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Award

## **Printed Stationery and Facilities Managed Service**

QE Facilities

F15: Voluntary ex ante transparency notice

Notice identifier: 2024/S 000-027080

Procurement identifier (OCID): ocids-h6vhtk-049396

Published 23 August 2024, 1:39pm

### **Section I: Contracting authority/entity**

#### **I.1) Name and addresses**

QE Facilities

Queen Elizabeth Hospital, Sheriff Hill, Gateshead, NE9 6SX.

Gateshead

NE9 6SX

#### **Email**

[daniel.kelly11@nhs.net](mailto:daniel.kelly11@nhs.net)

#### **Telephone**

+44 1914452804

#### **Country**

United Kingdom

#### **Region code**

UKC2 - Northumberland and Tyne and Wear

**Internet address(es)**

Main address

<http://www.qefacilities.co.uk>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Health

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Printed Stationery and Facilities Managed Service

#### **II.1.2) Main CPV code**

- 79810000 - Printing services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

QE Facilities is seeking to appoint a supplier with the appropriate product range, experience and competitive pricing to provide a Printed Stationery and Facilities Managed Service.

This VEAT Notice indicates that the Authority intends to award a Public Services contract. The Authority published a contract notice on Contracts Finder regarding this contract opportunity and subsequently conducted an open procedure procurement in accordance with the Public Contracts Regulations 2015. The successful contractor has been identified via this procurement process and it is the intention of the Authority to award this contract to the successful contractor.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £549,636.08

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 22000000 - Printed matter and related products
- 22100000 - Printed books, brochures and leaflets

#### **II.2.3) Place of performance**

NUTS codes

- UKC2 - Northumberland and Tyne and Wear

#### **II.2.4) Description of the procurement**

QE Facilities is seeking to appoint a supplier with the appropriate product range, experience and competitive pricing to provide a Printed Stationery and Facilities Managed Service.

The successful Contractor is required to operate a service where frequently used 'local stock' documents will be printed and stocked at the Contractors premises for call off by the Authority. The successful Contractor is also required to produce printed documents on an ad hoc basis, often at short notice, to the specification provided by Authority.

#### **II.2.5) Award criteria**

Quality criterion - Name: Qualification / Weighting: Pass / Fail

Quality criterion - Name: Technical / Weighting: 45

Cost criterion - Name: Commercial / Weighting: 55

#### **II.2.11) Information about options**

Options: Yes

Description of options

3 x 12 Months (Cost identified in II.1.7 is inclusive of optional extensions)

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Award of a contract without prior publication of a call for competition in the cases listed below

- The procurement falls outside the scope of application of the regulations

Explanation:

The Authority followed the Open Procedure process in accordance with the Public Contracts Regulations 2015. The procurement has been successful, and the Authority has identified the most economically advantageous tender.

It has come to the Authority's attention that, due to a systems error, the Contract Notice published in relation to this procurement does not appear to have been published on the UK E-Notification Service (the Find a Tender Service). The Notice was published on Contracts Finder.

The Authority has decided to proceed with the award of the contract on the basis that the market positively engaged with the procurement exercise. This VEAT Notice is being used to notify the market of the Authority's intention to award the contract.

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

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## **Section V. Award of contract/concession**

### **Title**

Printed Stationery and Facilities Managed Service

A contract/lot is awarded: Yes

### **V.2) Award of contract/concession**

#### **V.2.1) Date of conclusion of the contract**

23 August 2024

#### **V.2.2) Information about tenders**

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor/concessionaire**

Harlow Printing Limited

South Shields

Country

United Kingdom

NUTS code

- UKC2 - Northumberland and Tyne and Wear

The contractor/concessionaire is an SME

Yes

#### **V.2.4) Information on value of contract/lot/concession (excluding VAT)**

Total value of the contract/lot/concession: £549,636.08

#### **V.2.5) Information about subcontracting**

The contract/lot/concession is likely to be subcontracted

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## **Section VI. Complementary information**

### **VI.3) Additional information**

The Authority followed the Open Procedure process in accordance with the Public Contracts Regulations 2015. The procurement has been successful, and the Authority has identified the most economically advantageous tender.

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The Authority has decided to proceed with the award of the contract on the basis that the market positively engaged with the procurement exercise. This VEAT Notice is being used to notify the market of the Authority's intention to award the contract.

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court

Royal Courts of Justice, Strand

London

WC2A 2LI

Country

United Kingdom