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Tender

## **Architectural & Project Management Services**

Broxbourne Big Local

F02: Contract notice

Notice identifier: 2023/S 000-026790

Procurement identifier (OCID): ocds-h6vhtk-03fbad

Published 11 September 2023, 11:50am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Broxbourne Big Local

Wormley Community Centre, Fairfield Drive

Hertfordshire

EN10 6DX

#### **Contact**

Emma Middleton

#### **Email**

[emma@wtbiglocal.org.uk](mailto:emma@wtbiglocal.org.uk)

#### **Telephone**

+44 7957387958

#### **Country**

United Kingdom

**NUTS code**

UK - United Kingdom

**Internet address(es)**

Main address

<https://wtbiglocal.org.uk/about/broxbourne-big-local/>

Buyer's address

[https://www.mytenders.co.uk/search/Search\\_AuthProfile.aspx?ID=AA43205](https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA43205)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

Access to the procurement documents is restricted. Further information can be obtained at

<https://mytenders.co.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://mytenders.co.uk>

**I.4) Type of the contracting authority**

Other type

Registered Charity

**I.5) Main activity**

Housing and community amenities

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Architectural & Project Management Services

#### **II.1.2) Main CPV code**

- 71223000 - Architectural services for building extensions

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Architectural and project management services for the first phase of a 3-phase extension to Wormley Community Centre.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKH23 - Hertfordshire

Main site or place of performance

Wormley Community Centre, Fairfield Drive, Wormley EN10 6DX

#### **II.2.4) Description of the procurement**

Broxbourne Big Local is inviting local RIBA chartered architecture practices to submit a fee proposal to provide both architectural and project management services for the technical design, tender and delivery (RIBA Stages 4- 6) of phase 01 of extensions to and refurbishment of the Wormley Community Centre, for which conditional planning approval has recently been secured. Phase 01 is the first stage of a proposed complete remodelling of the building, including a first floor extension providing new studio spaces as well as a number of ground floor extensions accommodating a secondary smaller hall and

a new café at the heart of the local community.

The objective of the development is to enable the Centre to become a significant multi-purpose venue that will be financially sustainable for the long term.

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 40

Price - Weighting: 60

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

12

This contract is subject to renewal

Yes

Description of renewals

Renewal of contract is possible subject to successful funding of further phases

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Evidence of two previous projects with reference details

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

16 October 2023

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 12 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

16 October 2023

Local time

12:00pm

Place

Wormley Community Centre, EN10 6DX

Information about authorised persons and opening procedure

Noelle Blackman (Chair), Emma Middleton

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

NOTE: To register your interest in this notice and obtain any additional information please visit the myTenders Web Site at

[https://www.mytenders.co.uk/Search/Search\\_Switch.aspx?ID=230176](https://www.mytenders.co.uk/Search/Search_Switch.aspx?ID=230176).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.mytenders.co.uk/sitehelp/help\\_guides.aspx](https://www.mytenders.co.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(MT Ref:230176)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Public Procurement Review Service

Cabinet Office

London

Email

[publicprocurementreview@cabinetoffice.gov.uk](mailto:publicprocurementreview@cabinetoffice.gov.uk)

Telephone

+44 3450103503

Country

United Kingdom

Internet address

<https://www.gov.uk/government/publications/public-procurement-review-service-scope-and-remit>