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Tender

Invitation to Tender- Building Capability in Product Safety, Legal Metrology and Construction Products in Local Authority Regulatory Services

Department for Business and Trade

F02: Contract notice

Notice identifier: 2023/S 000-027259

Procurement identifier (OCID): ocds-h6vhtk-03b3e6

Published 14 September 2023, 5:14pm

Section I: Contracting authority

I.1) Name and addresses

Department for Business and Trade

London

Email

cara.jenkins@businessandtrade.gov.uk

Country

United Kingdom

Region code

UKI - London

Justification for not providing organisation identifier

Not on any register

Internet address(es)

Main address

<https://www.gov.uk/government/organisations/department-for-business-and-trade>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://uktrade.app.jaggaer.com/web/login.html>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://uktrade.app.jaggaer.com/web/login.html>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Ministry or any other national or federal authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Invitation to Tender- Building Capability in Product Safety, Legal Metrology and Construction Products in Local Authority Regulatory Services

II.1.2) Main CPV code

- 80000000 - Education and training services

II.1.3) Type of contract

Services

II.1.4) Short description

The Office for Product Safety & Standards (OPSS) was established by the Department for Business and Trade (DBT) Strategy in 2018 and is the national regulator for product safety, legal metrology and construction products.

Our purpose is to protect people and places from product-related harm, ensuring consumers and businesses can buy and sell products with confidence

Local Authority Regulatory Services (LARS1) also have statutory obligations for the delivery of regulation with regard to product safety, legal metrology and construction products.

As national regulator for Product Safety and Legal Metrology, OPSS provides national capacity and supports local authority enforcement and coordination of national and local regulation. As the national regulator for Construction Products, it is building the national regulator function and establishing local authority capability.

The requirement is for Development and delivery of a specialist annual Learning & Development (L & D) programme in accordance with a detailed specification including, sourcing trainers, development of specialist technical course resources, all course administration including booking venues and delegate management.

II.1.5) Estimated total value

Value excluding VAT: £750,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKI - London

II.2.4) Description of the procurement

The contract requires the Supplier to deliver the following outputs:

(i) Each year develop and deliver specialist, technical and practical products, e-learning packages, tools and activities (for 2023-24 development and delivery will be based on that specified in the programme in Table 2). To be set out in a programme at the beginning of each year with clear learning objectives, dates & times, delivery method, numbers and evaluation approach (see Table 1 above).

(ii) Conduct ongoing evaluation of the learning and development of LARS within each year and throughout the lifetime of the contract as specified below.

(iii) At the end of each financial year submit a summary report of the evaluation to be agreed with OPSS, including but not limited to:

- details of activities
- number of training days,
- delegate satisfaction,
- evidence that learning objectives have been met;
- delegate and geographical take up
- Diversity and inclusion

(iv) Conduct and submit an annual assessment of learning and development needs ahead of each year's delivery programme. This includes an assessment in to be conducted in the final year on the contract for (see Table 1 above).

(v) Provide metrics on request to support OPSS reporting and evaluation of the success of the programme.

(vi) Submit a quarterly performance report, outlining what has been delivered, with metrics which demonstrate key milestones and learning objectives being met and which support the overarching aims in paragraph 1.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £750,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

This contract will be on a 1+1+1 basis, with the initial contract term being 12 months.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2023/S 000-007846](#)

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

17 October 2023

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

17 October 2023

Local time

4:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

Department for Business and Trade

London

Country

United Kingdom