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Tender

## Employability Services

Scotland Excel

F21: Social and other specific services – public contracts

Contract notice

Notice identifier: 2022/S 000-026985

Procurement identifier (OCID): ocds-h6vhtk-031803

Published 27 September 2022, 9:20am

## Section I: Contracting authority

### I.1) Name and addresses

Scotland Excel

Renfrewshire House, Cotton Street

Paisley

PA1 1AR

### Email

[socialcare@scotland-excel.org.uk](mailto:socialcare@scotland-excel.org.uk)

### Telephone

+44 1414888230

### Country

United Kingdom

### NUTS code

UKM83 - Inverclyde, East Renfrewshire and Renfrewshire

### **Internet address(es)**

Main address

<http://www.scotland-excel.org.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA10383](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA10383)

### **I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

### **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publictenderscotland.publiccontractsscotland.gov.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publictenderscotland.publiccontractsscotland.gov.uk/>

### **I.4) Type of the contracting authority**

Body governed by public law

### **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Employability Services

Reference number

0222

#### **II.1.2) Main CPV code**

- 79611000 - Job search services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

This Contract Notice is in relation to the established national Flexible Dynamic Purchasing System (DPS) for the provision of Employability Services (0222). This notice is to be used for new candidates to join the established DPS and will be continuously open throughout the lifetime of the DPS. This DPS reflects the principles set out in Regulation 76 of the Public Contracts (Scotland) Regulations 2015 for the purpose of awarding contracts for social and other specific services, and applies the procedures set out in Regulation 35 (Dynamic Purchasing Systems) with variations.

The services to be provided include those relating to the No One Left Behind (NOLB) strategy. NOLB is a programme of transformation which aims to change the employability system in Scotland to make it more adaptable, responsive and person-centred.

The scope of services covered under the DPS include, but are not limited to:

- Employability Services including provision of pre-employment and work related education;
- Skills development;
- Training opportunities; and
- Other related support for people of all ages who are unemployed, further from the labour market to support them to move towards and into work.

There will also be support to help those who are low skilled and on low income to progress in employment.

Please note, providers already awarded to the established DPS need not re-apply.

#### **II.1.5) Estimated total value**

Value excluding VAT: £80,000,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

The contracting authority reserves the right to award contracts combining the following lots or groups of lots:

A Council may choose to issue a call for competition (Invitation to Tender (ITT)) within a Service Category, or across multiple Service Categories, depending on the nature of their requirement. Where a Council is issuing an ITT across multiple Service Categories, this will be clearly outlined within the ITT documentation. Such an ITT would be issued to all relevant participants across the Service Categories, as identified by the Council.

### **II.2) Description**

#### **II.2.1) Title**

Barrier Removal

Lot No

2

#### **II.2.2) Additional CPV code(s)**

- 98200000 - Equal opportunities consultancy services
- 75110000 - General public services
- 75310000 - Benefit services
- 79634000 - Career guidance services
- 80000000 - Education and training services
- 80210000 - Technical and vocational secondary education services

- 80400000 - Adult and other education services
- 80420000 - E-learning services
- 80510000 - Specialist training services
- 80530000 - Vocational training services
- 80531100 - Industrial training services
- 80531200 - Technical training services
- 80532000 - Management training services
- 80533000 - Computer-user familiarisation and training services
- 80533100 - Computer training services
- 80570000 - Personal development training services
- 85312310 - Guidance services
- 79611000 - Job search services

### **II.2.3) Place of performance**

NUTS codes

- UKM - Scotland

### **II.2.4) Description of the procurement**

Service Category 2 - Barrier Removal

Within each Service Category, there are 32 Geographical Service Categories, representing each of the 32 Scottish Councils. Each Candidate must identify the Geographical Service Category/ies within which it is able to provide services relative to the award of contracts

under the DPS.

For full information please refer to the Information and Instructions Document within the relevant project on PCS-T.

