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Planning

Safety Health Environment and Quality (SHEQ) management system

Transport for London

F01: Prior information notice

Prior information only

Notice identifier: 2021/S 000-026943

Procurement identifier (OCID): ocds-h6vhtk-02f0ac

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Section I: Contracting authority

I.1) Name and addresses

Transport for London

5 Endeavour Square

LONDON

E20 1JN

Contact

Ms Deirdre Critchley

Email

TfLSHESystemsProject@tfl.gov.uk

Country

United Kingdom

NUTS code

UK - United Kingdom

Internet address(es)

Main address

<https://tfl.gov.uk>

Buyer's address

<https://tfl.gov.uk>

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

Additional information can be obtained from the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Other activity

Transport

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Safety Health Environment and Quality (SHEQ) management system

Reference number

DN576612

II.1.2) Main CPV code

- 72000000 - IT services: consulting, software development, Internet and support

II.1.3) Type of contract

Services

II.1.4) Short description

This PIN is issued by Transport for London (TfL) and seeks to inform the market of a Market Sounding Questionnaire (MSQ) that has been issued by TfL. The MSQ seeks to obtain market feedback in relation to opportunities regarding a TfL Safety Health and Environment (SHE Systems) software platform. Its primary focus is to better understand the market offering and appetite, to explore areas that will shape TfL's procurement strategy for future SHE systems and to understand perceived risks and opportunities.

TfL would like those parties that may be interested in such an exercise to identify themselves and express their interest as well as to respond to the MSQ. Please note that to do so (and in order to access future tender exercises published by TfL), organisations will need to register as a supplier via the following link:

<https://procontract.due-north.com/Register>

Any party that is already registered should log onto TfL's e-procurement portal and express their interest. Following this they will be able to download the Brochure (containing background information) and the MSQ which are both immediately available and include additional details about submission arrangements and response deadlines.

<https://procontract.due-north.com/Advert?advertId=fe538b9d-c430-ec11-810e-005056b64545>

TfL is looking to hold a 'Supplier Day' via a Microsoft Teams meeting to present the Early

Market Engagement (EME) process, timelines, and next steps. The proposed date for the Supplier Day will be in November 2021 and confirmed soon after the EME process has begun.

More information can be found in II.2.4.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 48000000 - Software package and information systems
- 71317000 - Hazard protection and control consultancy services

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

TfL's strategy for Safety, Health and Environment

The Mayor of London, Sadiq Khan, has an ambitious programme to deliver an affordable, accessible and safe transport network for London. To support this, TfL created a new Safety, Health and Environment (SHE) directorate in April 2020. This directorate has a key role to play in supporting the business to deliver on its Vision Zero target of nobody being killed or seriously injured on the transport network by 2041. The SHE directorate is also responsible for coordinating actions to deliver TfL's Corporate Environment Plan and reach net zero carbon emissions across its operations by 2030.

TfL's organisational structure

As a complex organisation with many different functions, TfL has a wide remit for working with SHE data and information. The organisation deals with many third parties in many regulatory environments, with examples including The Construction (Design and Management) Regulations 2015 (CDM) and The Railways and Other Guided Transport Systems (Safety) Regulations 2006 (ROGS). This means our specific requirements can vary within the businesses based on the laws applicable to that activity.

Incident Reporting and Investigation & Risk Assessment

We are legally obliged to comply with the UK Workplace Health, Safety and Welfare Regulations, Health & Safety at Work Act and Reporting of Injuries, Diseases and Dangerous Occurrences regulations (RIDDOR). These regulations heavily influence both our internal and external incident reporting and risk assessment processes. In addition to this regulation, we provide SHE-related insights to political entities (e.g. the London Assembly), the public and a range of internal stakeholders.

TfL SHE Systems Project

This project aims to deliver a Safety Health and Environment (SHE Systems) platform, prioritising the requirement for Incident Reporting and Investigation and Risk Assessment within London Underground and Construction & Projects as the first delivery iteration, referred to as 'Stage 1'. Stage 2 will look to consolidate data from other tools such that all SHE related incidents are recorded in the same system.

The scope of this Early Market Engagement includes some or all of the following for TfL:

- Platform supply and software licencing
- Hosting
- Implementation services
- Business change and training
- Solution configuration and/or development
- Data migration
- Service management

TfL has yet to decide on a lotting strategy for SHE Systems; this will be tested in this Early Market Engagement process. It is possible that TfL will disaggregate technology products from services (or conversely it may also decide to aggregate the two together).

Functions to be delivered by the SHE System solution are likely to include some or all of the following:

- Incident reporting
- Risk Assessment and Management
- Compliance & Operations assurance

- Reporting & analytics

TfL has yet to define the total scope of SHE Systems and this may impact future tender requirements. One of the objectives of this Early Market Engagement is to test whether solutions can deliver all of the functional elements specified, and if so whether they can be done with minimal configuration or development.

II.2.14) Additional information

This Prior Information Notice (PIN) is issued solely for the purpose of conducting a market engagement exercise and does not constitute any commitment by TfL to undertake any public procurement exercise in the future.

TfL is not liable for any costs, fees or expenses incurred by any party participating in this market engagement exercise.

II.3) Estimated date of publication of contract notice

31 May 2022

Section IV. Procedure

IV.1) Description

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

Section VI. Complementary information

VI.3) Additional information

Participation or non-participation in this Early Market Engagement exercise will not disadvantage or advantage any supplier's ability to participate in any future procurement activity, including in particular any subsequent procurement process undertaken to deliver the project.

Direct or indirect canvassing of any TfL employee or agent by any supplier concerning this requirement, (or any attempt to procure information from any TfL employee or agent concerning this PIN outside of the formal process described in this document) may result in the disqualification of the supplier from consideration of any future procurement activity.

TfL is under no obligation to follow up this market engagement exercise in any way or with any interested parties.