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Tender

PHW-RFQ-59385 Event Production Support

NHS Wales Shared Services Partnership-Procurement Services (hosted by Velindre University NHS Trust)

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-027014

Procurement identifier (OCID): ocds-h6vhtk-0524ae

Published 23 May 2025, 4:55pm

Scope

Reference

PHW-RFQ-59385

Description

PHW require event production support to provide staging and audio-visual equipment support services to the Public Health Wales Staff Conference at Sport Wales on July 9th, 2025.

Total value (estimated)

- £15,000 excluding VAT
- £18,000 including VAT

Below the relevant threshold

Contract dates (estimated)

- 13 June 2025 to 13 July 2025
- 1 month, 1 day

Main procurement category

Services

CPV classifications

- 79410000 - Business and management consultancy services
- 55120000 - Hotel meeting and conference services

Contract locations

- UKL - Wales

Participation

Conditions of participation

As detailed in RFQ document.

Particular suitability

- Small and medium-sized enterprises (SME)
- Voluntary, community and social enterprises (VCSE)

Submission

Enquiry deadline

3 June 2025, 12:00pm

Tender submission deadline

6 June 2025, 12:00pm

Submission address and any special instructions

<https://etenderwales.bravosolution.co.uk/home.html>

Tenders may be submitted electronically

Yes

Award criteria

Name	Description	Type	Weighting
PHW-RFQ-59385	As per RFQ.	Price	60.00%
PHW-RFQ-59385	As per RFQ document.	Quality	40.00%

Procedure

Procedure type

Below threshold - open competition

Documents

Technical specifications to be met

<https://etenderwales.bravosolution.co.uk/home.html>

This exercise is being conducted by the eTenderWales platform, please use the link above.

Contracting authority

NHS Wales Shared Services Partnership-Procurement Services (hosted by Velindre University NHS Trust)

- NHS Organisation Data Service: RYT

2 Capital Quarter

Cardiff

CF10 4BZ

United Kingdom

Email: samuel.mcconnell3@wales.nhs.uk

Website: <http://nwssp.nhs.wales/ourservices/procurement-services/>

Region: UKL22 - Cardiff and Vale of Glamorgan

Organisation type: Public authority - central government

Devolved regulations that apply: Wales

Other organisation

These organisations are carrying out the procurement, or part of it, on behalf of the contracting authorities.

North Wales Shared Service Partnership

Summary of their role in this procurement: Process Management

- NHS Organisation Data Service: RQF

4-5 Charnwood Court, Heol Billingsley, Parc Nantgarw

Cardiff

CF15 7QZ

United Kingdom

Email: samuel.mcconnell3@wales.nhs.uk

Region: UKL15 - Central Valleys

Contact organisation

Contact [NHS Wales Shared Services Partnership-Procurement Services \(hosted by Velindre University NHS Trust\)](#) for any enquiries.