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Tender

Unity Schools Trust ~ Cleaning Services Tender

Unity Schools Trust

F02: Contract notice

Notice identifier: 2021/S 000-027118

Procurement identifier (OCID): ocds-h6vhtk-02f15b

Published 28 October 2021, 6:14pm

Section I: Contracting authority

I.1) Name and addresses

Unity Schools Trust

Thorpe Road, Staines

Surrey

TW18 3HJ

Email

tenders@litmuspartnership.co.uk

Telephone

+44 1276673880

Country

United Kingdom

NUTS code

UKJ2 - Surrey, East and West Sussex

Internet address(es)

Main address

<http://www.unityschoolstrust.co.uk/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://litmustms.co.uk/respond/JS2J7XB8D2>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Unity Schools Trust ~ Cleaning Services Tender

II.1.2) Main CPV code

- 90919300 - School cleaning services

II.1.3) Type of contract

Services

II.1.4) Short description

The successful Supplier will be required to provide cleaning services for Unity Schools Trust. Unity Schools Trust is a geographically based Multi-Academy Trust (MAT), formed in September 2015. All academies in the MAT are governed by one trust, with clear lines of delegation to local governing bodies in each academy. We have 2 schools in our trust currently, namely, The Magna Carta School in Staines and Bishop David Brown School in Woking.

The Magna Carta School ~

Thorpe Rd, Staines Upon Thames TW18 3HJ

<http://www.magnacarta.surrey.sch.uk/>

Bishop David Brown School ~

Albert Drive, Woking, Surrey, GU21 5RF

<http://www.bdb.surrey.sch.uk/>

II.1.5) Estimated total value

Value excluding VAT: £557,624.88

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKJ2 - Surrey, East and West Sussex

Main site or place of performance

Surrey, East and West Sussex

II.2.4) Description of the procurement

The successful Supplier will be required to provide cleaning services for Unity Schools Trust.

Unity Schools Trust is a geographically based Multi-Academy Trust (MAT), formed in September 2015. All academies in the MAT are governed by one trust, with clear lines of delegation to local governing bodies in each academy. We have 2 schools in our trust currently, namely, The Magna Carta School in Staines and Bishop David Brown School in Woking.

The Trust believes that success should be celebrated and that students should enjoy their time at school; if lessons are stimulating and challenging then students will love learning. Much time, therefore, is spent reviewing and planning schemes of work to ensure that they are differentiated to meet the needs of all students.

As a Trust who are continually seeking ways to improve and develop the ethos and environment for students and staff, to give them the facilities they deserve and need to meet the challenges of the 21st Century.

The Trust expects the successful cleaning contractor to enable the continued development of cleaning services. The Trust expects the successful tenderer to evidence, through their bid, how they shall support and complement its values and support the principles of the Trust.

The school year is based on a calendar of 195 days. Five days are to be used for staff professional development which means that School will be open to receive students for the legal minimum of 190 days.

The cleaning contract being tendered is for three years in duration from 2022.

Whilst the School prioritises value for money as a key objective of the Competitive Tender Process, the Governing body is not obliged to accept the lowest price.

The annual value of the current contract is:

Bishop David Brown = £83,949.96

Magna Carta = £101,925.00

Square meterage:

Bishop David Brown School = 7668.2

The Magna Carta School = 8029.4

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £557,624.88

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 September 2022

End date

31 August 2025

This contract is subject to renewal

No

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged minimum number: 5

Maximum number: 10

Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

3 December 2021

Local time

12:00pm

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

17 January 2022

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

It will be the supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time.

The contracting authority reserves the right not to award any or part of the contract which is the subject of this contract notice and reserves the right to terminate the procurement process at any time.

The contracting authority will not be liable for any costs incurred by those expressing an interest in tendering for this contract opportunity.

The contracting authority will consider variant bids, evaluating them (so far as the variant or the evaluation of the variant is in the opinion of the contracting authority practicable) on the same basis as a conforming bid, but shall not be obliged to accept any such bid in preference to a conforming bid even if the variant bid scores more highly. No variant will be considered unless the bidder simultaneously submits a conforming bid.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://litmustms.co.uk/tenders/UK-UK-Surrey:-School-cleaning-services./JS2J7XB8D2>

To respond to this opportunity, please click here:

<https://litmustms.co.uk/respond/JS2J7XB8D2>

GO Reference: GO-20211028-PRO-19148182

VI.4) Procedures for review

VI.4.1) Review body

Unity Schools Trust

Surrey

Country

United Kingdom