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Tender

734 - SaaS Business Systems (to include ERP solutions)

UNIVERSITY OF GLOUCESTERSHIRE

F02: Contract notice

Notice identifier: 2024/S 000-027157

Procurement identifier (OCID): ocids-h6vhtk-0493cd

Published 23 August 2024, 4:29pm

The closing date and time has been changed to:

4 October 2024, 2:30pm

See the [change notice](#).

Section I: Contracting authority

I.1) Name and addresses

UNIVERSITY OF GLOUCESTERSHIRE

The Park

CHELTENHAM

GL502RH

Contact

Robin Hare

Email

procurement@glos.ac.uk

Telephone

+44 1242714178

Country

United Kingdom

Region code

UKK13 - Gloucestershire

Companies House

06023243

Internet address(es)

Main address

www.glos.ac.uk

Buyer's address

<https://www.glos.ac.uk/business/procurement/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/glos.aspx/ProjectManage/91>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/glos.aspx/ProjectManage/91>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

734 - SaaS Business Systems (to include ERP solutions)

Reference number

UOG/24/734/IT

II.1.2) Main CPV code

- 48000000 - Software package and information systems

II.1.3) Type of contract

Supplies

II.1.4) Short description

The University of Gloucestershire is embarking on a programme of work to establish a roadmap for migration to a Software as a Service (SaaS) delivery model for key University business systems.

The systems that are in scope for this opportunity are:

HR and Payroll

Web Recruitment

Finance and Planning

Web Payments and Income Management

System requirements have been gathered, and the next stage of the programme involves looking to identify strategic options, in terms of software suppliers, using the Digital Marketplace. The University of Gloucestershire SaaS programme of work must move at speed.

The University expect the initial contracting period to be for 3 years with the option to extend for up to a further 7 years. The contract start date(s) will be determined by the current supplier roadmaps, which fall into the date range December 2024 - December 2026.

The University will retain the right to terminate the contract, at any stage, with at least 12 months' notice.

Further details are contained in the online tender package.

II.1.5) Estimated total value

Value excluding VAT: £3,000,000

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

The contracting authority reserves the right to award contracts combining the following lots or groups of lots:

The University will consider submissions covering the following Lots (one submission may cover multiple Lots)

II.2) Description

II.2.1) Title

Finance and Planning system

Lot No

1

II.2.2) Additional CPV code(s)

- 48000000 - Software package and information systems

II.2.3) Place of performance

NUTS codes

- UKK - South West (England)

Main site or place of performance

Cheltenham and Gloucester, UK.

II.2.4) Description of the procurement

A finance & planning system is required for the University of Gloucestershire.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

120

This contract is subject to renewal

Yes

Description of renewals

The initial contract will be for a term of 3 year, extendable and yearly intervals up to 10 years, at the sole discretion of the University.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2) Description

II.2.1) Title

Web Payments and Income Management

Lot No

2

II.2.2) Additional CPV code(s)

- 48000000 - Software package and information systems

II.2.3) Place of performance

NUTS codes

- UKK - South West (England)

Main site or place of performance

Cheltenham and Gloucester, UK.

II.2.4) Description of the procurement

Web Payments and Income Management system for the University of Gloucestershire.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

120

This contract is subject to renewal

Yes

Description of renewals

The initial contract will be for a term of 3 year, extendable and yearly intervals up to 10 years, at the sole discretion of the University.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2) Description

II.2.1) Title

HR and Payroll (HCM)

Lot No

3

II.2.2) Additional CPV code(s)

- 48000000 - Software package and information systems

II.2.3) Place of performance

NUTS codes

- UKK - South West (England)

Main site or place of performance

Cheltenham and Gloucester, UK.

II.2.4) Description of the procurement

HR and Payroll (HCM) for the University of Gloucestershire.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

120

This contract is subject to renewal

Yes

Description of renewals

The initial contract will be for a term of 3 year, extendable and yearly intervals up to 7 years, at the sole discretion of the University.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2) Description

II.2.1) Title

Web Recruitment system

Lot No

4

II.2.2) Additional CPV code(s)

- 48000000 - Software package and information systems

II.2.3) Place of performance

NUTS codes

- UKK - South West (England)

Main site or place of performance

Cheltenham and Gloucester, UK.

II.2.4) Description of the procurement

Web Recruitment system for the University of Gloucestershire.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

120

This contract is subject to renewal

Yes

Description of renewals

The initial contract will be for a term of 3 year, extendable and yearly intervals up to 10 years, at the sole discretion of the University.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Please see tender documents.

III.1.2) Economic and financial standing

List and brief description of selection criteria

Selection criteria as stated in the procurement documents.

Minimum level(s) of standards possibly required

Selection criteria as stated in the procurement documents.

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Originally published as:

Date

27 September 2024

Local time

2:30pm

Changed to:

Date

4 October 2024

Local time

2:30pm

See the [change notice](#).

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the

tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

27 September 2024

Local time

2:45pm

Place

University of Gloucestershire online tendering portal.

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 4 to 10 years.

VI.4) Procedures for review

VI.4.1) Review body

Robin Hare - Procurement Manager

University of Gloucestershire, F&P Dept, Pittville Student Village,

Cheltenham

GL52 3JG

Email

procurement@glos.ac.uk

Telephone

+44 1242714178

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

Reviews will be conducted in accordance with the Public Contracts Regulations 2015.