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Tender

## **PHW-RFQ-59385 Event Production Support**

NHS Wales Shared Services Partnership-Procurement Services (hosted by Velindre University NHS Trust)

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-027014

Procurement identifier (OCID): ocds-h6vhtk-0524ae

Published 23 May 2025, 4:55pm

### **Scope**

### **Reference**

PHW-RFQ-59385

### **Description**

PHW require event production support to provide staging and audio-visual equipment support services to the Public Health Wales Staff Conference at Sport Wales on July 9th, 2025.

### **Total value (estimated)**

- £15,000 excluding VAT
- £18,000 including VAT

Below the relevant threshold

**Contract dates (estimated)**

- 13 June 2025 to 13 July 2025
- 1 month, 1 day

**Main procurement category**

Services

**CPV classifications**

- 79410000 - Business and management consultancy services
- 55120000 - Hotel meeting and conference services

**Contract locations**

- UKL - Wales

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**Participation****Conditions of participation**

As detailed in RFQ document.

**Particular suitability**

- Small and medium-sized enterprises (SME)
- Voluntary, community and social enterprises (VCSE)

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## Submission

### Enquiry deadline

3 June 2025, 12:00pm

### Tender submission deadline

6 June 2025, 12:00pm

### Submission address and any special instructions

<https://etenderwales.bravosolution.co.uk/home.html>

### Tenders may be submitted electronically

Yes

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## Award criteria

Name	Description	Type	Weighting
PHW-RFQ-59385	As per RFQ.	Price	60.00%
PHW-RFQ-59385	As per RFQ document.	Quality	40.00%

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## Procedure

### Procedure type

Below threshold - open competition

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## Documents

### Technical specifications to be met

<https://etenderwales.bravosolution.co.uk/home.html>

This exercise is being conducted by the eTenderWales platform, please use the link above.

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## Contracting authority

**NHS Wales Shared Services Partnership-Procurement Services (hosted by Velindre University NHS Trust)**

- NHS Organisation Data Service: RYT

2 Capital Quarter

Cardiff

CF10 4BZ

United Kingdom

Email: [samuel.mcconnell3@wales.nhs.uk](mailto:samuel.mcconnell3@wales.nhs.uk)

Website: <http://nwssp.nhs.wales/ourservices/procurement-services/>

Region: UKL22 - Cardiff and Vale of Glamorgan

Organisation type: Public authority - central government

Devolved regulations that apply: Wales

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## Other organisation

These organisations are carrying out the procurement, or part of it, on behalf of the contracting authorities.

### North Wales Shared Service Partnership

Summary of their role in this procurement: Process Management

- NHS Organisation Data Service: RQF

4-5 Charnwood Court, Heol Billingsley, Parc Nantgarw

Cardiff

CF15 7QZ

United Kingdom

Email: [samuel.mcconnell3@wales.nhs.uk](mailto:samuel.mcconnell3@wales.nhs.uk)

Region: UKL15 - Central Valleys

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## Contact organisation

Contact [NHS Wales Shared Services Partnership-Procurement Services \(hosted by Velindre University NHS Trust\)](#) for any enquiries.