### **II.2.7) Duration of the contract or the framework agreement**

Duration in months

## **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Vocational & Accredited Activity

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 98200000 - Equal opportunities consultancy services
- 75110000 - General public services
- 75310000 - Benefit services
- 79634000 - Career guidance services
- 80000000 - Education and training services
- 80210000 - Technical and vocational secondary education services
- 80400000 - Adult and other education services
- 80420000 - E-learning services
- 80510000 - Specialist training services
- 80530000 - Vocational training services
- 80531100 - Industrial training services
- 80531200 - Technical training services
- 80532000 - Management training services
- 80533000 - Computer-user familiarisation and training services
- 80570000 - Personal development training services
- 85312310 - Guidance services

### **II.2.3) Place of performance**

NUTS codes

- UKM - Scotland

### **II.2.4) Description of the procurement**

Service Category 3 - Vocational & Accredited Activity

Within each Service Category, there are 32 Geographical Service Categories, representing each of the 32 Scottish Councils. Each Candidate must identify the Geographical Service Category/ies within which it is able to provide services relative to the award of contracts

under the DPS.

For full information please refer to the Information and Instructions Document within the relevant project on PCS-T.

### **II.2.7) Duration of the contract or the framework agreement**

Duration in months

48

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Employer Engagement, Advice & Support

Lot No

4

### **II.2.2) Additional CPV code(s)**

- 98200000 - Equal opportunities consultancy services
- 75310000 - Benefit services

- 79634000 - Career guidance services
- 80000000 - Education and training services
- 80210000 - Technical and vocational secondary education services
- 80400000 - Adult and other education services
- 80420000 - E-learning services
- 80510000 - Specialist training services
- 80530000 - Vocational training services
- 80531100 - Industrial training services
- 80531200 - Technical training services
- 80532000 - Management training services
- 80533000 - Computer-user familiarisation and training services
- 80533100 - Computer training services
- 80570000 - Personal development training services
- 85312310 - Guidance services
- 79611000 - Job search services

### **II.2.3) Place of performance**

NUTS codes

- UKM - Scotland

### **II.2.4) Description of the procurement**

Service Category 4 - Employer Engagement, Advice & Support

Within each Service Category, there are 32 Geographical Service Categories, representing each of the 32 Scottish Councils. Each Candidate must identify the Geographical Service Category/ies within which it is able to provide services relative to the award of contracts

under the DPS.

For full information please refer to the Information and Instructions Document within the relevant project on PCS-T.

## **II.2.7) Duration of the contract or the framework agreement**

Duration in months

48

## **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

# **II.2) Description**

## **II.2.1) Title**

Engagement, Assessment, Action Planning, Case Management and Progression (including end-to-end Key Worker Support)

Lot No

1

## **II.2.2) Additional CPV code(s)**

- 98200000 - Equal opportunities consultancy services
- 75110000 - General public services
- 75310000 - Benefit services
- 79634000 - Career guidance services
- 80000000 - Education and training services
- 80210000 - Technical and vocational secondary education services
- 80400000 - Adult and other education services
- 80420000 - E-learning services
- 80510000 - Specialist training services
- 80530000 - Vocational training services
- 80531100 - Industrial training services
- 80531200 - Technical training services

- 80532000 - Management training services
- 80533000 - Computer-user familiarisation and training services
- 80533100 - Computer training services
- 80570000 - Personal development training services
- 85312310 - Guidance services
- 79611000 - Job search services

### **II.2.3) Place of performance**

NUTS codes

- UKM - Scotland

### **II.2.4) Description of the procurement**

Service Category 1-Engagement, Assessment, Action Planning, Case Management and Progression (including end-to-end Key Worker Support):

Within each Service Category, there are 32 Geographical Service Categories, representing each of the 32 Scottish Councils. Each Candidate must identify the Geographical Service Category/ies within which it is able to provide services relative to the award of contracts

under the DPS.

For full information please refer to the Information and Instructions Document within the relevant project on PCS-T.

### **II.2.7) Duration of the contract or the framework agreement**

Duration in months

48

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.4) Objective rules and criteria for participation**

List and brief description of rules and criteria

SPD 4B.5: Professional Indemnity: GBP2million in the aggregate, Employers Liability: GBP10million each and every claim, Public Liability: GBP5million each and every claim.

SPD 4B.6: A search of the Candidate against Equifax's Protect will not return a Warning/Caution returnable code or any neutral code. The Candidate confirms that it can provide any other document which Scotland Excel considers appropriate to prove to Scotland Excel (acting within its permitted discretion under the applicable public procurement rules) that the Candidate does/would not present an unmanageable risk should it be appointed onto the proposed DPS.

