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Tender

Architectural & Project Management Services

Broxbourne Big Local

F02: Contract notice

Notice identifier: 2023/S 000-026790

Procurement identifier (OCID): ocids-h6vhtk-03fbad

Published 11 September 2023, 11:50am

Section I: Contracting authority

I.1) Name and addresses

Broxbourne Big Local

Wormley Community Centre, Fairfield Drive

Hertfordshire

EN10 6DX

Contact

Emma Middleton

Email

emma@wtbiglocal.org.uk

Telephone

+44 7957387958

Country

United Kingdom

NUTS code

UK - United Kingdom

Internet address(es)

Main address

<https://wtbiglocal.org.uk/about/broxbourne-big-local/>

Buyer's address

https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA43205

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

Access to the procurement documents is restricted. Further information can be obtained at

<https://mytenders.co.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://mytenders.co.uk>

I.4) Type of the contracting authority

Other type

Registered Charity

I.5) Main activity

Housing and community amenities

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Architectural & Project Management Services

II.1.2) Main CPV code

- 71223000 - Architectural services for building extensions

II.1.3) Type of contract

Services

II.1.4) Short description

Architectural and project management services for the first phase of a 3-phase extension to Wormley Community Centre.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKH23 - Hertfordshire

Main site or place of performance

Wormley Community Centre, Fairfield Drive, Wormley EN10 6DX

II.2.4) Description of the procurement

Broxbourne Big Local is inviting local RIBA chartered architecture practices to submit a fee proposal to provide both architectural and project management services for the technical design, tender and delivery (RIBA Stages 4- 6) of phase 01 of extensions to and refurbishment of the Wormley Community Centre, for which conditional planning approval has recently been secured. Phase 01 is the first stage of a proposed complete remodelling of the building, including a first floor extension providing new studio spaces as well as a number of ground floor extensions accommodating a secondary smaller hall and

a new café at the heart of the local community.

The objective of the development is to enable the Centre to become a significant multi-purpose venue that will be financially sustainable for the long term.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 40

Price - Weighting: 60

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

12

This contract is subject to renewal

Yes

Description of renewals

Renewal of contract is possible subject to successful funding of further phases

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Evidence of two previous projects with reference details

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

16 October 2023

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 12 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

16 October 2023

Local time

12:00pm

Place

Wormley Community Centre, EN10 6DX

Information about authorised persons and opening procedure

Noelle Blackman (Chair), Emma Middleton

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

NOTE: To register your interest in this notice and obtain any additional information please visit the myTenders Web Site at

https://www.mytenders.co.uk/Search/Search_Switch.aspx?ID=230176.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

https://www.mytenders.co.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(MT Ref:230176)

VI.4) Procedures for review

VI.4.1) Review body

Public Procurement Review Service

Cabinet Office

London

Email

publicprocurementreview@cabinetoffice.gov.uk

Telephone

+44 3450103503

Country

United Kingdom

Internet address

<https://www.gov.uk/government/publications/public-procurement-review-service-scope-and-remit>