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Contract

Block Insurance Policy for People Directly Employing Personal Assistants

Norfolk County Council

F03: Contract award notice

Notice identifier: 2024/S 000-026984

Procurement identifier (OCID): ocds-h6vhtk-047dff

Published 23 August 2024, 10:30am

Section I: Contracting authority

I.1) Name and addresses

Norfolk County Council

County Hall, Martineau Lane

Norwich

NR1 2DH

Email

sourcingteam@norfolk.gov.uk

Country

United Kingdom

NUTS code

UKH15 - Norwich and East Norfolk

Internet address(es)

Main address

www.norfolk.gov.uk

Buyer's address

<https://in-tendhost.co.uk/norfolkcc.aspx/Home>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Block Insurance Policy for People Directly Employing Personal Assistants

Reference number

NCCT42994

II.1.2) Main CPV code

- 66510000 - Insurance services

II.1.3) Type of contract

Services

II.1.4) Short description

Norfolk County Council (NCC) provides direct payments for approximately 4000 service

users. NCC has approximately 1500 service users who employ Personal Assistants and Carers including self-employed Personal Assistants and Carers who do not hold insurance or do not hold adequate insurance. Each Service User on average has two personal assistants. Service Users (or their chosen representative) who employ a Personal Assistant (Carer) are required to hold Employer and Public Liability insurance. NCC is seeking to put in place a block insurance policy for all service users employing Personal Assistants or Carers.

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £250,000

II.2) Description

II.2.2) Additional CPV code(s)

- 66510000 - Insurance services
- 66512100 - Accident insurance services
- 66516000 - Liability insurance services
- 66516400 - General liability insurance services

II.2.3) Place of performance

NUTS codes

- UKH17 - Breckland and South Norfolk
- UKH16 - North and West Norfolk
- UKH15 - Norwich and East Norfolk

II.2.4) Description of the procurement

Norfolk County Council (NCC) provides direct payments for approximately 4000 service users. NCC has approximately 1500 service users who employ Personal Assistants and Carers including self-employed Personal Assistants and Carers who do not hold insurance or do not hold adequate insurance. Each Service User on average has two personal

assistants. Service Users (or their chosen representative) who employ a Personal Assistant (Carer) are required to hold Employer and Public Liability insurance. NCC is seeking to put in place a block insurance policy for all service users employing Personal Assistants or Carers.

II.2.5) Award criteria

Price

II.2.11) Information about options

Options: Yes

Description of options

There is an option to extend the contract by a further 48 months.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

The values included in this notice are estimates only and are for the initial 3 year term of the contract. The exact amount will depend on the number of policies the Council requires.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2024/S 000-021956](#)

Section V. Award of contract

Contract No

NCCT42994

Title

Block Insurance Policy for People Directly Employing Personal Assistants

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

23 August 2024

V.2.2) Information about tenders

Number of tenders received: 1

Number of tenders received from SMEs: 1

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 1

Number of tenders received by electronic means: 1

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Fish Insurance Ltd

Lancashire

Country

United Kingdom

NUTS code

- UKD4 - Lancashire

National registration number

09900466

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Initial estimated total value of the contract/lot: £250,000

Total value of the contract/lot: £250,000

Section VI. Complementary information

VI.4) Procedures for review

VI.4.1) Review body

nplaw (part of Norfolk County Council)

County Hall, Martineau Lane

Norwich

Country

United Kingdom