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Tender

## Grounds Maintenance Services

THE UNIVERSITY OF WESTMINSTER

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-027033

Procurement identifier (OCID): ocds-h6vhtk-0524c0

Published 23 May 2025, 5:04pm

## Scope

## Reference

DN776028

## Description

Grounds Maintenance Services and indoor plants:

The University is seeking establish a single contract to manage its Grounds Maintenance and internal/external plant services across all University Campuses.

The new contract will aim to maintain the standard of existing services and improve on them, where possible. In addition, there will be an aim to:

- Develop and maintain a plant asset list across all sites?
- Improve reporting and KPI management
- Seek efficiencies and cost savings within the contract, where possible.

**Total value (estimated)**

- £500,000 including VAT

Above the relevant threshold

**Contract dates (estimated)**

- 1 November 2025 to 31 October 2028
- Possible extension to 31 October 2030
- 5 years

Description of possible extension:

Option to extend for 2 years or 2 x 1 year extensions

**Main procurement category**

Services

**CPV classifications**

- 77314000 - Grounds maintenance services

**Contract locations**

- UKI - London

**Justification for not using lots**

University requires a single supplier for this service

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## **Participation**

### **Particular suitability**

Small and medium-sized enterprises (SME)

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## **Submission**

### **Enquiry deadline**

23 June 2025, 12:00pm

### **Submission type**

Tenders

### **Tender submission deadline**

24 June 2025, 12:00pm

### **Submission address and any special instructions**

<https://procontract.due-north.com>

**Tenders may be submitted electronically**

Yes

**Languages that may be used for submission**

English

**Award decision date (estimated)**

31 July 2025

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**Award criteria**

<b>Name</b>	<b>Description</b>	<b>Type</b>	<b>Weighting</b>
Pricing Proposal	Breakdown of Pricing for the contract	Price	30%
Delivery Methodology	Supplier approach to Delivery Methodology Details within tender document	Quality	25%
Mobilisation	Mobilisation plans and approach Details within tender document	Quality	10%
Added Value, Innovation and Cost saving	Supplier approach to Added Value, Innovation and Cost saving Details within tender document	Quality	10%
Resources and Resource Management	Resources and Resource Management Details within tender document	Quality	5%

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<b>Name</b>	<b>Description</b>	<b>Type</b>	<b>Weighting</b>
Reporting, KPIs and SLAs	Reporting, KPI's and SLAs Details within tender document	Quality	5%
Social Value, Climate Emergency and Sustainability	Supplier approach to Social Value, Climate Emergency and Sustainability Details within tender document	Quality	5%
Commercial Approach	Commercial Approach to Additional Items	Cost	5%
Contract	Proposed Contractual documents	Quality	5%

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## Other information

### Conflicts assessment prepared/revised

Yes

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## Procedure

### Procedure type

Competitive flexible procedure

### Competitive flexible procedure description

Supplier Selection Questionnaire (SSQ) and Response to Invitation to Tender (ITT) to be received from suppliers

SSQ evaluated initially and a maximum of 8 suppliers to proceed to ITT evaluation, based

on experience and compliant completion of the SSQ

ITT then evaluated and, if required there may be a negotiation and final tender stage. Alternatively, if not required, the successful supplier will be decided at ITT evaluation

## **Justification for not publishing a preliminary market engagement notice**

Low value contract and engagement predominantly carried out before Procurement Act 2023 came into force

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## **Contracting authority**

### **THE UNIVERSITY OF WESTMINSTER**

- Companies House: 00977818
- Public Procurement Organisation Number: PZDG-5552-BTGG

309 Regent Street

London

W1B 2HW

United Kingdom

Email: [procurement@westminster.ac.uk](mailto:procurement@westminster.ac.uk)

Region: UKI32 - Westminster

Organisation type: Public authority - sub-central government

