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Tender

Children and Young People's Advisory Board

Department for Education

F02: Contract notice

Notice identifier: 2023/S 000-027189

Procurement identifier (OCID): ocds-h6vhtk-03dbba

Published 14 September 2023, 11:31am

Section I: Contracting authority

I.1) Name and addresses

Department for Education

Sanctuary Buildings, 20, Great Smith Street

London

SW1P 3BT

Email

Elle.ROBERTS@EDUCATION.GOV.UK

Telephone

+44 8700012345

Country

United Kingdom

Region code

UK - United Kingdom

Internet address(es)

Main address

<https://www.gov.uk/government/organisations/department-for-education>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://education.app.jaggaer.com/web/login.html>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://education.app.jaggaer.com/web/login.html>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Children and Young People's Advisory Board

Reference number

ITT_2509

II.1.2) Main CPV code

- 85000000 - Health and social work services

II.1.3) Type of contract

Services

II.1.4) Short description

Our aim for the board is that they can support in challenging our policy development as we move into the delivery phase of reform and that the views they share are given equal weighting to those from the sector. Young people told us that opportunities to share their views with Ministers and senior civil servants directly is important to them.

SCS across children's social care agree that this is a priority and we need to continue listening to children and young people as an integral part of our work.

II.1.5) Estimated total value

Value excluding VAT: £150,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 80000000 - Education and training services
- 85000000 - Health and social work services

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

Main site or place of performance

UK

II.2.4) Description of the procurement

Children and young people (as well as families) have a vital part to play in our vision to

transform children's social care and we want to ensure their voice is at the core of our work as we progress our policy development and delivery both at a national and local level.

We are seeking to create an Advisory Board of children and young people aged 11-25 with a wide range of care experience. Our aim for the board is that they can support in challenging our policy development as we move into the delivery phase of reform and that the views they share are given equal weighting to those from the sector. Young people told us that opportunities to share their views with Ministers and senior civil servants directly is important to them.

SCS across children's social care agree that this is a priority and we need to continue listening to children and young people as an integral part of our work.

Safeguarding and pastorally caring for board members is our absolute priority as well as enabling the children and young people involved to develop their own skills and experience – and we need a contractor to support us to do this well.

We will expect a contractor to support us with these key elements which we do not have expertise to deliver in house – this particularly relates to safeguarding expertise, pastoral care and experience in enabling children and young people to engage in a professional environment. We will also expect a contract to support us with protecting children and young people's personal data. Any potential contractor will need to adhere to DfE's stringent standards on GDPR and demonstrate this effectively through their policies and procedures.

The estimated contract term is mid November 2023 - 31st of March 25 with an optional 12 month extension.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £150,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

17

This contract is subject to renewal

Yes

Description of renewals

There will be an option to extend the initial contract term (17 months) for an additional period of 12 months subject to the outcome of the next Spending Review

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

This open tender competition is being run via the DfE's e-procurement portal, Jaggaer. Links to the site, related guidance and tender documents can be found via the following link:

Jaggaer Tender Reference - ITT_2509 - Children and Young People's Advisory Board

Jaggaer e-procurement portal:

<https://www.gov.uk/government/organisations/department-for-education/about/procurement#jaggaer-the-dfe-et>

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2023/S 000-017824](#)

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

16 October 2023

Local time

9:00am

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

16 October 2023

Local time

9:00am

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

High Court of England and Wales

London

Country

United Kingdom