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Tender

Schools transport - Perranporth to Penair School

PENAIR SCHOOL

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-026808

Procurement identifier (OCID): ocds-h6vhtk-0514bd ([view related notices](#))

Published 23 May 2025, 3:50pm

Scope

Reference

TRAN25-26

Description

Supply of school transport services for the 2025-26 academic year to transport 258 students from the Goonhavern/Perranporth area of Cornwall to Penair School (TR1 1TN).

The service is required from 03/09/2025 until 17/07/2026 during term time only and will not be required on INSET days and bank holidays. There is the possibility of a contract extension until 16th July 2027.

The service is paid for by the school, therefore fares are not required to be collected.

Bus routes are already established however loading list by postcode will be provided so that the supplier can put forward proposed routes, bus stops, number of vehicles and loading lists. Consideration should be given to suitable vehicles for route conditions and access limitations (narrow lanes, bridges etc.)

Pupils need to arrive at Penair by 08:20 and board buses at 15:00 each day (please note buses depart promptly at 15:10)

Total value (estimated)

- £550,000 excluding VAT
- £550,000 including VAT

Above the relevant threshold

Contract dates (estimated)

- 3 September 2025 to 17 July 2026
- Possible extension to 16 July 2027
- 1 year, 10 months, 14 days

Description of possible extension:

A one year extension will be considered if both parties mutually agree to extend the contract.

Main procurement category

Services

CPV classifications

- 60000000 - Transport services (excl. Waste transport)

Contract locations

- UKK3 - Cornwall and Isles of Scilly
-

Participation

Particular suitability

Small and medium-sized enterprises (SME)

Submission

Enquiry deadline

13 June 2025, 4:00pm

Tender submission deadline

22 June 2025, 2:00pm

Submission address and any special instructions

Via mail using the official label provided.

Tenders may be submitted electronically

No

Languages that may be used for submission

English

Award decision date (estimated)

27 June 2025

Award criteria

Name	Description	Type	Weighting
Safety and Vehicle Standards	<ul style="list-style-type: none">• Vehicle Age and Condition: Age limits (e.g., vehicles not older than 5-7 years), regular maintenance schedules, and vehicle inspection records.• Safety Features: Seat belts, GPS tracking, CCTV, first-aid kits, fire extinguishers.	Quality	20%

Name	Description	Type	Weighting
Service Quality and Capacity	<ul style="list-style-type: none"> • Punctuality and Reliability Track Record: Past performance in meeting schedules. • Fleet Capacity: Sufficient number of vehicles to meet peak demand, including spares. • Route Planning and Optimization: Efficient and safe routes, shortest travel time, and minimal disruption. • Flexibility: Ability to accommodate changes in routes, timings, or number of students. 	Quality	20%
Legal Compliance	<ul style="list-style-type: none"> • Licensing and Registration: Proof of all required operating licenses, vehicle registration, and compliance with local transport authority regulations. • Insurance Coverage: Adequate insurance for passengers, vehicles, and third-party liabilities. • Driver Background Checks: Police clearance, medical fitness, valid driving licenses, and child protection certifications. 	Quality	15%

Name	Description	Type	Weighting
Cost and Value for Money	<ul style="list-style-type: none"> • Pricing Structure: Competitive and transparent pricing - fixed vs. variable costs. • Cost Breakdown: Clear breakdown of what's included (fuel, staff, maintenance, insurance). • Payment Terms: Flexibility in billing, refunds, penalties. 	Price	15%
Experience and Reputation	<ul style="list-style-type: none"> • Years in School Transport: Preferably specialized in school or youth-related transport. • References and Testimonials: Feedback from current/former clients, especially schools. • Reputation and Past Performance: Any history of safety issues or service interruptions. 	Quality	10%
Staffing and Training	<ul style="list-style-type: none"> • Driver Training: Defensive driving, child safety, emergency response. • Staff Behaviour and Professionalism: Policies on conduct, dress code, communication with children. 	Quality	10%

Name	Description	Type	Weighting
Technology and Communication	<ul style="list-style-type: none"> • Parent Communication Tools: Mobile apps, SMS alerts for pickup/drop-off updates. • Real-time Tracking: GPS-enabled tracking with school or parental access. • Incident Reporting: Process for handling breakdowns, delays, or complaints. 	Quality	5%
Environmental Considerations	<ul style="list-style-type: none"> • Eco-Friendly Fleet: Use of electric or hybrid vehicles, emissions compliance. • Sustainability Policies: Commitment to reducing environmental impact. 	Quality	5%

Other information

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Open procedure

Documents

Associated tender documents

[Penair_ITT final_2025-26 transport.docx](#)

Invitation To Tender document

- Form of Tender
- Certificate of Non-Collusion
- Instructions to Tenderer's
- School transport specification
- Payment Terms
- Appendix 1 - Tender Pricing Schedule
- Appendix 2 - Sub Contractor Schedule
- School transport service conditions of contract

[Loading lists by post code 25-26.xlsx](#)

Spreadsheet providing passenger information

[Official Label TRAN25-26_Penair School.docx](#)

Official postage label to be used when submitted tenders documents.

Contracting authority

PENAIR SCHOOL

- Companies House: 07557657
- Public Procurement Organisation Number: PVGG-5941-LGBY

Penair School

Truro

TR1 1TN

United Kingdom

Telephone: 01872245130

Email: ghakin@penair.cornwall.sch.uk

Website: <http://www.penair.cornwall.sch.uk>

Region: UKK30 - Cornwall and Isles of Scilly

Organisation type: Public authority - sub-central government