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Tender

Hartford Church of England High School ~ Cleaning Services Tender

Hartford Church of England High School

F02: Contract notice

Notice identifier: 2022/S 000-026703

Procurement identifier (OCID): ocids-h6vhtk-036b01

Published 23 September 2022, 2:05pm

Section I: Contracting authority

I.1) Name and addresses

Hartford Church of England High School

Hartford Campus, Chester Road, Northwich

Cheshire

CW8 1LH

Email

tenders@litmuspartnership.co.uk

Telephone

+44 1276673880

Country

United Kingdom

Region code

UKD6 - Cheshire

Internet address(es)

Main address

<https://www.hartfordhigh.org.uk/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://litmustms.co.uk/respond/HV39K55Q34>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Hartford Church of England High School ~ Cleaning Services Tender

II.1.2) Main CPV code

- 90919300 - School cleaning services

II.1.3) Type of contract

Services

II.1.4) Short description

The successful Supplier will be required to provide cleaning services to Hartford Church of England High School.

II.1.5) Estimated total value

Value excluding VAT: £620,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKD6 - Cheshire

Main site or place of performance

Cheshire

II.2.4) Description of the procurement

The successful Supplier will be required to provide Cleaning services to Hartford Church of England High School, Chester Road, Northwich, Cheshire, CW8 1LH. Hartford CofE High School is a leading 11-16 co-educational High School situated in Northwich. There are with c.1,050 pupils on roll.

Cleaning services will be required throughout term time with sufficient service provision during holidays to conduct periodic cleaning tasks and prepare the school for re-occupation.

The duration of the contract is three years commencing on 1 April 2023 and concluding on 31 March 2026, with the opportunity to extend for a further period of 2 years at the discretion of the governing body.

The School is looking for a contractor capable of providing a dedicated, professional and consistent cleaning service to the School throughout the year, with robust and responsive management support and the ability to provide contingency cleaning resources if required. The contractor will employ all cleaning staff and provide the necessary cleaning equipment and materials.

We are seeking a suitably experienced contractor who has current experience of working within the secondary school or HE / FE marketplace, ideally with a strong operational base within the Cheshire area thus allowing for responsive, contract support and management of cleaning staff.

This contract will be fixed price in nature with the successful contractor working to an output cleaning specification which complies with the British Institute of Cleaning Science (BICSc) standards.

The footprint of the School is c.8,000 sqm. Turnover for the three-year contract is estimated to be £370,000 and five years at £620,000.

The incumbent cleaning staff are currently employed by a cleaning contractor and TUPE will apply. There are eight cleaning operatives. Note that the members of staff are employed under a Local Government Pension Scheme (LGPS) and as such prospective Bidders must be able to demonstrate their capability of running similar schemes as part of this contract under an Admitted Body Status. Any company wishing to be considered for this contract must be able to demonstrate experience and depth of knowledge in the management and handling of TUPE issues.

See SQ Document for further details.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £620,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 April 2023

End date

31 March 2028

This contract is subject to renewal

No

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged minimum number: 5

Maximum number: 10

Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

28 October 2022

Local time

12:00pm

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

21 November 2022

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of

tenderers will be based solely on the criteria set out for the procurement.

It will be the supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time.

The contracting authority reserves the right not to award any or part of the contract which is the subject of this contract notice and reserves the right to terminate the procurement process at any time.

The contracting authority will not be liable for any costs incurred by those expressing an interest in tendering for this contract opportunity.

The contracting authority will consider variant bids, evaluating them (so far as the variant or the evaluation of the variant is in the opinion of the contracting authority practicable) on the same basis as a conforming bid, but shall not be obliged to accept any such bid in preference to a conforming bid even if the variant bid scores more highly. No variant will be considered unless the bidder simultaneously submits a conforming bid.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://litmustms.co.uk/tenders/UK-UK-Cheshire:-School-cleaning-services./HV39K55Q34>

To respond to this opportunity, please click here:

<https://litmustms.co.uk/respond/HV39K55Q34>

GO Reference: GO-2022923-PRO-21012301

VI.4) Procedures for review

VI.4.1) Review body

Hartford Church of England High School

Cheshire

Country

United Kingdom