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Tender

## **NHS Lothian Taxi Services Framework**

NHS Lothian

F02: Contract notice

Notice identifier: 2023/S 000-027340

Procurement identifier (OCID): ocds-h6vhtk-03fd0d

Published 15 September 2023, 12:49pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

NHS Lothian

NHS Lothian

Edinburgh

EH1 3EG

#### **Contact**

Jill Shearer

#### **Email**

[Jill.Shearer@nhslothian.scot.nhs.uk](mailto:Jill.Shearer@nhslothian.scot.nhs.uk)

#### **Telephone**

+44 7977246891

#### **Country**

United Kingdom

**NUTS code**

UKM - Scotland

**Internet address(es)**

Main address

<http://www.nhsllothian.scot.nhs.uk/>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00326](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00326)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publictendersscotland.publiccontractsscotland.gov.uk>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Health

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

NHS Lothian Taxi Services Framework

Reference number

LOTL347-23

#### **II.1.2) Main CPV code**

- 60120000 - Taxi services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

NHS Lothian Health Board, a statutory body constituted pursuant to the National Health Service (Scotland) Act 1978 (“the Board”), wishes to put in place a Framework Agreement for Taxi Services which will cover the movement of staff, patients (herein ‘passengers’) and urgent packages across the Health Board and further afield (“the Services”).

#### **II.1.5) Estimated total value**

Value excluding VAT: £9,000,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

### **II.2) Description**

#### **II.2.1) Title**

NHS Lothian Taxi Services Framework - LOT 1 - City of Edinburgh

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 60120000 - Taxi services

### **II.2.3) Place of performance**

NUTS codes

- UKM75 - Edinburgh, City of

### **II.2.4) Description of the procurement**

NHS Lothian Health Board, a statutory body constituted pursuant to the National Health Service (Scotland) Act 1978 (“the Board”), wishes to put in place a Framework Agreement for Taxi Services which will cover the movement of staff, patients (herein ‘passengers’) and urgent packages across the Health Board and further afield (“the Services”).

### **II.2.5) Award criteria**

Quality criterion - Name: Booking Service / Weighting: 20

Quality criterion - Name: Vehicle Requirements / Weighting: 20

Quality criterion - Name: Licence Requirements / Weighting: 15

Quality criterion - Name: Driver Requirements / Weighting: 15

Quality criterion - Name: Operation & Management of Framework Agreement / Weighting: 15

Quality criterion - Name: Sustainability / Weighting: 5

Quality criterion - Name: Community Benefits / Weighting: 5

Quality criterion - Name: Fair Work First / Weighting: 5

Price - Weighting: 30

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The framework duration will be three (3) years with an option to review and extend the framework for two further 12 month periods thereafter (3+1+1 years).

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

NHS Lothian Taxi Services Framework - LOT 2 - East Lothian

Lot No

2

#### **II.2.2) Additional CPV code(s)**

- 60120000 - Taxi services

#### **II.2.3) Place of performance**

NUTS codes

- UKM73 - East Lothian and Midlothian

#### **II.2.4) Description of the procurement**

NHS Lothian Health Board, a statutory body constituted pursuant to the National Health Service (Scotland) Act 1978 (“the Board”), wishes to put in place a Framework Agreement for Taxi Services which will cover the movement of staff, patients (herein ‘passengers’) and urgent packages across the Health Board and further afield (“the Services”).

#### **II.2.5) Award criteria**

Quality criterion - Name: Booking Service / Weighting: 20

Quality criterion - Name: Vehicle Requirements / Weighting: 20

Quality criterion - Name: Licence Requirements / Weighting: 15

Quality criterion - Name: Driver Requirements / Weighting: 15

Quality criterion - Name: Operation & Management of Framework Agreement / Weighting: 15

Quality criterion - Name: Sustainability / Weighting: 5

Quality criterion - Name: Community Benefits / Weighting: 5

Quality criterion - Name: Fair Work First / Weighting: 5

Price - Weighting: 30

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The framework duration will be three (3) years with an option to review and extend the framework for two further 12 month periods thereafter (3+1+1 years).

#### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

NHS Lothian Taxi Services Framework - LOT 3 - Midlothian

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 60120000 - Taxi services

### **II.2.3) Place of performance**

NUTS codes

- UKM73 - East Lothian and Midlothian

### **II.2.4) Description of the procurement**

NHS Lothian Health Board, a statutory body constituted pursuant to the National Health Service (Scotland) Act 1978 (“the Board”), wishes to put in place a Framework Agreement for Taxi Services which will cover the movement of staff, patients (herein ‘passengers’) and urgent packages across the Health Board and further afield (“the Services”).

### **II.2.5) Award criteria**

Quality criterion - Name: Booking Service / Weighting: 20

Quality criterion - Name: Vehicle Requirements / Weighting: 20

Quality criterion - Name: Licence Requirements / Weighting: 15

Quality criterion - Name: Driver Requirements / Weighting: 15

Quality criterion - Name: Operation & Management of Framework Agreement / Weighting: 15

Quality criterion - Name: Sustainability / Weighting: 5

Quality criterion - Name: Community Benefits / Weighting: 5

Quality criterion - Name: Fair Work First / Weighting: 5

Price - Weighting: 30

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The framework duration will be three (3) years with an option to review and extend the framework for two further 12 month periods thereafter (3+1+1 years).

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

## NHS Lothian Taxi Services Framework - LOT 4 - West Lothian

Lot No

4

### **II.2.2) Additional CPV code(s)**

- 60120000 - Taxi services

### **II.2.3) Place of performance**

NUTS codes

- UKM78 - West Lothian

### **II.2.4) Description of the procurement**

NHS Lothian Health Board, a statutory body constituted pursuant to the National Health Service (Scotland) Act 1978 (“the Board”), wishes to put in place a Framework Agreement for Taxi Services which will cover the movement of staff, patients (herein ‘passengers’) and urgent packages across the Health Board and further afield (“the Services”).

### **II.2.5) Award criteria**

Quality criterion - Name: Booking Service / Weighting: 20

Quality criterion - Name: Vehicle Requirements / Weighting: 20

Quality criterion - Name: Licence Requirements / Weighting: 15

Quality criterion - Name: Driver Requirements / Weighting: 15

Quality criterion - Name: Operation & Management of Framework Agreement / Weighting: 15

Quality criterion - Name: Sustainability / Weighting: 5

Quality criterion - Name: Community Benefits / Weighting: 5

Quality criterion - Name: Fair Work First / Weighting: 5

Price - Weighting: 30

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The framework duration will be three (3) years with an option to review and extend the framework for two further 12 month periods thereafter (3+1+1 years).

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Refer to tender documents on PCS Tender

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

18 October 2023

Local time

12:00pm

**IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

**IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

**IV.2.7) Conditions for opening of tenders**

Date

18 October 2023

Local time

12:00pm

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**Section VI. Complementary information**

**VI.1) Information about recurrence**

This is a recurrent procurement: No

**VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

**VI.3) Additional information**

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 25190.  
For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

A sub-contract clause has been included in this contract. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2363>

Community benefits are included in this requirement. For more information see:  
<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

Refer to Tender documents on PCS-Tender

(SC Ref:743036)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Edinburgh Sheriff Court and Justice of the Peace Sheriff Court House

27 Chambers Street

Edinburgh

EH1 1LB

Country

United Kingdom