SPD 4A.2: Where the Council requirement necessitates training/qualifications to be accredited/industry recognised, the Candidate must demonstrate that it holds suitable accreditation (or the accreditation of subcontractors) to issue such accreditations or certifications.

This section is continued in Part V1.3 Additional Information of this Contract Notice.

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## Section IV. Procedure

### IV.1) Description

#### IV.1.1) Form of procedure

Restricted procedure

### IV.2) Administrative information

#### IV.2.1) Previous publication concerning this procedure

Notice number: [2022/S 000-004455](#)

#### IV.2.2) Time limit for receipt of tenders or requests to participate

Date

29 May 2026

Local time

12:00pm

#### IV.2.4) Languages in which tenders or requests to participate may be submitted

English

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## Section VI. Complementary information

### VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### VI.3) Additional information

SPD Question 4C.1.2: With reference to the nature and details of the supplies/services that are the subject matter of this tender, relevant

examples are to be provided of the supplies/services undertaken by the applicant in the

last 3 years.

SPD Question 4C.6: The Candidate must have in place documented policies and procedures demonstrating appropriate vetting of staff and any person involved in the provision of the service in accordance with the applicable law and guidance, including the Protection of Vulnerable Groups (Scotland) Act 2007 (“staff vetting”).

SPD Question 4D.1: The Candidate MUST HOLD a UKAS (or equivalent) accredited independent third-party certificate of compliance in accordance with BS EN ISO 9001 (or equivalent). OR A documented policy regarding quality management. The policy must set out responsibilities for quality management demonstrating that the bidder has and continues to implement a quality management policy that is authorised by their Chief Executive, or equivalent, and is periodically reviewed at a senior management level.

SPD Question 4D.2: The Candidate MUST HOLD a UKAS (or equivalent), accredited independent third-party certificate of compliance in accordance with ISO 45001 or equivalent). OR A regularly reviewed and documented policy for Health and Safety (H&S) management, endorsed by the Chief Executive Officer, or equivalent.

Full details of the requirements of this DPS available in the Procurement Documents within the relevant project on PCS-T.

Weightings for the award of Contracts for specific procurements will be evaluated within a range of 60 to 90 % Technical and 10 to 40 %

Commercial.

This Flexible Dynamic Purchasing System (DPS) reflects the principles set out in Regulation 76 of the Public Contracts (Scotland)

Regulations 2015 for the purpose of awarding contracts for social and other specific services, and applies the procedures set out in

Regulation 35 (Dynamic Purchasing Systems) with variations.

Further information is contained in the relevant procurement documents.

Scotland Excel is a central purchasing body procuring this DPS on behalf of the following contracting authorities (and successor bodies):

32 local authorities in Scotland: <https://home.scotland-excel.org.uk/about-us/our-members/>

Scotland Excel associate members: [https://home.scotland-excel.org.uk/about-us/our-members/?filter\\_2213=2215](https://home.scotland-excel.org.uk/about-us/our-members/?filter_2213=2215)

Any integration authority, or other body, established pursuant to the Public bodies (Joint Working) (Scotland) Act 2014.

Any Scottish Registered Social Landlords listed on the public register of the Scottish Housing Regulator.

The above is subject to each contracting authority entering into and maintaining a membership agreement or other access agreement with

Scotland Excel.

Economic operators may be excluded from this procurement exercise if they are in any of the situations referred to in Regulation 58 of the

Public Contract (Scotland) Regulations 2015.

Councils and associate members of Scotland Excel will require information relating to subcontractors as part of their Procurement

Documents.

The buyer is using PCS-Tender to conduct this PQQ exercise. The Project code is 20477. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

A sub-contract clause has been included in this contract. For more information see: <http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2363>

Community benefits are included in this requirement. For more information see: <https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

Councils and associate members of Scotland Excel may require community benefits. Additional information will be provided in their Tender Documents.

(SC Ref:703861)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Court of Session

Edinburgh

EH1 1RQ

Telephone

+44 314443300

Country

United Kingdom

### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

An economic operator that suffers, or risks suffering, loss or damage attributable to a breach of duty under the Public Contracts (Scotland) Regulations 2015 (SSI 2015/446) (as amended) may bring proceedings in the Sheriff Court or the Court of Session.