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Tender

22 077 Holiday Activities & Food Programme

Cheshire East Borough Council

F02: Contract notice

Notice identifier: 2022/S 000-026768

Procurement identifier (OCID): ocds-h6vhtk-036b30

Published 23 September 2022, 4:54pm

Section I: Contracting authority

I.1) Name and addresses

Cheshire East Borough Council

Westfields, Middlewich Road

Sandbach

CW11 1HZ

Contact

Mrs Louise Fenn

Email

louise.fenn@cheshireeast.gov.uk

Telephone

+44 1270686454

Country

United Kingdom

Region code

UKD62 - Cheshire East

Internet address(es)

Main address

<http://www.cheshireeast.gov.uk/>

Buyer's address

<http://www.cheshireeast.gov.uk/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.the-chest.org.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.the-chest.org.uk/>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

22 077 Holiday Activities & Food Programme

Reference number

DN631120

II.1.2) Main CPV code

- 92000000 - Recreational, cultural and sporting services

II.1.3) Type of contract

Services

II.1.4) Short description

Cheshire East Council is using the Light Touch Regime to source a number of providers to deliver a holiday activities scheme within easy access of families currently in receipt of Free School Meals in line with DfE (Department for Education), guidelines for this funding. The criteria of the DfE funding must be met by a suitable range of providers and the activities sessions must run for a minimum of 4 hours. Providers should provide a hot meal which could necessitate the use of sub-contracting.

The DfE initiative enables Councils to coordinate a programme that provides eligible young people between the ages of 4 - 16 and up to age 25 if SEND applies, to receive healthy food and enriching activities during the Easter, summer and winter school holidays.

The contract term will be for 15 months initially, with the option to extend by up to 12 months. All services will be operational from school holidays December 2022. The optional extension from 1st April 2024 - 31st March 2025 will be at the sole discretion of the Council, it will also depend on availability of continued funding. This opportunity is suitable for SME and VCSFE organisation (i.e. small - medium and the voluntary - charity, faith section). For the avoidance of doubt, the Contracting Authority points out that no weight will be attached to whether or not an economic operator is an SME/VCSFE organisation when selecting economic operators to submit tenders or in assessing the most economically advantageous tender.

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

II.2) Description

II.2.1) Title

Main provision including SEND support if appropriate

Lot No

1

II.2.2) Additional CPV code(s)

- 55243000 - Children's holiday-camp services
- 55523100 - School-meal services
- 85312000 - Social work services without accommodation

II.2.3) Place of performance

NUTS codes

- UKD62 - Cheshire East

II.2.4) Description of the procurement

Cheshire East Council is seeking a number of providers to deliver lot 1 holiday activities scheme within easy access of families currently in receipt of Free School Meals in line with DfE (Department for Education), guidelines for this funding. The criteria of the DfE funding must be met by a suitable range of providers and the activities session must run for a minimum of 4 hours. Providers should provide a hot meal which could necessitate the use of sub-contracting.

As per the title of this lot 'Main provision including SEND support if appropriate' this may or may not also include support for vulnerable children/young people, as specified; there is a detailed specification of requirements. It is anticipated that the total value of this Lot over the full time period including the optional extension should equate to between £1,400,000 to £1,800,000 with an average session price of £12.50 being targeted.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement

documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

12 December 2022

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

The 12 month optional extension from 1st April 2024 - 31st March 2025 will be exercised at the sole discretion of the Council. In the event contracts are extended any extension shall be on the same terms and conditions of contract as the original contract period.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Specialist provision only (SEND)

Lot No

2

II.2.2) Additional CPV code(s)

- 55243000 - Children's holiday-camp services
- 55523100 - School-meal services

- 80340000 - Special education services
- 85312000 - Social work services without accommodation

II.2.3) Place of performance

NUTS codes

- UKD62 - Cheshire East

II.2.4) Description of the procurement

Cheshire East Council is seeking providers to deliver lot 2 holiday activities schemes within easy access of families currently in receipt of Free School Meals in line with DfE (Department for Education), guidelines for this funding. The criteria of the DfE funding must be met by a suitable SEND-specific providers and the activities session must run for a minimum of 4 hours. Providers should provide a hot meal which could necessitate the use of sub-contracting.

As per the title of this lot 'Main provision including SEND support if appropriate' this may or may not also include support for vulnerable children/young people, as specified; there is a detailed specification of requirements. It is anticipated that the total value of this Lot over the full time period including the optional extension should equate to between £100,000 to £300,000

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

12 December 2022

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

The 12 month optional extension from 1st April 2024 - 31st March 2025 will be exercised at the sole discretion of the Council. In the event contracts are extended any extension shall be on the same terms and conditions of contract as the original contract period.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

24 October 2022

Local time

10:00am

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

24 October 2022

Local time

10:00am

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

Royal Courts of Justice

London

Country

United Kingdom

VI.4.2) Body responsible for mediation procedures

Cheshire East Council

Westfields, Middlewich Road

Sandbach

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

This procurement is being advertised under the Light Touch Regime (LTR).

Contract awards will be made in line with the Light Touch Regime:

<https://www.legislation.gov.uk/ukxi/2015/102/regulation/74/made>

per The Public Contracts Regulations 2015

The subject matter of this procurement process relates to the delivery of services which are listed to in Schedule 3 to the regulations. As such the full regime set out in the regulations will not apply to the award of these contracts. Consequently, the procurement

process adopted by the Commissioners has been developed in accordance with Regulation 76 of the regulations and in particular in accordance with the fundamental public procurement principles of transparency and equal treatment.

Cheshire East Council will incorporate a voluntary standstill period at the point information on the award of the contract is communicated to tenderers. That notification will provide full

information on the award decision and as such will be used as review procedures.

The standstill period, which will be for a minimum of 10 calendar days provides time for unsuccessful tenderers to review and scrutinize the award decision before the contract is entered into.