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Contract

## **Compliance and Assurance Software**

DERBY HOMES LTD

F03: Contract award notice

Notice identifier: 2023/S 000-026872

Procurement identifier (OCID): ocds-h6vhtk-036889

Published 12 September 2023, 9:09am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

DERBY HOMES LTD

839 London Road

Derby

DE24 8UZ

#### **Contact**

Andrew Grover

#### **Email**

[dh-procurement@derbyhomes.org](mailto:dh-procurement@derbyhomes.org)

#### **Telephone**

+44 01332255223

#### **Country**

United Kingdom

**Region code**

UKF11 - Derby

**Companies House**

04380984

**Internet address(es)**

Main address

<https://www.derbyhomes.org>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Housing and community amenities

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

Compliance and Assurance Software

**II.1.2) Main CPV code**

- 48170000 - Compliance software package

**II.1.3) Type of contract**

Supplies

**II.1.4) Short description**

The Compliance Workbook (TCW) software, for

the ongoing provision of a specialist, unique Compliance and Assurance software package

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £31,000

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKF11 - Derby

Main site or place of performance

Derby

#### **II.2.4) Description of the procurement**

Derby Homes Limited currently uses a specialist Compliance and Assurance software package. The contract will allow annual license purchases, support and maintenance. A change of product would have had a major impact on operational activities, and create significant costs of change. We do not believe a suitable alternative exists at this time.

Each month the organisation receives up to 1,800 documents across multiples compliance areas with essential information that could drive the direction of the organisation. Software capturing information from this provides evidence of compliance, asset information, improved data interpretation, supports remedial actions and output tracking, automated engineering and regulatory validation with reduced risk of human error. The Building Safety Bill and the Golden Thread of Information puts an onus on the organisation to see and do more with data.

TCW technology is a unique Compliance and Assurance software package, and we are using it to review documents electronically in a manner to extract all essential data needed to validate safety.

TCW performs extensive regulatory and best practice calculations to compliance documents to ensure all fields have been complete with accurate and valued information. The product then extracts any further actions or remedial works and provides a process

for managing the assets compliance to ensure all outstanding tasks are remedied in a timely manner.

Research carrying out due diligence on other compliance packages suggest it is reasonable to believe TCW is the only product that meets all our requirements. Derby Homes have for

some time been inputting data into the software and configured it to our requirements. We believe a change of software at this time, if any suitable alternative is available despite our research thus far, would carry significant costs of change and pose risks to our compliance and assurance activities.

#### **II.2.5) Award criteria**

Price

#### **II.2.11) Information about options**

Options: No

#### **II.2.14) Additional information**

We continue using the software for a further year and, if no suitable alternatives are notified to us in that time, provide a further VEAT notice for a longer duration.

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## Section IV. Procedure

### IV.1) Description

#### IV.1.1) Type of procedure

Award of a contract without prior publication of a call for competition in the cases listed below

- The procurement falls outside the scope of application of the regulations

Explanation:

Only one possible provider to meet all requirements has been identified. The contract term will be 1 year to allow a competitive process in the future if alternatives exist which we have otherwise been unable to identify.

#### IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

### IV.2) Administrative information

#### IV.2.1) Previous publication concerning this procedure

Notice number: [2022/S 000-025847](#)

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## Section V. Award of contract

A contract/lot is awarded: Yes

### V.2) Award of contract

#### V.2.1) Date of conclusion of the contract

14 September 2022

#### V.2.2) Information about tenders

Number of tenders received: 1

The contract has been awarded to a group of economic operators: No

**V.2.3) Name and address of the contractor**

The Compliance Workbook Ltd

Birkenhead

CH41 1AS

Country

United Kingdom

NUTS code

- UKD7 - Merseyside

Companies House

08760486

Internet address

[www.thecomplianceworkbook.com](http://www.thecomplianceworkbook.com)

The contractor is an SME

Yes

**V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £31,000

Total value of the contract/lot: £31,000

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## **Section VI. Complementary information**

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Derby Homes Ltd

839 London Road

Derby

DE24 8UZ

Email

[DH-Procurement@derbyhomes.org](mailto:DH-Procurement@derbyhomes.org)

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