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Contract

Compliance and Assurance Software

DERBY HOMES LTD

F03: Contract award notice

Notice identifier: 2023/S 000-026872

Procurement identifier (OCID): ocds-h6vhtk-036889

Published 12 September 2023, 9:09am

Section I: Contracting authority

I.1) Name and addresses

DERBY HOMES LTD

839 London Road

Derby

DE24 8UZ

Contact

Andrew Grover

Email

dh-procurement@derbyhomes.org

Telephone

+44 01332255223

Country

United Kingdom

Region code

UKF11 - Derby

Companies House

04380984

Internet address(es)

Main address

<https://www.derbyhomes.org>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Housing and community amenities

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Compliance and Assurance Software

II.1.2) Main CPV code

- 48170000 - Compliance software package

II.1.3) Type of contract

Supplies

II.1.4) Short description

The Compliance Workbook (TCW) software, for

the ongoing provision of a specialist, unique Compliance and Assurance software package

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £31,000

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKF11 - Derby

Main site or place of performance

Derby

II.2.4) Description of the procurement

Derby Homes Limited currently uses a specialist Compliance and Assurance software package. The contract will allow annual license purchases, support and maintenance. A change of product would have had a major impact on operational activities, and create significant costs of change. We do not believe a suitable alternative exists at this time.

Each month the organisation receives up to 1,800 documents across multiples compliance areas with essential information that could drive the direction of the organisation. Software capturing information from this provides evidence of compliance, asset information, improved data interpretation, supports remedial actions and output tracking, automated engineering and regulatory validation with reduced risk of human error. The Building Safety Bill and the Golden Thread of Information puts an onus on the organisation to see and do more with data.

TCW technology is a unique Compliance and Assurance software package, and we are using it to review documents electronically in a manner to extract all essential data needed to validate safety.

TCW performs extensive regulatory and best practice calculations to compliance documents to ensure all fields have been complete with accurate and valued information. The product then extracts any further actions or remedial works and provides a process

for managing the assets compliance to ensure all outstanding tasks are remedied in a timely manner.

Research carrying out due diligence on other compliance packages suggest it is reasonable to believe TCW is the only product that meets all our requirements. Derby Homes have for

some time been inputting data into the software and configured it to our requirements. We believe a change of software at this time, if any suitable alternative is available despite our research thus far, would carry significant costs of change and pose risks to our compliance and assurance activities.

II.2.5) Award criteria

Price

II.2.11) Information about options

Options: No

II.2.14) Additional information

We continue using the software for a further year and, if no suitable alternatives are notified to us in that time, provide a further VEAT notice for a longer duration.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Award of a contract without prior publication of a call for competition in the cases listed below

- The procurement falls outside the scope of application of the regulations

Explanation:

Only one possible provider to meet all requirements has been identified. The contract term will be 1 year to allow a competitive process in the future if alternatives exist which we have otherwise been unable to identify.

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2022/S 000-025847](#)

Section V. Award of contract

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

14 September 2022

V.2.2) Information about tenders

Number of tenders received: 1

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

The Compliance Workbook Ltd

Birkenhead

CH41 1AS

Country

United Kingdom

NUTS code

- UKD7 - Merseyside

Companies House

08760486

Internet address

www.thecomplianceworkbook.com

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Initial estimated total value of the contract/lot: £31,000

Total value of the contract/lot: £31,000

Section VI. Complementary information

VI.4) Procedures for review

VI.4.1) Review body

Derby Homes Ltd

839 London Road

Derby

DE24 8UZ

Email

DH-Procurement@derbyhomes.org

Telephone

+44 1332255223

Country

United Kingdom

Internet address

<https://www.derbyhomes.org>