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Tender

## **Employee Benefits (III) Framework**

Llywodraeth Cymru / Welsh Government - Commercial Delivery

F02: Contract notice

Notice identifier: 2023/S 000-027276

Procurement identifier (OCID): ocids-h6vhtk-03b393

Published 15 September 2023, 8:59am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Llywodraeth Cymru / Welsh Government - Commercial Delivery

T'yr Afon, Bedwas Road

Caerphilly

CF83 8WT

#### **Email**

[commercialprocurement.peoplecorporate@gov.wales](mailto:commercialprocurement.peoplecorporate@gov.wales)

#### **Telephone**

+44 3007900170

#### **Country**

United Kingdom

#### **NUTS code**

UKL - Wales

**Internet address(es)**

Main address

<https://gov.wales/public-sector-procurement>

Buyer's address

[https://www.sell2wales.gov.wales/search/Search\\_AuthProfile.aspx?ID=AA27760](https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA27760)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://etenderwales.bravosolution.co.uk/home.html>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://etenderwales.bravosolution.co.uk/home.html>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

General public services

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

## Employee Benefits (III) Framework

Reference number

WGCD-PCS-123-23

### **II.1.2) Main CPV code**

- 75310000 - Benefit services

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

The Welsh Government Commercial Delivery (WGCD), on behalf of the Welsh Public Sector, wishes to establish a collaborative Framework Agreement for the provision of Employee Benefit Schemes.

Key Areas are likely to include (but are not limited to):

- Salary Sacrifice Schemes; Cycle to Work, Green Cars, ICT & Mobile Phones, Healthcare & Financial Wellbeing
- Retail & Leisure Discount Scheme
- Reward & Recognition
- Online Benefits Platform

### **II.1.5) Estimated total value**

Value excluding VAT: £40,000,000

### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

Maximum number of lots that may be awarded to one tenderer: 2

## **II.2) Description**

### **II.2.1) Title**

Cycle to Work Scheme

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 75310000 - Benefit services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom
- UKL - Wales

### **II.2.4) Description of the procurement**

Offers a wide range of used or new cycles at competitive and consistent prices which Customer Organisations can purchase through a salary sacrifice arrangement. Framework Suppliers will be expected to manage and administer the entire end-to-end process.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Managed Service Provision

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 75310000 - Benefit services

### **II.2.3) Place of performance**

NUTS codes

- UKL - Wales
- UK - United Kingdom

### **II.2.4) Description of the procurement**

This Lot will be for a Managed Framework Supplier for Customer Organisations who wish to access a fully managed service and/or individual services for Employee Benefit Schemes covering a range of Salary Sacrifice & Voluntary Deduction Schemes.

The following list describes the spectrum of the provision included:

- Cycle to Work Scheme
- Green Car Scheme
- Home Technology & Smartphones Scheme
- Health and Wellbeing Scheme
- Financial Wellbeing Scheme

- Childcare Voucher Scheme
- Retail & Leisure Discount Scheme
- Reward & Recognition Solutions
- Online Benefits Platform

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

Green Car Scheme

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 75310000 - Benefit services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom
- UKL - Wales

### **II.2.4) Description of the procurement**

Offer a wide range of used or new cars at competitive and consistent prices which Customer Organisations can purchase through a salary sacrifice arrangement. Framework Suppliers will be expected to manage and administer the entire end-to-end process.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 17

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2023/S 000-007733](#)

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

19 October 2023



Local time

2:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English, Welsh

#### **IV.2.7) Conditions for opening of tenders**

Date

19 October 2023

Local time

2:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 4 years

### **VI.3) Additional information**

Over 73 public sector organisation in Wales have committed to the WGCD in principle, including all Local Authorities, NHS bodies, Welsh Government, Welsh Government Sponsored Bodies, the Police, Fire and Rescue Services, Higher and Further Education.

In accordance with Regulation 33(5) of the Public Contracts Regulations 2015 (as amended), these procedures for awarding call-off contracts under the framework may be applied only between the contracting authorities clearly identified in the tender documentation.

A copy of this list has been uploaded in the suppliers attachment area of the ITT at the time the notice was published to ensure compliance with the requirements of the Public Contracts Regulations.

The Welsh Ministers (NPS) will not be liable for any bidder costs arising from the non award of the framework.

NOTE: The authority is using eTenderwales to carry out this procurement process. To obtain further information record your interest on Sell2Wales at [https://www.sell2wales.gov.wales/search/search\\_switch.aspx?ID=134804](https://www.sell2wales.gov.wales/search/search_switch.aspx?ID=134804)

Under the terms of this contract the successful supplier(s) will be required to deliver Community Benefits in support of the authority's economic and social objectives. Accordingly, contract performance conditions may relate in particular to social and environmental considerations. The Community Benefits included in this contract are:

Bidders will be required to submit a Social Value Proposal as part of their technical response, setting out how they will deliver Social Value through the Framework. The Framework Supplier(s) will be expected to deliver and report on the subsequent delivery of Social Value detailed in their proposal, throughout the life of the Framework. Further information is available in the ITT.

(WA Ref:134804)

The buyer considers that this contract is suitable for consortia.

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

High Court

Royal Courts of Justice, The Strand

London

WC2A 2LL

Telephone

+44 2079477501

Country

United Kingdom