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Tender

## **Mechanical Air Ventilation and Air-con maintenance contract**

Cyngor Gwynedd Council

F02: Contract notice

Notice identifier: 2021/S 000-026989

Procurement identifier (OCID): ocids-h6vhtk-02f0da

Published 28 October 2021, 9:55am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Cyngor Gwynedd Council

Property Unit, Council Offices, Shirehall Street

Caernarfon

LL55 1SH

#### **Email**

[glyncadwaladar@gwynedd.llyw.cymru](mailto:glyncadwaladar@gwynedd.llyw.cymru)

#### **Telephone**

+44 1286679327

#### **Country**

United Kingdom

#### **NUTS code**

UKL12 - Gwynedd

**Internet address(es)**

Main address

[www.gwynedd.llyw.cymru](http://www.gwynedd.llyw.cymru)

Buyer's address

[https://www.sell2wales.gov.wales/search/Search\\_AuthProfile.aspx?ID=AA0361](https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0361)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://etenderwales.bravosolution.co.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://etenderwales.bravosolution.co.uk>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

Other activity

Property

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**Section II: Object**

**II.1) Scope of the procurement**

### **II.1.1) Title**

Mechanical Air Ventilation and Air-con maintenance contract

### **II.1.2) Main CPV code**

- 71315410 - Inspection of ventilation system

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

Gwynedd Council are wishing to establish a contract to carry out a comprehensive inspection and servicing of the following :

Air Conditioning Units

Air Handling Units

Air Extraction Units

Air Cooled Chiller Units

Fire Dampers

Fume Cupboard Testing

To all Buildings as managed by the Property Unit, Gwynedd Council.

This tender will be evaluated on the basis of 70% Price, 20% Technical and 10% Social Value.

The contract will start in February 2022 and will run for 3 years, with the potential for up to an additional 2 years extension option.

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 42500000 - Cooling and ventilation equipment

### **II.2.3) Place of performance**

NUTS codes

- UKL12 - Gwynedd

Main site or place of performance

Gwynedd, North Wales

### **II.2.4) Description of the procurement**

See 11.1.4 above

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Minimum level(s) of standards possibly required

Any staff working on this contract must possess the following qualifications/accreditations :-

GasSafe.

FGAS City Guilds – Handling Fluorinated Gases and Ozone Depleting Substances 2079-11 or equivalent.

Core Commercial Gas Safety COCN1

Testing and Purging Commercial Pipework TPCP1A

COMCAT1 – Service and Repair of Commercial Kitchen Appliances

COMCAT2 - Service and Repair of Commercial Kitchen Appliances – for Gas Modules

CIGA1 – Commission Service and Repair of Indirect Gas Fired Heating Appliances.

BESA DW172 – Kitchen Ventilation Systems

BSEN 14175 – Fume cupboard extraction systems

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

As per the relevant documentation included within the tender

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

3 December 2021

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English, Welsh

#### **IV.2.7) Conditions for opening of tenders**

Date

3 December 2021

Local time

12:00pm

Place

Via E-tenderwales

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## Section VI. Complementary information

### VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 5 years

### VI.3) Additional information

Suppliers Instructions How to Express Interest in this Tender

1. Register your company on the eTenderwales portal (this is only required once) - Browse to the eSourcing Portal: [www.etenderwales.bravosolution.co.uk](http://www.etenderwales.bravosolution.co.uk) and click the "Click here to register" link

- Accept the terms and conditions and click "continue"
- Enter your correct business and user details
- Note the username you chose and click "Save" when complete. You will shortly receive an email with your unique password (please keep this secure)

2. To express an Interest in the tender :

- Login to the portal with the username/password and click the "Open Access PQQs/ITTs" link. (These are Pre-Qualification Questionnaires open to any registered supplier)
- Click on the relevant ITT to access the content and click the "Express Interest" button in the "Actions" box on the left-hand side of the page.
- This will move the PQQ/ITT into your "My PQQs/ITTs" page. (This is a secure area reserved for your projects only)
- Click on the PQQ/ITT code, you can now access any attachments by clicking the "Settings and Buyer Attachments" in the "Actions" box

3. Responding to the tender - You can now choose to "Reply" or "Reject" (please give a reason if rejecting)

- You can now use the 'Messages' function to communicate with the buyer and seek any clarification

- Note the deadline for completion, then follow the onscreen instructions to complete the PQQ/ITT

- There may be a mixture of online & offline actions for you to perform (there is detailed online help available)

If you require any further assistance use the online help, or the BravoSolution help desk is available Mon–Fri (8am– 6pm) on: - eMail: [help@bravosolution.co.uk](mailto:help@bravosolution.co.uk) - Phone: 0800 069 8634

If you have a question regarding the tender itself, please use the messaging facility within the system.

NOTE: The authority is using eTenderwales to carry out this procurement process. To obtain further information record your interest on Sell2Wales at [https://www.sell2wales.gov.wales/search/search\\_switch.aspx?ID=114611](https://www.sell2wales.gov.wales/search/search_switch.aspx?ID=114611)

Under the terms of this contract the successful supplier(s) will be required to deliver Community Benefits in support of the authority's economic and social objectives. Accordingly, contract performance conditions may relate in particular to social and environmental considerations. The Community Benefits included in this contract are:

Tenderers will be required to submit a Social Value proposal via Social Value Portal's website based on a series of measures that they can choose from. Further details are given within the tender attachments on E-tenderwales and a link is included to the portal within the technical section of the tender.

(WA Ref:114611)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

High Court

Royal Courts of Justice, The Strand

London

WC2A 2LL

Telephone

+44 2079477501



Country

United Kingdom