company/CompanyInformation/Index/91080>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=72866&B=NWUPC

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=72866&B=NWUPC

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Other type

Sub-central contracting authority

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Gift Cards & Vouchers

Reference number

OFF3019NW

II.1.2) Main CPV code

- 18530000 - Presents and rewards

II.1.3) Type of contract

Supplies

II.1.4) Short description

NWUPC are establishing a multi-provider Framework Agreement on behalf of the members of NWUPC, APUC, CPC, HEPCW, LUPC, NEUPC, and SUPC for Gift Cards & Vouchers. The scope will include Prepaid Vouchers and Gift Cards including Closed Loop, Open Loop, Controlled Loop, Restricted Loop, and Implied Loop options. Suppliers must be able to offer both physical voucher and gift card options, and digital options such as e-gift cards. This list is not exhaustive. This Framework Agreement will commence on 1st December 2023 for an initial period of 24 months until 30th November 2025 with the option to extend the Agreement for 12 months until 30th November 2026 and a further 12 months until 30th November 2027 subject to satisfactory Economic Operator performance.

II.1.5) Estimated total value

Value excluding VAT: £15,000,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 18530000 - Presents and rewards

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

The scope of the Framework Agreement, is as follows:

Prepaid Vouchers and Gift Cards including Closed Loop, Open Loop, Controlled Loop, Restricted Loop, and Implied Loop options. Suppliers must be able to offer both physical voucher and gift card options, and digital options such as e-gift cards. This list is not exhaustive.

II.2.5) Award criteria

Quality criterion - Name: Customer Requirements / Weighting: 30.00%

Price - Weighting: 70.00%

II.2.6) Estimated value

Value excluding VAT: £15,000,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 December 2023

End date

30 November 2025

This contract is subject to renewal

Yes

Description of renewals

This Framework Agreement will commence on 1st December 2023 for an initial period of 24 months until 30th November 2025 with the option to extend the Agreement for 12 months until 30th November 2026 and a further 12 months until 30th November 2027

subject to satisfactory Economic Operator performance.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: Yes

Identification of the project

Call off by Members from the resulting framework may be conducted by institutions using various funds including but not limited to the European Regional Development Fund (ERDF)

II.2.14) Additional information

Please read the Supplier Guide to Tendering and all documents prior to completing your tender response.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 4

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

20 October 2023

Local time

1:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

20 October 2023

Local time

2:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

The following organisations have committed to this procurement and intend to utilise the Framework Agreement as soon as possible after award:

NWUPC <https://www.nwupc.ac.uk/our-members>

APUC <http://www.apuc-scot.ac.uk/#!/members>

HEPCW <http://www.hepcw.ac.uk/about-us-2/>

LUPC <https://www.lupc.ac.uk/member-list>

NEUPC <http://www.neupc.ac.uk/our-members>

SUPC <https://www.supc.ac.uk/about-us/our-members/our-members>

CPC <https://www.thecpc.ac.uk/members/>

The Framework Agreement is open to the current and future Member Institutions & affiliated Public Sector Bodies including FE colleges and the Research Councils (<http://www.ukri.org/>) as defined by the above Consortia. Links to the membership of each Consortium are provided in 1.4.1.

At some point during the life of the Framework Agreement the current members of the following may wish to utilise the Agreement and should have access at any point with the permission of NWUPC. This Agreement is not intended to replace any current Agreements that either participating or non-participating Institutions may already have in place. A list of the current members is available as follows:

Central Government Departments, Local Government and Public Corporations that can be accessed at the Public Sector Classification Guide

<https://www.ons.gov.uk/economy/nationalaccounts/uksectoraccounts/datasets/publicsectorclassificationguide>

<https://www.gov.uk/government/organisations>

Local Authorities

<https://www.gov.uk/find-local-council>

<https://www.local.gov.uk>

NDPBs

<https://www.gov.uk/government/organisations>

National Parks Authorities

<https://www.nationalparks.uk/>

Police Forces in the United Kingdom

http://www.police.uk/?view=force_sites

<https://www.police-information.co.uk/index.html>

Fire and Rescue Services in the United Kingdom

<https://www.nationalfirechiefs.org.uk/fire-and-rescue-services>

NHS Bodies England

<https://www.nhs.uk/servicedirectories/pages/nhstrustlisting.aspx>

Hospices in the UK

<https://www.hospiceuk.org/hospice-care-finder>

Registered Social Landlords (Housing Associations)

<https://www.gov.uk/government/publications/registered-providers-of-social-housing>

Third Sector and Charities in the United Kingdom

<https://www.gov.uk/government/organisations/charity-commission>

<http://www.oscr.org.uk>

Citizens Advice in the United Kingdom

<http://www.citizensadvice.org.uk/index/getadvice.htm>

www.cas.org.uk

Scottish Police

<http://www.scotland.police.uk>

NI Public Bodies

Northern Ireland Government Departments

<https://www.northernireland.gov.uk/topics/your-executive/government-departments>

<https://www.nidirect.gov.uk/contacts/government-departments-in-northern-ireland>

Northern Ireland Public Sector Bodies and Local Authorities

<https://www.finance-ni.gov.uk/articles/list-public-bodies-which-ni-public-procurement-policy-applies>

Schools and Universities in Northern Ireland

<https://www.education-ni.gov.uk/>

Health and Social care in Northern Ireland

<http://online.hscni.net>

Northern Ireland Housing Associations

<https://www.nidirect.gov.uk/contacts/housing-associations>

Police Service of Northern Ireland

<https://www.psni.police.uk>

VI.4) Procedures for review

VI.4.1) Review body

NWUPC Ltd

Room 404, 4th Floor, Crescent House, University of Salford

Salford

M5 4WT

Email

procurement@nwupc.ac.uk

Telephone

+44 1612348000

Country

United Kingdom