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Planning

Human Resource Management Information System Software (HRMIS)

Dorset & Wiltshire Fire and Rescue Service

F01: Prior information notice

Prior information only

Notice identifier: 2022/S 000-026923

Procurement identifier (OCID): ocds-h6vhtk-036b97

Published 26 September 2022, 5:07pm

Section I: Contracting authority

I.1) Name and addresses

Dorset & Wiltshire Fire and Rescue Service

5 Rivers Health and Wellbeing Centre

SN1SP1 3NR

Hulse, Road, Salisbu

Contact

Gill Worthington

Email

Gill.Worthington@dwfire.org.uk

Telephone

+44 1722691464

Country

United Kingdom

Region code

UKK - South West (England)

National registration number

VAT GB232 3358 32

Internet address(es)

Main address

<http://www.dwfire.org.uk>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=53231&B=BLUELIGHT

Additional information can be obtained from the above-mentioned address

I.4) Type of the contracting authority

Regional or local Agency/Office

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Human Resource Management Information System Software (HRMIS)

Reference number

DWFRS2022/HRMIS1MR

II.1.2) Main CPV code

- 48000000 - Software package and information systems

II.1.3) Type of contract

Supplies

II.1.4) Short description

Dorset and Wiltshire Fire and Rescue Authority are undertaking Market Research into systems which are available on the market, covering Human Resource Management Information System (HRMIS) Software. Dorset and Wiltshire Service (DWFRS) have an existing developed HRMIS system through Notes and now wish to integrate more using office 0365.

This requirement is for Market Research for a Commercial Off the Shelf (COTS) HRMIS software system, Suppliers should register an interest through the Bluelight System through the following link. <https://uk.eu-supply.com/login.asp?timeout=1&target=%2Finsidemain%2Easp> which is free for suppliers to register.

Suppliers should download the completed Appendix 1 and 2 and advise preferred demo dates. Pin will closing date of 31st October 2022 by midday. Questions can be filtered through the Bluelight Messaging tab.

II.1.5) Estimated total value

Value excluding VAT: £150,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 48000000 - Software package and information systems

II.2.3) Place of performance

NUTS codes

- UKK - South West (England)
- UK - United Kingdom

Main site or place of performance

SP1 3NR

II.2.4) Description of the procurement

Dorset and Wiltshire Fire and Rescue Authority are undertaking Market Research into systems which are available on the market, covering Human Resource Management Information System (HRMIS) Software. DWFRS initially developed an internal HRMIS system approximately 15 to 20 years ago and it is specific and bespoke to the service. It integrates with many other internal systems including Lotus Notes. DWFRS also undertook a project to integrate Office 0365 into the service, and as part of this project, Dorset and Wiltshire Fire and Rescue Service (DWFRS) are now looking to utilise office 0365 more within the service.

This requirement is for Market Research for suppliers who can offer a Commercial Off the Shelf (COTS) HRMIS software system, to register an interest through the Bluelight System through the following link. <https://uk.eu-supply.com/login.asp?timeout=1&target=%2Finsidemain%2Easp> if a supplier is not registered on Bluelight, they will need to do so in order to register an interest and this is free for suppliers to register.

Suppliers should download the Appendix 1 which will provide further Background and information related to the scope and will require completion of Appendix 2 – Questionnaire. There will be an opportunity for suppliers to demonstrate their HRMIS software system and all documents and interest needs to be received by the closing date of 31st October 2022 by midday.

Responses must be forwarded to Gill.worthington@dwfire.org.uk prior to this date. Any received after this time/date will not be progressed. Suppliers who provide a system which requires Development will also not be taken forward to provide a demo, Demo dates will be booked on a first come first serve basis after the closing date and provided that all

required appendices are completed and received. Suppliers should provide contact emails details so that DWFRS can provide alternative demo time/ dates if suppliers preferred time has been taken.

II.2.14) Additional information

Please complete Appendix 1 and 2 and upload prior to Pin closure

II.3) Estimated date of publication of contract notice

31 March 2023

Section IV. Procedure

IV.1) Description

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes