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Pipeline

Records Management

Foreign, Commonwealth and Development Office

UK1: Pipeline notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-027308

Procurement identifier (OCID): ocds-h6vhtk-0525a8

Published 24 May 2025, 3:44pm

Scope

Reference

Project_12396

Description

The Authority has a requirement for Records Management services. These may include: listing, digital checks, numbering, cataloguing, repairing/boxing, and making up files being prepared for transfer to The National Archives; maintenance of the archive inventories; and, providing research and administrative support.

Total value (estimated)

- £3,335,200 excluding VAT
- £4,002,240 including VAT

Contract dates (estimated)

- 1 September 2026 to 30 September 2029
- Possible extension to 31 August 2030
- 4 years

Main category

Services

CPV classifications

- 72512000 - Document management services
- 92512000 - Archive services

Contract locations

- UK - United Kingdom

Submission

Publication date of tender notice (estimated)

1 February 2026

Procedure

Above or below total value threshold

Above or equal to threshold

Contracting authority

Foreign, Commonwealth and Development Office

- Public Procurement Organisation Number: PXRR-8771-PHVX

King Charles Street

London

SW1A 2AH

United Kingdom

Email: commercial.smi@fcdo.gov.uk

Website:

<https://www.gov.uk/government/organisations/foreign-commonwealth-development-office>

Region: UKI32 - Westminster

Organisation type: Public authority - central government