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Planning

Printing and Posting of Pension Fund Annual Benefit Statements

Norfolk County Council

F01: Prior information notice

Prior information only

Notice identifier: 2023/S 000-027015

Procurement identifier (OCID): ocds-h6vhtk-03fc33

Published 13 September 2023, 9:03am

Section I: Contracting authority

I.1) Name and addresses

Norfolk County Council

County Hall, Martineau Lane

Norwich

NR1 2DH

Email

sourcingteam@norfolk.gov.uk

Country

United Kingdom

NUTS code

UKH15 - Norwich and East Norfolk

Internet address(es)

Main address

www.norfolk.gov.uk

Buyer's address

<https://in-tendhost.co.uk/norfolkcc/asp/Home>

I.3) Communication

Additional information can be obtained from the above-mentioned address

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object**II.1) Scope of the procurement****II.1.1) Title**

Printing and Posting of Pension Fund Annual Benefit Statements

II.1.2) Main CPV code

- 66520000 - Pension services

II.1.3) Type of contract

Services

II.1.4) Short description

Norfolk County Council on behalf of the Norfolk Pension Fund is seeking to appoint a single supplier to manage the printing and posting of Pension Fund Annual benefit Statements.

II.1.5) Estimated total value

Value excluding VAT: £265,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 66520000 - Pension services
- 66523100 - Pension fund administration services
- 79800000 - Printing and related services

II.2.3) Place of performance

NUTS codes

- UKH15 - Norwich and East Norfolk

II.2.4) Description of the procurement

Norfolk County Council on behalf of the Norfolk Pension Fund is seeking to appoint a single supplier to manage the printing and posting of Pension Fund Annual benefit Statements.

II.3) Estimated date of publication of contract notice

15 January 2024

Section IV. Procedure

IV.1) Description

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

Section VI. Complementary information

VI.3) Additional information

This procurement will be managed electronically via the Council's e-procurement system. To participate in this procurement, applicants must first be registered on the system at <https://in-tendhost.co.uk/norfolkcc>. Full instructions for registration and use of the system can be found at <https://in-tendhost.co.uk/norfolkcc.aspx/BuyerProfiles>. Once registered you will be able to see the procurement project under the •tenders• section and 'express an interest' to view the documentation. If you encounter any difficulties whilst using the system you can contact the In-tend support team by phoning +44 8442728810 or e-mailing support@in-tend.co.uk.