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Planning

## **Forensic Analysis**

H M Revenue & Customs

F01: Prior information notice

Reducing time limits for receipt of tenders

Notice identifier: 2023/S 000-027009

Procurement identifier (OCID): ocds-h6vhtk-03fc30

Published 12 September 2023, 6:21pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

H M Revenue & Customs

100 PARLIAMENT STREET

LONDON

SW1A2BQ

#### **Contact**

Catherine Moore

#### **Email**

[catherine.moore3@hmrc.gov.uk](mailto:catherine.moore3@hmrc.gov.uk)

#### **Country**

United Kingdom

#### **Region code**

UKI32 - Westminster

**Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

<https://www.gov.uk/government/organisations/hm-revenue-customs>

**I.3) Communication**

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<http://proposals.seller.ariba.com>

**I.4) Type of the contracting authority**

Ministry or any other national or federal authority

**I.5) Main activity**

General public services

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Forensic Analysis

Reference number

SR1600073655

#### **II.1.2) Main CPV code**

- 71620000 - Analysis services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

HMRC are tendering for forensic science analytical services that will support investigations in all operational areas by providing expert testing/examination and reporting on a variety of exhibits. The requirements are for Questioned Documents and DNA Analysis Services.

#### **II.1.5) Estimated total value**

Value excluding VAT: £550,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 71630000 - Technical inspection and testing services
- 71900000 - Laboratory services

#### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

#### **II.2.4) Description of the procurement**

HMRC intends to compete to appoint a single provider for the provision of analytical services relating to Questioned Documents and DNA analysis.

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

#### **II.3) Estimated date of publication of contract notice**

3 November 2023

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### **Section IV. Procedure**

#### **IV.1) Description**

##### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

#### **IV.2) Administrative information**

##### **IV.2.5) Scheduled date for start of award procedures**

17 January 2024

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## Section VI. Complementary information

### VI.3) Additional information

Any selection of tenderers will be based solely on the criteria set out for the procurement.

HMRC uses an HMRC instance of SAP Ariba Sourcing Pro (thereafter referred to as HMRC's SAP Ariba) and this must be used to express an interest and/or bid for the opportunity. (Further information about HMRC's SAP Ariba is available on the HMRC website: [www.hmrc.gov.uk/about/supplying.htm](http://www.hmrc.gov.uk/about/supplying.htm)).

Economic operators who have used HMRC's SAP Ariba previously will be registered as part of the HMRC Ariba Supplier Network and you should access the system to obtain your account ID number. Contact details on the system should be checked and, where necessary, additional users added to help avoid multiple registrations for the same organisation. Previously registered users having difficulty recovering their account ID number or identifying users within their organisation should email for assistance [sapariba.hmrcsupport@hmrc.gsi.gov.uk](mailto:sapariba.hmrcsupport@hmrc.gsi.gov.uk)

Economic operators using HMRC's SAP Ariba for the first time, including suppliers who are already registered on the wider SAP Ariba supplier network, will need to register at <http://hmrc.supplier-eu.ariba.com/ad/register/SSOActions?type=full>. You will receive a system generated email asking you to activate your SAP Ariba supplier account by verifying your email address. Once you have completed the activation process you will receive a further email confirming the 'registration process is now complete' and providing you with 'your organisation's account ID' number. If an email response from HMRC is not received within one working day of your request, please re-contact [sapariba.hmrcsupport@hmrc.gsi.gov.uk](mailto:sapariba.hmrcsupport@hmrc.gsi.gov.uk) notifying non-receipt and confirming when your registration request was first made.

Once you have obtained 'your account ID' number, please email [catherine.moore3@hmrc.gov.uk](mailto:catherine.moore3@hmrc.gov.uk) AND [e.procurement@hmrc.gov.uk](mailto:e.procurement@hmrc.gov.uk) with the following information as confirmation that you wish to express an interest and/or bid for the opportunity:

The contract reference

Your HMRC SAP Ariba account ID: AN

Your organisation's name

Your name

Your email address

Your telephone number

Economic operators who have complied with the foregoing will receive an e-mail confirming access to the online Request for Information questionnaire. If access is not provided within one working day, please contact [catherine.moore3@hmrc.gov.uk](mailto:catherine.moore3@hmrc.gov.uk) notifying non-receipt and confirming when your request for access to the online questionnaires was first made. Questionnaires must be fully completed (and any associated hard-copy documents received by HMRC) by the stated event completion date.

HMRC also intends to hold a Market Engagement day on 28/09/2023. Please notify in your email to [catherine.moore3@hmrc.gov.uk](mailto:catherine.moore3@hmrc.gov.uk) if you wish to be invited to this event.

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

HM Revenue & Customs

Salford

Country

United Kingdom