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Tender

Internal Audit Services

Langstane Housing Association

F02: Contract notice

Notice identifier: 2021/S 000-026981

Procurement identifier (OCID): ocds-h6vhtk-02f0d2

Published 28 October 2021, 8:54am

Section I: Contracting authority

I.1) Name and addresses

Langstane Housing Association

680 Kings Street

Aberdeen

AB241SL

Contact

Lynne Macfarlan

Email

lynne.macfarlan@langstane-ha.co.uk

Country

United Kingdom

NUTS code

UK - United Kingdom

Internet address(es)

Main address

<http://www.langstane-ha.co.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA29943

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.publiccontractsscotland.gov.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.publiccontractsscotland.gov.uk

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

www.publiccontractsscotland.gov.uk

I.4) Type of the contracting authority

Other type

Housing Association

I.5) Main activity

Housing and community amenities

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Internal Audit Services

II.1.2) Main CPV code

- 79212200 - Internal audit services

II.1.3) Type of contract

Services

II.1.4) Short description

Langstane aims to continuously improve what we do in order to improve services to our customers and staff. We are looking to contract with experienced internal auditors to support this approach and provide external assurance that Langstane's risk management, governance and internal control processes are operating effectively. Bidders should allow for 30 days work in total per annum, although this level of work is not guaranteed.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 79212200 - Internal audit services

II.2.3) Place of performance

NUTS codes

- UKM50 - Aberdeen City and Aberdeenshire

Main site or place of performance

Aberdeen, Aberdeenshire & Moray

II.2.4) Description of the procurement

Langstane aims to continuously improve what we do in order to improve services to our customers and staff. We are looking to engage experienced internal auditors to support this approach and provide external assurance that Langstane's risk management, governance and internal control processes are operating effectively. This is anticipated to be around 30 days work per year, although this level of work is not guaranteed.

II.2.5) Award criteria

Quality criterion - Name: Methodology & Approach / Weighting: 15

Quality criterion - Name: Skills, Qualifications & Experience / Weighting: 15

Quality criterion - Name: Consistency & Training / Weighting: 10

Quality criterion - Name: Performance, Risk & Innovation / Weighting: 10

Quality criterion - Name: Presentation / Weighting: 10

Price - Weighting: 40

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

2 x 1 year optional extensions

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Community Benefits are required as part of this contract.

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Membership number and accreditations for any of following organisations (or equal equivalent); International Professional Practices Framework (IPPF) or the Chartered Institute of Internal Auditors

III.1.2) Economic and financial standing

List and brief description of selection criteria

Average yearly turnover of 100,000 GBP for the last 3 years.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

29 November 2021

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

29 November 2021

Local time

12:00pm

Place

Aberdeen

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 5 years

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=671771.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

Details to be agreed with successful bidder.

(SC Ref:671771)

VI.4) Procedures for review

VI.4.1) Review body

Aberdeen Sheriff Court

Aberdeen

Country

United Kingdom