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Tender

## **Invitation to Tender- Building Capability in Product Safety, Legal Metrology and Construction Products in Local Authority Regulatory Services**

Department for Business and Trade

F02: Contract notice

Notice identifier: 2023/S 000-027259

Procurement identifier (OCID): ocds-h6vhtk-03b3e6

Published 14 September 2023, 5:14pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Department for Business and Trade

London

#### **Email**

[cara.jenkins@businessandtrade.gov.uk](mailto:cara.jenkins@businessandtrade.gov.uk)

#### **Country**

United Kingdom

#### **Region code**

UKI - London

#### **Justification for not providing organisation identifier**

Not on any register

## **Internet address(es)**

Main address

<https://www.gov.uk/government/organisations/department-for-business-and-trade>

## **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://uktrade.app.jaggaer.com/web/login.html>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://uktrade.app.jaggaer.com/web/login.html>

Tenders or requests to participate must be submitted to the above-mentioned address

## **I.4) Type of the contracting authority**

Ministry or any other national or federal authority

## **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Invitation to Tender- Building Capability in Product Safety, Legal Metrology and Construction Products in Local Authority Regulatory Services

#### **II.1.2) Main CPV code**

- 80000000 - Education and training services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Office for Product Safety & Standards (OPSS) was established by the Department for Business and Trade (DBT) Strategy in 2018 and is the national regulator for product safety, legal metrology and construction products.

Our purpose is to protect people and places from product-related harm, ensuring consumers and businesses can buy and sell products with confidence

Local Authority Regulatory Services (LARS1) also have statutory obligations for the delivery of regulation with regard to product safety, legal metrology and construction products.

As national regulator for Product Safety and Legal Metrology, OPSS provides national capacity and supports local authority enforcement and coordination of national and local regulation. As the national regulator for Construction Products, it is building the national regulator function and establishing local authority capability.

The requirement is for Development and delivery of a specialist annual Learning & Development (L & D) programme in accordance with a detailed specification including, sourcing trainers, development of specialist technical course resources, all course administration including booking venues and delegate management.

#### **II.1.5) Estimated total value**

Value excluding VAT: £750,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UKI - London

### **II.2.4) Description of the procurement**

The contract requires the Supplier to deliver the following outputs:

(i) Each year develop and deliver specialist, technical and practical products, e-learning packages, tools and activities (for 2023-24 development and delivery will be based on that specified in the programme in Table 2). To be set out in a programme at the beginning of each year with clear learning objectives, dates & times, delivery method, numbers and evaluation approach (see Table 1 above).

(ii) Conduct ongoing evaluation of the learning and development of LARS within each year and throughout the lifetime of the contract as specified below.

(iii) At the end of each financial year submit a summary report of the evaluation to be agreed with OPSS, including but not limited to:

- details of activities
- number of training days,
- delegate satisfaction,
- evidence that learning objectives have been met;
- delegate and geographical take up
- Diversity and inclusion

(iv) Conduct and submit an annual assessment of learning and development needs ahead of each year's delivery programme. This includes an assessment in to be conducted in the final year on the contract for (see Table 1 above).

(v) Provide metrics on request to support OPSS reporting and evaluation of the success of the programme.

(vi) Submit a quarterly performance report, outlining what has been delivered, with metrics which demonstrate key milestones and learning objectives being met and which support the overarching aims in paragraph 1.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £750,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

This contract will be on a 1+1+1 basis, with the initial contract term being 12 months.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2023/S 000-007846](#)

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

17 October 2023

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

17 October 2023

Local time

4:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Department for Business and Trade

London

Country

United Kingdom