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Tender

Glasgow Carers Support Service

Glasgow City Council

F21: Social and other specific services – public contracts

Contract notice

Notice identifier: 2023/S 000-027037

Procurement identifier (OCID): ocds-h6vhtk-03fc45

Published 13 September 2023, 10:20am

Section I: Contracting authority

I.1) Name and addresses

Glasgow City Council

40 John St, City Chambers

Glasgow

G2 1DU

Email

colin.paton@sw.glasgow.gov.uk

Telephone

+44 1412872000

Country

United Kingdom

NUTS code

UKM82 - Glasgow City

Internet address(es)

Main address

www.glasgow.gov.uk

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00196

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publictendersscotland.publiccontractsscotland.gov.uk>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

Other activity

Health & Social Care

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Glasgow Carers Support Service

Reference number

GCC005898SW

II.1.2) Main CPV code

- 85000000 - Health and social work services

II.1.3) Type of contract

Services

II.1.4) Short description

The council invites tender bids for the Glasgow Carers Support Service, which will to provide inclusive and holistic support to carers within Glasgow to maintain their quality of life and enhance their capacity to maintain their health and wellbeing through the provision of a range of person centred, coordinated, outcome focused services.

II.1.5) Estimated total value

Value excluding VAT: £11,235,000

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

Maximum number of lots that may be awarded to one tenderer: 1

II.2) Description

II.2.1) Title

Glasgow Carers Support Services - Northwest Glasgow

Lot No

1

II.2.2) Additional CPV code(s)

- 85000000 - Health and social work services

II.2.3) Place of performance

NUTS codes

- UKM82 - Glasgow City

Main site or place of performance

Northwest Glasgow

II.2.4) Description of the procurement

The council invites tender bids for the Carers Provision Service, which will to provide inclusive and holistic support to carers within Glasgow to maintain their quality of life and enhance their capacity to maintain their health and wellbeing through the provision of a range of person centred, coordinated, outcome focused services.

II.2.6) Estimated value

Value excluding VAT: £3,745,000

II.2.7) Duration of the contract or the framework agreement

Duration in months

60

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Glasgow Carers Support Services - Northeast Glasgow

Lot No

2

II.2.2) Additional CPV code(s)

- 85000000 - Health and social work services

II.2.3) Place of performance

NUTS codes

- UKM82 - Glasgow City

Main site or place of performance

Northeast Glasgow

II.2.4) Description of the procurement

The council invites tender bids for the Carers Provision Service, which will to provide inclusive and holistic support to carers within Glasgow to maintain their quality of life and enhance their capacity to maintain their health and wellbeing through the provision of a range of person centred, coordinated, outcome focused services.

II.2.6) Estimated value

Value excluding VAT: £3,745,000

II.2.7) Duration of the contract or the framework agreement

Duration in months

60

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Glasgow Carers Support Services - South Glasgow

Lot No

3

II.2.2) Additional CPV code(s)

- 85000000 - Health and social work services

II.2.3) Place of performance

NUTS codes

- UKM82 - Glasgow City

II.2.4) Description of the procurement

The council invites tender bids for the Carers Provision Service, which will to provide inclusive and holistic support to carers within Glasgow to maintain their quality of life and enhance their capacity to maintain their health and wellbeing through the provision of a range of person centred, coordinated, outcome focused services.

II.2.6) Estimated value

Value excluding VAT: £3,745,000

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.4) Objective rules and criteria for participation

List and brief description of rules and criteria

Technical & Professional Ability

Bidders are required to provide evidence of having the necessary capacity and capability to deliver the requirement as described in the tender documentation. Bidders with experience of delivering quality care services are required. Bidders must pass the following self declaration questions in order for their bid to be evaluated further:

- Confirm they have a minimum of two years' experience, within the last three years' of delivering social care services to Carers. This does not need to be a Carer specific contract , and can include delivery or support to carers as part of a wider service or contract.
- Confirm that all staff delivering the service and working with children, young people and carers will undergo and pass full PVG disclosure checks.

