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Tender

Borden Grammar School - Cleaning Tender

Borden Grammar School

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-026859

Procurement identifier (OCID): ocds-h6vhtk-052434

Published 23 May 2025, 4:05pm

Scope

Description

We are a small and personal community school with approximately 970 students. We are committed to supporting and inspiring our young people to achieve their potential in a modern world. This means creating successful young people who understand that their future matters and so always try their best. However, the goal is not just a personal one. We genuinely want all our students to leave us with a fully developed 'moral compass' able to navigate the world and driven to make it a better place.

Further information regarding the School can be obtained here:

<https://www.bordengrammar.kent.sch.uk/>

Tender information:

The successful tenderer will be required to provide excellent cleaning services at Borden Grammar School. Cleaning services here are currently delivered in house.

The contract term being tendered is for just under 3 years, from 20/10/2025 – 31/07/2028. There is an option for a further extension period for up to two additional years to 31/07/2030. The initial term of the contract is set such that this aligns with the end of the Summer term in 2028.

The contract offers an excellent opportunity to review and propose enhancements to the current cleaning services at the schools. This includes both core term time cleaning and periodic deep cleaning throughout the year.

The school is keen to secure a high quality cleaning service whereby its students are able to enjoy excellence in education, supported by excellently kept facilities.

The school has a keen focus on ensuring a smooth TUPE transfer process for the current in house staff. The school expects both a tightly managed service and high levels of productivity to be delivered by the cleaning staff at all times, and the school expects a management style delivered by the successful contractor that supports, encourages and develops the cleaning staff.

The school is not obliged to accept the lowest price submitted for this tender, rather the school is keen to secure best value from this contract and to deliver best value to its students. Innovative and creative ideas as to how the cleaning services can be developed and improved, will be welcomed. The school seeks a contractor that is keen to work in partnership and who will deliver to its highest abilities, at all times.

The contract shall be a fixed price contract with invoices raised monthly to the school. The tender process will be run under a two stage Competitive Flexible procedure.

Additional requirements and information:

- The Trust has a minimum requirement for a contractor's employers' liability and public liability insurances of £5 million
- The minimum annual turnover that your company must have achieved to be considered for this opportunity is £500,000
- There are incumbent cleaning staff currently within the Local Government Pension Scheme.
- The cleaning services are currently run in house.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-KENT:-School-cleaning-services./UT8FHFC9MM>

To respond to this opportunity, please click here:

<https://www.delta-esourcing.com/respond/UT8FHFC9MM>

Total value (estimated)

- £603,500 excluding VAT
- £724,200 including VAT

Above the relevant threshold

Contract dates (estimated)

- 20 October 2025 to 1 August 2028
- Possible extension to 1 August 2030
- 4 years, 9 months, 13 days

Description of possible extension:

The contract may be extended from 31/07/2028 for up to a maximum of 2 years to 31/07/2030 subject to satisfactory performance

Main procurement category

Services

CPV classifications

- 90919300 - School cleaning services

Contract locations

- UKJ4 - Kent

Participation

Particular suitability

- Small and medium-sized enterprises (SME)
 - Voluntary, community and social enterprises (VCSE)
-

Submission

Enquiry deadline

20 June 2025, 1:00pm

Submission type

Tenders

Deadline for requests to participate

20 June 2025, 1:00pm

Submission address and any special instructions

<https://www.delta-esourcing.com/respond/UT8FHFC9MM>

Tenders may be submitted electronically

Yes

Languages that may be used for submission

English

Award decision date (estimated)

16 September 2025

Award criteria

| Name | Type | Weighting |
|-------------|---------|-----------|
| Criterion 2 | Quality | 60% |
| Criterion 1 | Price | 40% |

Other information

Applicable trade agreements

- Government Procurement Agreement (GPA)
- Comprehensive and Progressive Agreement for Trans-Pacific Partnership (CPTPP)

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Competitive flexible procedure

Competitive flexible procedure description

Competitive Flexible Procedure

This procurement will be run under the Competitive Flexible Procedure. This will follow a two stage approach, with stage 1 being the Procurement Specific Questionnaire (PSQ). Here a minimum of 5 candidates (or less, in the event less than 5 meet the minimum criteria) and a maximum of 10 candidates, will progress to stage 2. Any selection of tenderers will be based solely on the criteria set out for the procurement and a minimum score of 60% must be achieved.

Step 2 will be the Invitation To Tender (ITT) after shortlisting where the evaluation of tender response will be set as 40% price and 60% quality.

Contracting authority

Borden Grammar School

- Public Procurement Organisation Number: PWMJ-5968-BNQQ

Avenue of Remembrance, Sittingbourne

KENT

ME10 4DB

United Kingdom

Email: tenders@rivapartnership.co.uk

Region: UKJ43 - Kent Thames Gateway

Organisation type: Public authority - sub-central government

Other organisation

These organisations are carrying out the procurement, or part of it, on behalf of the contracting authorities.

RIVA Partnership Ltd

Summary of their role in this procurement: Procurement Consultancy supporting the Contracting Authority

- Public Procurement Organisation Number: PPWL-9222-MYRJ

Hones Business Park, 1 Waverley Lane

Farnham

GU9 8BB

United Kingdom

Contact name: Rachel OGrady

Telephone: 01252 977017

Email: tenders@rivapartnership.co.uk

Region: UKJ25 - West Surrey

Contact organisation

Contact [Borden Grammar School](#) for any enquiries.