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Tender

## **Provision of Public Consultation and Market Research Surveys**

London Borough of Wandsworth

F02: Contract notice

Notice identifier: 2024/S 000-026987

Procurement identifier (OCID): ocds-h6vhtk-049355

Published 23 August 2024, 10:38am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

London Borough of Wandsworth

Town Hall, Wandsworth High Street,

London

SW18 2PU

#### **Contact**

Central Procurement Team

#### **Email**

[procurement@richmondandwandsworth.gov.uk](mailto:procurement@richmondandwandsworth.gov.uk)

#### **Telephone**

+44 2088716000

**Country**

United Kingdom

**Region code**

UKI34 - Wandsworth

**Internet address(es)**

Main address

[www.wandsworth.gov.uk](http://www.wandsworth.gov.uk)

Buyer's address

[www.wandsworth.gov.uk](http://www.wandsworth.gov.uk)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://lb-wandsworth.my.salesforce-sites.com/?SearchType=Projects>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://lb-wandsworth.my.salesforce-sites.com/?SearchType=Projects>

Tenders or requests to participate must be submitted to the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://lb-wandsworth.my.salesforce-sites.com/?SearchType=Projects>

**I.4) Type of the contracting authority**

Regional or local authority

## **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Provision of Public Consultation and Market Research Surveys

#### **II.1.2) Main CPV code**

- 79342311 - Customer satisfaction survey

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The London Borough of Wandsworth require residents' surveys in order to track changes in residents views and meet the requirements within the Government Tenant Satisfaction Measures on an annual basis. The main objective of the surveys is to provide robust results enabling reliable comparisons and analysis with previous residents' surveys and other boroughs. As part of the Council's commitment to resident consultation and participation, the following surveys are conducted per year:

A housing management satisfaction survey every 12 months which will use a representative sample of all tenants and leaseholders in council managed properties; and

A rolling text survey aimed at residents who have used the Council's repairs service.

The Council is a major landlord with a housing stock of approximately 17,118 tenant properties for rent. It also has responsibility for approximately 15,922 leasehold properties purchased from the Council (most of which are on Council estates).

#### **II.1.5) Estimated total value**

Value excluding VAT: £366,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UKI34 - Wandsworth

Main site or place of performance

Wandsworth

### **II.2.4) Description of the procurement**

All details can be found in the procurement documents.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £366,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

This contract is subject to renewal after the contract ends.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

Council reserves the right to extend the contract up to 24 months

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.6) Information about electronic auction**

An electronic auction will be used

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

23 September 2024

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

23 August 2024

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Royal Court of Justice

The Royal Courts of Justice (Stop M)

London

WC2R 1DH

Email

[rcj.dco@justice.gov.uk](mailto:rcj.dco@justice.gov.uk)

Country

United Kingdom

Internet address

<https://www.find-court-tribunal.service.gov.uk/courts/royal-courts-of-justice>

#### **VI.4.2) Body responsible for mediation procedures**

Cabinet Office

70 Whitehall

London

SW1 2AS

Email

[prouement@richmondandwandsworth.gov.uk](mailto:prouement@richmondandwandsworth.gov.uk)

Country

United Kingdom

Internet address

[www.wandsworth.gov.uk](http://www.wandsworth.gov.uk)