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

This information is contained within the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Form of procedure

Open procedure

IV.1.11) Main features of the award procedure

Award will be made to the successful Bidder who meets:

The required Qualifying Requirements/Criteria

Five Technical (Quality) Questions & Fair Work First Question. Overall Technical weighting is 60%.

Bidders prices will also be evaluated as part of this Tender and weighted at 40% of the overall Tender score. Bidders will have scores applied based on each of the weighted section elements.

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

25 October 2023

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.2) Information about electronic workflows

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

Financial Viability

-Financial Viability Assessment. Bidders are required to provide three (3) years audited accounts (or financial statements where there is no requirement to submit audited accounts to Companies House) and complete a Financial Viability Template and pass all financial probity checks.

Health and Safety

-Provide a completed Health and Safety Questionnaire and copies of all associated/relevant policies & procedures in place.

-Confirmation that required Social Care specific policies and procedures are in place as specified in the SPD Health & Safety questionnaire, including relevant policies and information relating to service user safeguarding and protection are in place (for Adults and Children).

HEALTH & SAFETY

In line with current procurement practices, the Council has taken a decision to follow the Single Procurement Document (SPD) process for the health & safety evaluation of potential contractors /social care suppliers. In summary the Bidder may already hold a UKAS accredited OHSAS 18001 certificate or be evaluated in a member scheme of the Safety Schemes in Procurement (SSIP). Where the Bidder does not satisfy the above certification, they will require to complete the full Glasgow City Council Health & Safety Vetting Questionnaire.

Insurance

-Provide a completed Insurance Questionnaire and copies of all related certificates and policies. Bidders must commit to have in place (and maintain) or commit to obtain relevant insurance levels as specified before service commencement, if successful.

INSURANCE REQUIREMENTS (To be maintained throughout life of the Contract)

- Bidder shall take out and maintain, throughout the period of the contract, Employer's Liability insurance to the value of at least TEN MILLION POUNDS STERLING (10,000,000GBP) in respect of any one event and unlimited in the period.

-Bidder shall take out and maintain, throughout the period of the contract, Public Liability insurance to the value of at least FIVE MILLION POUNDS STERLING (5,000,000GBP) in respect of any one event and unlimited in the period.

-Bidder shall take out and maintain, throughout the period of the contract, Abuse cover to the value of at least FIVE MILLION POUNDS STERLING (5,000,000GBP) in respect of any one claim, without limit to the number of claims or; Abuse cover to the value of at least TEN MILLION POUNDS STERLING (10,000,000GBP) in respect of any one claim, and in the aggregate. The policy must be arranged on a 'claims occurring' basis. Please note cover arranged on a claims made basis will not be accepted by Glasgow City Council.

-Bidder(s) who have motor vehicles which are used in the provision of their Services must maintain adequate vehicle insurance cover in respect of such vehicles.

Glasgow City Council also requires that the successful bidder retain a sufficient level of Professional Indemnity Insurance required to cover any services to be performed within the scope of the contract. The standard requirement for Glasgow City Council is:

-Bidder shall take out and maintain throughout the period of the contract Professional Indemnity insurance to the value of at least TWO MILLION POUNDS STERLING (2,000,000GBP) in respect of each claim and in the aggregate.

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 25055. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

The Contracting Authority does not intend to include a sub-contract clause as part of community benefits (as per Section 25 of the Procurement Reform (Scotland) Act 2014) in this contract for the following reason:

N/A

Community benefits are included in this requirement. For more information see: <https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

Community Benefit information is contained within the ITT

(SC Ref:743238)

VI.4) Procedures for review

VI.4.1) Review body

Glasgow Sheriff Court

Glasgow

G5 9DA

Email

glasgow@scotcourts.gov.uk

Telephone

+44 1414298888

Country

United Kingdom