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Tender

Reward and Wellbeing

Sanctuary Housing Association

F02: Contract notice

Notice identifier: 2022/S 000-027379

Procurement identifier (OCID): ocds-h6vhtk-037187

Published 29 September 2022, 4:05pm

Section I: Contracting authority

I.1) Name and addresses

Sanctuary Housing Association

Sanctuary House, Chamber Court, Castle Street

Worcester

WR1 3ZQ

Contact

Mrs Louise Simon

Email

group.procurement@sanctuary.co.uk

Telephone

+44 1905334086

Fax

+44 1905338700

Country

United Kingdom

Region code

UKC - North East (England)

Internet address(es)

Main address

<http://www.sanctuary.co.uk>

Buyer's address

<http://www.sanctuary.co.uk>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<http://www.sanctuary-tenders.co.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<http://www.sanctuary-tenders.co.uk>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Housing and community amenities

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Reward and Wellbeing

Reference number

DN600749

II.1.2) Main CPV code

- 98300000 - Miscellaneous services

II.1.3) Type of contract

Services

II.1.4) Short description

A Reward and Wellbeing Platform.

The key objectives of the tender are to implement a Reward and Wellbeing platform which:

- Enhances the employee experience using technology.
- Communicates the whole employment package (pay, benefits, recognition and wellbeing) to increase engagement, understanding and utilisation.
- Increases choice and flexibility for our employees and their family.
- Streamlines HR processes and enables online applications for all employee benefits.
- Promotes and enhances our programme of mental, physical, and financial wellbeing support and campaigns.
- Is inclusive by design.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 18530000 - Presents and rewards

II.2.3) Place of performance

NUTS codes

- UKC - North East (England)
- UKD - North West (England)
- UKE - Yorkshire and the Humber
- UKF - East Midlands (England)
- UKG - West Midlands (England)
- UKH - East of England
- UKI - London
- UKJ - South East (England)
- UKK - South West (England)
- UKM - Scotland

II.2.4) Description of the procurement

To procure a Reward and Wellbeing Platform.

It is estimated that the value is between £1,000,000 and £2,100,000 depending on options and duration of the contract.

For further details on award criteria visit www.sanctuary-tenders.co.uk.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £1,500,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

This contract is four years with the option of a further three-one year extensions up to a maximum of seven years.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

31 October 2022

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

31 October 2022

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

VI.4) Procedures for review

VI.4.1) Review body

Sanctuary Housing Association

Worcester

Country

United Kingdom