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Tender

Grounds Maintenance Services

THE UNIVERSITY OF WESTMINSTER

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-027033

Procurement identifier (OCID): ocds-h6vhtk-0524c0

Published 23 May 2025, 5:04pm

Scope

Reference

DN776028

Description

Grounds Maintenance Services and indoor plants:

The University is seeking establish a single contract to manage its Grounds Maintenance and internal/external plant services across all University Campuses.

The new contract will aim to maintain the standard of existing services and improve on them, where possible. In addition, there will be an aim to:

- Develop and maintain a plant asset list across all sites?
- Improve reporting and KPI management
- Seek efficiencies and cost savings within the contract, where possible.

Total value (estimated)

- £500,000 including VAT

Above the relevant threshold

Contract dates (estimated)

- 1 November 2025 to 31 October 2028
- Possible extension to 31 October 2030
- 5 years

Description of possible extension:

Option to extend for 2 years or 2 x 1 year extensions

Main procurement category

Services

CPV classifications

- 77314000 - Grounds maintenance services

Contract locations

- UKI - London

Justification for not using lots

University requires a single supplier for this service

Participation

Particular suitability

Small and medium-sized enterprises (SME)

Submission

Enquiry deadline

23 June 2025, 12:00pm

Submission type

Tenders

Tender submission deadline

24 June 2025, 12:00pm

Submission address and any special instructions

<https://procontract.due-north.com>

Tenders may be submitted electronically

Yes

Languages that may be used for submission

English

Award decision date (estimated)

31 July 2025

Award criteria

Name	Description	Type	Weighting
Pricing Proposal	Breakdown of Pricing for the contract	Price	30%
Delivery Methodology	Supplier approach to Delivery Methodology Details within tender document	Quality	25%
Mobilisation	Mobilisation plans and approach Details within tender document	Quality	10%
Added Value, Innovation and Cost saving	Supplier approach to Added Value, Innovation and Cost saving Details within tender document	Quality	10%
Resources and Resource Management	Resources and Resource Management Details within tender document	Quality	5%

Name	Description	Type	Weighting
Reporting, KPIs and SLAs	Reporting, KPI's and SLAs Details within tender document	Quality	5%
Social Value, Climate Emergency and Sustainability	Supplier approach to Social Value, Climate Emergency and Sustainability Details within tender document	Quality	5%
Commercial Approach	Commercial Approach to Additional Items	Cost	5%
Contract	Proposed Contractual documents	Quality	5%

Other information

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Competitive flexible procedure

Competitive flexible procedure description

Supplier Selection Questionnaire (SSQ) and Response to Invitation to Tender (ITT) to be received from suppliers

SSQ evaluated initially and a maximum of 8 suppliers to proceed to ITT evaluation, based

on experience and compliant completion of the SSQ

ITT then evaluated and, if required there may be a negotiation and final tender stage. Alternatively, if not required, the successful supplier will be decided at ITT evaluation

Justification for not publishing a preliminary market engagement notice

Low value contract and engagement predominantly carried out before Procurement Act 2023 came into force

Contracting authority

THE UNIVERSITY OF WESTMINSTER

- Companies House: 00977818
- Public Procurement Organisation Number: PZDG-5552-BTGG

309 Regent Street

London

W1B 2HW

United Kingdom

Email: procurement@westminster.ac.uk

Region: UKI32 - Westminster

Organisation type: Public authority - sub-central government

