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Planning

## **Digital Archive Collections Group Purchasing Scheme 4 (DAC GPS4)**

Jisc Services Ltd

F01: Prior information notice

Prior information only

Notice identifier: 2023/S 000-027249

Procurement identifier (OCID): ocds-h6vhtk-03fccc

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### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Jisc Services Ltd

4 Portwall Lane

Bristol

BS1 6NB

#### **Contact**

Clare Nurton

#### **Email**

[procurement@jisc.ac.uk](mailto:procurement@jisc.ac.uk)

#### **Telephone**

+44 3003002212

**Country**

United Kingdom

**Region code**

UK - United Kingdom

**National registration number**

02881024

**Internet address(es)**

Main address

<https://www.jisc.ac.uk>

Buyer's address

<https://uk.eu-supply.com/ctm/Company/CompanyInformation/Index/87175>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://uk.eu-supply.com/ctm/Supplier/Documents/Folder/73026>

Additional information can be obtained from the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

General public services

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## Section II: Object

### II.1) Scope of the procurement

#### II.1.1) Title

Digital Archive Collections Group Purchasing Scheme 4 (DAC GPS4)

Reference number

Proc2304

#### II.1.2) Main CPV code

- 80000000 - Education and training services

#### II.1.3) Type of contract

Services

#### II.1.4) Short description

This PIN is to gauge publishers' interest in the fourth iteration digital archival collections group purchasing scheme. We're a membership organisation, providing digital solutions for UK education and research. The group purchasing scheme provides a transparent, equitable and cost-saving opportunity for our members to purchase digital archival collections. We are keen to hear from publishers who are interested in participating in the scheme and conform to all the requirements of the scheme. We welcome any questions for more information to be sent to [procurement@jisc.ac.uk](mailto:procurement@jisc.ac.uk)

#### II.1.6) Information about lots

This contract is divided into lots: No

### II.2) Description

#### II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

#### II.2.4) Description of the procurement

Jisc has been working in collaboration with publishers to make digital archival collections of primary source materials more affordable so researchers, learners and teachers can

enjoy access to a wider range of resources and libraries can achieve further efficiencies.

<https://www.jisc.ac.uk/digital-archival-collections-group-purchasing>

The digital archival collections group purchasing scheme is designed to leverage the collective purchasing power of institutions and is based on the principle 'the economy of scale': That is, the more products purchased per publisher by any institution over the course of an academic year, the lower the price based on pre-set discount triggers. Digital archival collections can comprise of many forms of digitised materials including, but not limited to, manuscripts, illustrations, photographs, maps, pamphlets, diaries, correspondence, ephemera, cartoons and audio-visual materials. Digital archival collections are predominately focused on the arts, humanities, and social science studies.

Requirements for eligibility are:

1. Publishers will offer a selection of products relevant to Higher Education Institutions (HEIs) as one-off perpetual purchases, eliminating recurrent annual access/platform charges. No on-going or yearly fees are permitted to access the content.
2. Products offered are expected to be fixed/static collections and no new content introduced to the products over time. Additional content may be added to the original product under the following circumstances.
  - Existing content cannot be withdrawn.
  - No further fee will be levied on members who have purchased these content options previously.
4. Publishers will be required to submit pricing in line with the Jisc banding structure that decreases from band 1 – 10 (<https://subscriptionsmanager.jisc.ac.uk/about/jisc-banding>).
5. All products pricing must start at 20% discount off the list price and then increase the discount in 5% increments to a maximum of 30%. Discounts are triggered by the number of sales across all the products on offer from a given publisher regardless of the band that makes the sale (e.g., 1-4 products purchased by any institution = 20% discount, 5-9 products purchased = 25% discount, 10+ product sales = 30%). Publishers decide how many product sales will trigger each 5% discount increment.
6. Pricing will be publicly available to view (after authentication) to provide our members with transparency and no need to negotiate.
7. Publishers will be contracted using the Jisc Model License (<https://subscriptionsmanager.jisc.ac.uk/about/jisc-model-licence>).

8. The scheme runs on a yearly basis, allowing institutions to benefit from the maximum discount reached by the end of each academic year (31 July)

9. Institutions will order products directly through Jisc License Subscriptions Manager

(<https://subscriptionsmanager.jisc.ac.uk/>) and be granted access to the content at point of ordering.

10. Invoices will be issued on completion of order unless specified by the member institution. This may result in a credit note being issued to the institution when the final price for product/s has been calculated after the yearly close of the scheme on 31 July (2024). Jisc/Publisher offers institutions the flexibility to be invoiced at the conclusion of the yearly scheme (31 July). Purchased products will be made available on completion of the order regardless of the invoice option chosen by members.

11. Jisc will undertake due diligence on suppliers seeking acceptance to the scheme, including reviewing information on financial information, Information Security, Data Protection, Insurances, Modern Slavery.

To learn more, or if you feel your organisation is available to participate in the scheme (and is not an existing supplier on the current (third iteration) of the Digital Archive Collection Group Purchasing Scheme), please respond to [procurement@jisc.ac.uk](mailto:procurement@jisc.ac.uk) quoting 'Proc2304' by 30 September, 2023

### **II.3) Estimated date of publication of contract notice**

7 November 2023

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

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## **Section VI. Complementary information**

### **VI.3) Additional information**

Jisc will use any information obtained as a result of this PIN to determine procurement strategy used to deliver the service described.