This is a published notice on the Find a Tender service: <a href="https://www.find-tender.service.gov.uk/Notice/027133-2022">https://www.find-tender.service.gov.uk/Notice/027133-2022</a>

Tender

# Contract for the Supply and delivery of garden waste bags

City & County of Swansea

F02: Contract notice

Notice identifier: 2022/S 000-027133

Procurement identifier (OCID): ocds-h6vhtk-036c06

Published 28 September 2022, 10:19am

# **Section I: Contracting authority**

## I.1) Name and addresses

City & County of Swansea

Civic Centre

Swansea

**SA1 3SN** 

#### **Email**

procurement@swansea.gov.uk

### **Telephone**

+44 1792637242

### Country

**United Kingdom** 

#### **NUTS** code

UKL18 - Swansea

Internet address(es)

Main address

http://www.swansea.gov.uk/dobusiness

Buyer's address

https://www.sell2wales.gov.wales/search/Search AuthProfile.aspx?ID=AA0254

# I.2) Information about joint procurement

The contract is awarded by a central purchasing body

## I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

https://etenderwales.bravosolution.co.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

https://etenderwales.bravosolution.co.uk

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

https://etenderwales.bravosolution.co.uk

# I.4) Type of the contracting authority

Regional or local authority

# I.5) Main activity

General public services

# **Section II: Object**

# II.1) Scope of the procurement

### II.1.1) Title

Contract for the Supply and delivery of garden waste bags

Reference number

CCS/22/184

#### II.1.2) Main CPV code

34928480 - Waste and rubbish containers and bins

#### II.1.3) Type of contract

Supplies

#### II.1.4) Short description

The council is seeking to enter into a contract with a suitably competent contractor for the supply of 55gsm white woven polypropylene uncoated fabric (or similar) garden bags.

#### II.1.6) Information about lots

This contract is divided into lots: No.

### II.2) Description

#### II.2.2) Additional CPV code(s)

19640000 - Polythene waste and refuse sacks and bags

#### II.2.3) Place of performance

**NUTS** codes

• UKL18 - Swansea

#### II.2.4) Description of the procurement

The Council is seeking to enter into a contract with a suitably competent contractor for the supply of 55gsm white woven polypropylene uncoated fabric (or similar) garden bags

### II.2.5) Award criteria

Quality criterion - Name: Operational Suitability / Weighting: 20

Quality criterion - Name: Delivery timescales / Weighting: 5

Quality criterion - Name: Print Quality / Weighting: 5

Price - Weighting: 70

## II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

6

This contract is subject to renewal

Yes

Description of renewals

Up to 42 months

### II.2.10) Information about variants

Variants will be accepted: Yes

### II.2.11) Information about options

Options: No

### II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

# Section III. Legal, economic, financial and technical information

# III.1) Conditions for participation

## III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

## III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

## III.2) Conditions related to the contract

### III.2.2) Contract performance conditions

As per tender documents

## Section IV. Procedure

# **IV.1) Description**

### IV.1.1) Type of procedure

Open procedure

## IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

# IV.2) Administrative information

### IV.2.2) Time limit for receipt of tenders or requests to participate

Date

28 October 2022

Local time

12:00pm

#### IV.2.4) Languages in which tenders or requests to participate may be submitted

English, Welsh

### IV.2.7) Conditions for opening of tenders

Date

28 October 2022

Local time

12:00pm

# **Section VI. Complementary information**

## VI.1) Information about recurrence

This is a recurrent procurement: No

## VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

## VI.3) Additional information

Economic operators interested in submitting a tender can download the tender documents from the eTenderWales portal (<a href="http://etenderwales.bravosolution.co.uk">http://etenderwales.bravosolution.co.uk</a>) you will need to register with eTenderWales if you are not already registered. Please see below instructions on how to register.

- 1. Register your company on the eTenderWales portal (this is only required once):
- Navigate to the portal: <a href="http://etenderwales.bravosolution.co.uk">http://etenderwales.bravosolution.co.uk</a>
- Click the "Suppliers register here" link.
- Enter your correct business and user details.
- Note the username you chose and click "Save" when complete.
- You will shortly receive an e-mail with your unique password (please keep this secure).
- Agree to the terms and conditions and click "continue".
- 2. Express an interest in the project:
- Login to the portal with your username/password.
- Click the "ITTs Open to All Suppliers" link (these are the ITTs open to any registered supplier).
- Click on the relevant ITT to access the content.

- Click the "Express Interest" button in the "Actions" box on the left-hand side of the page.
- This will move the ITT into your "My ITTs" page (this is a secure area reserved for your projects only).
- Click on the ITT code. You can now access any attachments by clicking the "Settings and Buyer Attachments" in the "Actions" box.
- 3. Responding to the invitation to tender:
- You can now choose to "Reply" or "Reject" (please give a reason if rejecting).
- You can now use the "Messages" function to communicate with the buyer and seek any clarification.
- Note the deadline for completion, then follow the onscreen instructions to complete the ITT.
- There may be a mixture of online and offline actions for you to perform (there is detailed online help available).

If you require any further assistance use the online help. Alternatively, the BravoSolution helpdesk can be contacted (Monday to Friday, 8:00 to 18:00) on:

— E-mail: help@bravosolution.co.uk

- Phone: +44 8003684850

NOTE: The authority is using eTenderwales to carry out this procurement process. To obtain further information record your interest on Sell2Wales at <a href="https://www.sell2wales.gov.wales/search/search\_switch.aspx?ID=125083">https://www.sell2wales.gov.wales/search/search\_switch.aspx?ID=125083</a>

(WA Ref:125083)

The buyer considers that this contract is suitable for consortia.

## VI.4) Procedures for review

#### VI.4.1) Review body

**High Court** 

Royal Courts of Justice, The Strand

WC2A 2LL
Telephone
+44 2079477501
Country
United Kingdom
Internet address
www.swansea.gov.uk
VI.4.2) Body responsible for mediation procedures
City & County of Swansea, Legal, Democratic Services & Business Intelligence
Civic Centre
SWANSEA
SA1 3SN
Country
United Kingdom
Internet address
www.swansea.gov.uk
VI.4.3) Review procedure

London

The Council will incorporate a minimum 10 calendar day standstill period at the point information on the award of the contract is communicated to tenderers. This period will extend to 15 calendar days for communication by non-electronic means. Applicants who are unsuccessful shall be informed by the Council as soon as possible after the decision has been made. Should additional information be required it should be requested of the addressee in section I.1. If an appeal regarding the award of the contract has not been successfully resolved, The Public Contracts Regulations 2015 provide for aggrieved

Precise information on deadline(s) for review procedures

parties who have been harmed or are at risk of harm by breach of the rules to take action in the High Court (England, Wales, and Northern Ireland). Any such action must be brought promptly (generally within 30days). Where a contract has not been entered into, the Court may order the setting aside of the award decision or order the Council to amend any document and may award damages. If the contract has been entered into the Court may, depending on the circumstances, award damages, make a declaration of ineffectiveness, order the Council to pay a civil financial penalty, and/or order that the duration of the contract be shortened. If a declaration of ineffectiveness is sought, any such action must be brought within 30 days where the Council has communicated the award of the contract and a summary of reasons to tenderers, or otherwise within 6 months. The purpose of the standstill period referred to above is to allow the parties to apply to the Courts to set aside the award decision before the contract is entered into.

#### VI.4.4) Service from which information about the review procedure may be obtained

City & County of Swansea, Legal, Democratic Services & Business Intelligence

Swansea Council

**SWANSEA** 

**SA1 3SN** 

Country

**United Kingdom** 

Internet address

www.swansea.gov.uk