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Tender

## **DoJ - Northern Ireland Appropriate Adult Scheme**

Department of Justice

F21: Social and other specific services – public contracts

Contract notice

Notice identifier: 2024/S 000-027229

Procurement identifier (OCID): ocds-h6vhtk-0493fd

Published 27 August 2024, 10:20am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Department of Justice

c/o Construction and Procurement Delivery, 303 Airport Road West

BELFAST

BT3 9ED

#### **Email**

[justice.cpd@finance-ni.gov.uk](mailto:justice.cpd@finance-ni.gov.uk)

#### **Country**

United Kingdom

#### **Region code**

UK - United Kingdom

#### **Internet address(es)**

Main address

<https://www.justice-ni.gov.uk/>

Buyer's address

<https://www.finance-ni.gov.uk/topics/procurement>

## **I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

## **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://etendersni.gov.uk/epps>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://etendersni.gov.uk/epps>

## **I.4) Type of the contracting authority**

Body governed by public law

## **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

DoJ - Northern Ireland Appropriate Adult Scheme

Reference number

ID5343195

### **II.1.2) Main CPV code**

- 75231200 - Services related to the detention or rehabilitation of criminals

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

The Northern Ireland Appropriate Adult Scheme (NIAAS) is a Department of Justice (DoJ) sponsored Scheme. It does not replace parent/guardian/carer responsibility, or the statutory responsibility for people within the care and control of one of the Health and Social Care Trusts. Rather the NIAAS provides the service of a trained and independent Appropriate Adult to support and advise a young person or vulnerable adult during detention in police custody when their relative, guardian or carer cannot or will not attend the police station to perform the role of an Appropriate Adult. The statutory Codes of Practice, issued under the Police and Criminal Evidence (Northern Ireland) Order 1989 (commonly referred to as PACE), require an 'appropriate adult' to be called when a juvenile or vulnerable adult is detained in police custody. The role of the Appropriate Adult is to support, advise and assist individuals within these vulnerable groups to ensure they fully understand the detention process and their rights, particularly during police interviews. A juvenile is defined within PACE as a person under 18 years of age. PACE also extensively defines the term 'vulnerable' as applying to any person affected and impaired by a mental disorder.

### **II.1.5) Estimated total value**

Value excluding VAT: £2,600,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 75231200 - Services related to the detention or rehabilitation of criminals

### **II.2.3) Place of performance**

NUTS codes

- UKN - Northern Ireland

Main site or place of performance

Details provided in Specification document.

#### **II.2.4) Description of the procurement**

The Northern Ireland Appropriate Adult Scheme (NIAAS) is a Department of Justice (DoJ) sponsored Scheme. It does not replace parent/guardian/carer responsibility, or the statutory responsibility for people within the care and control of one of the Health and Social Care Trusts. Rather the NIAAS provides the service of a trained and independent Appropriate Adult to support and advise a young person or vulnerable adult during detention in police custody when their relative, guardian or carer cannot or will not attend the police station to perform the role of an Appropriate Adult. The statutory Codes of Practice, issued under the Police and Criminal Evidence (Northern Ireland) Order 1989 (commonly referred to as PACE), require an 'appropriate adult' to be called when a juvenile or vulnerable adult is detained in police custody. The role of the Appropriate Adult is to support, advise and assist individuals within these vulnerable groups to ensure they fully understand the detention process and their rights, particularly during police interviews. A juvenile is defined within PACE as a person under 18 years of age. PACE also extensively defines the term 'vulnerable' as applying to any person affected and impaired by a mental disorder.

#### **II.2.6) Estimated value**

Value excluding VAT: £2,600,000

#### **II.2.7) Duration of the contract or the framework agreement**

Duration in months

60

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.4) Objective rules and criteria for participation**

List and brief description of rules and criteria

Selection and Award criteria are as stated in the procurement documents.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Form of procedure**

Open procedure

#### **IV.1.11) Main features of the award procedure**

Selection and Award criteria are as stated in the procurement documents.

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

27 September 2024

Local time

3:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## **Section VI. Complementary information**

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

Neither CPD nor the Department of Justice can provide any guarantee as to the level of business under this contract. The estimated contract value is a broad estimate only; it includes additional quantum for unforeseen demand and to future proof. The estimate is not deemed to be a condition of contract nor a guarantee of minimum demand or uptake. No compensation will be payable to a contractor should the actual demand be less than that stated.. . Contract monitoring: the successful Contractor(s) performance on the contract will be regularly monitored. Contractors not delivering on contract requirements is a serious matter. It means the public purse is not getting what it is paying for. If a Contractor fails to reach satisfactory levels of contract performance they will be given a specified time to improve. If, after the specified time, they still fail to reach satisfactory levels of contract performance, the matter will be escalated to senior management in CPD for further action. If this occurs and their performance still does not improve to satisfactory levels within the. specified period, it may be regarded as an act of grave professional misconduct and they may be issued with a notice of written warning and notice of unsatisfactory performance, and this contract may be terminated. The issue of a notice of written warning and notice of unsatisfactory. performance will result in the Contractor being excluded from all procurement competitions being undertaken by Centres of Procurement Expertise on behalf of bodies covered by the Northern Ireland Procurement Policy for a period of up to 3 years from the date of issue of the notice. . . The Authority expressly reserves the rights: (i) not to award any contract as a result of the procurement process commenced by publication of this notice; (ii) to make whatever changes it may see fit to the content and structure of the tendering competition; (iii) to award (a) contract(s) in respect of any part(s) of the services covered by this notice and (iv) to award contract(s) in stages. And under no circumstances will the Authority be liable for any costs incurred by Candidates.

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

The UK does not have any special review body with responsibility for appeal/mediation procedures in public procurement competitions. Instead; any challenges are dealt with by

the High Court, Commercial Division, to which proceedings may be issued.

N/A

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

CPD will comply with the Public Contracts Regulations 2015 and, where appropriate, will incorporate a standstill period (i.e a minimum of 10 calendar days) at the point information on the award of the contract is communicated to tenderers. That notification will provide full information on the award decision. This provides time for unsuccessful tenderers to challenge the award decision before the contract is entered into.