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Tender

## **TD1789 - Asbestos Consultant Services**

Derby City Council

F02: Contract notice

Notice identifier: 2021/S 000-027334

Procurement identifier (OCID): ocds-h6vhtk-02f234

Published 1 November 2021, 3:31pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Derby City Council

The Council House, Corporation Street

Derby

DE12FS

#### **Contact**

Sam Black

#### **Email**

[procurement@derby.gov.uk](mailto:procurement@derby.gov.uk)

#### **Telephone**

+44 1332640768

**Country**

United Kingdom

**NUTS code**

UKF11 - Derby

**Internet address(es)**

Main address

<https://www.derby.gov.uk/>

Buyer's address

<https://www.eastmidstenders.org>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.eastmidstenders.org/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.eastmidstenders.org/>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://www.eastmidstenders.org/>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

TD1789 - Asbestos Consultant Services

Reference number

TD1789

#### **II.1.2) Main CPV code**

- 71530000 - Construction consultancy services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Derby City Council (the Council) is undertaking this procurement to establish a contract for asbestos consultant services including surveying, air testing, sampling, training and secondment.

The initial contract period will be 24 months, estimated to commence 13/02/2022 and expire 13/02/2024. There will be options to extend the contract for up to 36 months in annual increments, subject to satisfactory performance and business needs. The maximum contract period is 60 months. The replacement contract opportunity is therefore estimated to follow 18 to 60 months from publication of this notice. Price is not the only award criterion and all criteria are stated only in the procurement documents. Please note, suppliers wishing to express interest and obtain the documentation, must do so by 00:00 on 30/11/2021. It is recommended you express an interest and obtain the documentation well before this time to allow sufficient time to prepare and submit a comprehensive response. The deadline for returns is 12:00 on 01/12/2021. Please visit the Council's e-tendering system <https://www.eastmidstenders.org> where you can express interest and obtain the documents. Please note we will only accept expressions of interest through the e-tendering system. Please search for TD1789.

### **II.1.5) Estimated total value**

Value excluding VAT: £250,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UKF11 - Derby

### **II.2.4) Description of the procurement**

Derby City Council (the Council) is undertaking this procurement to establish a contract for asbestos consultant services including surveying, air testing, sampling, training and secondment.

The initial contract period will be 24 months, estimated to commence 13/02/2022 and expire 13/02/2024. There will be options to extend the contract for up to 36 months in annual increments, subject to satisfactory performance and business needs. The maximum contract period is 60 months. The replacement contract opportunity is therefore estimated to follow 18 to 60 months from publication of this notice. Price is not the only award criterion and all criteria are stated only in the procurement documents. Please note, suppliers wishing to express interest and obtain the documentation, must do so by 00:00 on 30/11/2021. It is recommended you express an interest and obtain the documentation well before this time to allow sufficient time to prepare and submit a comprehensive response. The deadline for returns is 12:00 on 01/12/2021. Please visit the Council's e-tendering system <https://www.eastmidstenders.org> where you can express interest and obtain the documents. Please note we will only accept expressions of interest through the e-tendering system. Please search for TD1789.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

The initial contract period will be 24 months, estimated to commence 13/02/2022 and expire 13/02/2024. There will be options to extend the contract for up to 36 months in annual increments, subject to satisfactory performance and business needs. The maximum contract period is 60 months.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

13 February 2022 - 13 February 2024 with the option to extend for 3 x 12 months extensions in annual increments.

#### **II.2.14) Additional information**

Conditions relating to environmental and social requirements of the contracting authority may be included in this contract. Please refer to the Procurement Documents

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Please refer to tender documents attached on EastMidsTenders:  
<https://www.eastmidtenders.org/>

### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

## **III.2) Conditions related to the contract**

### **III.2.1) Information about a particular profession**

Execution of the service is reserved to a particular profession

Reference to the relevant law, regulation or administrative provision

UKAS Accreditation:

Field of Inspection

Type & Range of Inspection

Materials & Products Tested

Type of Test/Properties Measured/Range of Measurement

For more details please refer to tender documents attached on EastMidsTenders:  
<https://www.eastmidtenders.org/>

### **III.2.2) Contract performance conditions**

Conditions relating to environmental and social requirements of the contracting authority may be included in this contract. The details are to be provided in the procurement documents.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

1 December 2021

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

1 December 2021

Local time

12:15pm

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## Section VI. Complementary information

### VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 18 to 60 months from the date of this notice

### VI.2) Information about electronic workflows

Electronic invoicing will be accepted

Electronic payment will be used

### VI.3) Additional information

This tender is being managed electronically. Please go to [www.sourcederbyshire.co.uk](http://www.sourcederbyshire.co.uk) and look for the contract advert under 'live contracts' section, select the relevant contract notice. Select the 'apply online' link in the bottom right hand corner of the contract notice. This will transfer you to the Council's e-tendering system at <https://www.eastmidtenders.org> where you can express interest and obtain the documents. To access the tender documentation and to be able to submit your response, you must first register your organisation on EastMids Tenders (unless you have done this previously). Please note we will only accept expressions of interest/tender returns through the East Mids Tenders e-tendering system. To Register: On the opportunities portal home page <https://www.eastmidtenders.org> there is an option to 'Register' link in the top right hand corner of the screen, click this to begin the registration process, which is step by step where you need to enter your details and your own company's details. Further information can be found in the user guide 'how to do business on the portal' which can be found in the 'Help' section at the top right of the homepage. Once you have received the 2 system generated emails confirming your user name and password you can search for new opportunities from the supplier home page.

To Search: On the opportunities portal home page (<https://www.eastmidtenders.org>), Click on 'view opportunities'. On the 'Find Opportunities' page you can narrow your search. The "Organisation" field allows the organisation you are searching on to be chosen. Click the arrow to bring a drop down menu displaying the various organisations. Select 'Derby City Council', then click on the 'Update' button to return the results. This will then return all the opportunities that are applicable to Derby City Council. You can narrow the search further



using the 'keyword' option. To view the further details of the opportunity, click the corresponding contract title and click on the Login and Register Interest button and login to the EastMidsTenders system to start the tender process. The EastMidsTenders system is a very secure site and is simple to use. However, if this is the first time you will be using the system for submitting documents you should read the comprehensive ProContract reference guides which will provide the guidance required by clicking the 'Help' icon that is located on the home page on the top right of the East MidsTenders System. Once you have registered your interest, the tender information will be moved to, and can be found on, the 'My Opportunities' page on the EastMidsTenders page once you are logged in. You will be able to view and download the documents for completion, along with instructions on how to make a submission.

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Derby City Council

The Council House, Corporation Street

Derby

DE1 2FS

Email

[procurement@derby.gov.uk](mailto:procurement@derby.gov.uk)

Country

United Kingdom

### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

The Contracting Authority will incorporate a minimum 10 calendar day stand still period following electronic notification to tenderers of the award decision. This period allows unsuccessful tenderers to seek further debriefing from the Contracting Authority before the contract is entered into. If an appeal regarding the award of a contract has not been successfully resolved the Public Contracts Regulations 2015 (Si 2015 No 102) provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court(England, Wales and Northern Ireland). Any such action must be brought promptly(generally within 3 months). Where a contract has not been entered into

the Court may order the setting aside of the award decision or order the authority to amend any document and may award damages. If the contract has been entered into the Court may only award damages. The purpose of the standstill period referred to above is to allow parties to apply to the Courts to set aside the award decision before the contract is entered into.