This is a published notice on the Find a Tender service: <a href="https://www.find-tender.service.gov.uk/Notice/027015-2023">https://www.find-tender.service.gov.uk/Notice/027015-2023</a>

## **Planning**

# Printing and Posting of Pension Fund Annual Benefit Statements

Norfolk County Council

F01: Prior information notice

Prior information only

Notice identifier: 2023/S 000-027015

Procurement identifier (OCID): ocds-h6vhtk-03fc33

Published 13 September 2023, 9:03am

## **Section I: Contracting authority**

## I.1) Name and addresses

Norfolk County Council

County Hall, Martineau Lane

Norwich

NR1 2DH

#### **Email**

sourcingteam@norfolk.gov.uk

#### Country

**United Kingdom** 

#### **NUTS** code

UKH15 - Norwich and East Norfolk

#### Internet address(es)

Main address

www.norfolk.gov.uk

Buyer's address

https://in-tendhost.co.uk/norfolkcc/aspx/Home

## I.3) Communication

Additional information can be obtained from the above-mentioned address

## I.4) Type of the contracting authority

Regional or local authority

## I.5) Main activity

General public services

## **Section II: Object**

# II.1) Scope of the procurement

## II.1.1) Title

Printing and Posting of Pension Fund Annual Benefit Statements

## II.1.2) Main CPV code

• 66520000 - Pension services

## II.1.3) Type of contract

Services

## II.1.4) Short description

Norfolk County Council on behalf of the Norfolk Pension Fund is seeking to appoint a single supplier to manage the printing and posting of Pension Fund Annual benefit Statements.

#### II.1.5) Estimated total value

Value excluding VAT: £265,000

#### II.1.6) Information about lots

This contract is divided into lots: No

## II.2) Description

#### II.2.2) Additional CPV code(s)

- 66520000 Pension services
- 66523100 Pension fund administration services
- 79800000 Printing and related services

#### II.2.3) Place of performance

**NUTS** codes

• UKH15 - Norwich and East Norfolk

#### II.2.4) Description of the procurement

Norfolk County Council on behalf of the Norfolk Pension Fund is seeking to appoint a single supplier to manage the printing and posting of Pension Fund Annual benefit Statements.

## II.3) Estimated date of publication of contract notice

15 January 2024

## Section IV. Procedure

## **IV.1) Description**

## IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

# **Section VI. Complementary information**

## VI.3) Additional information

This procurement will be managed electronically via the Council's e-procurement system. To participate in this procurement, applicants must first be registered on the system at <a href="https://in-tendhost.co.uk/norfolkcc">https://in-tendhost.co.uk/norfolkcc</a>. Full instructions for registration and use of the system can be found at <a href="https://in-tendhost.co.uk/norfolkcc/aspx/BuyerProfiles.">https://in-tendhost.co.uk/norfolkcc/aspx/BuyerProfiles.</a>. Once registered you will be able to see the procurement project under the \*tenders\* section and 'express an interest' to view the documentation. If you encounter any difficulties whilst using the system you can contact the In-tend support team by phoning +44 8442728810 or e-mailing <a href="mailing-upport@in-tend.co.uk">upport@in-tend.co.uk</a>.