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Tender

## **Wolverhampton Girls' High School ~ Catering Tender**

Wolverhampton Girls' High School

F02: Contract notice

Notice identifier: 2021/S 000-026701

Procurement identifier (OCID): ocds-h6vhtk-02efba

Published 25 October 2021, 6:15pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Wolverhampton Girls' High School

Tettenhall Road

Wolverhampton

WV6 0BY

#### **Email**

[tenders@litmuspartnership.co.uk](mailto:tenders@litmuspartnership.co.uk)

#### **Telephone**

+44 1276673880

#### **Country**

United Kingdom

#### **NUTS code**

UKG39 - Wolverhampton

**Internet address(es)**

Main address

<https://www.wghs.org.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://litmustms.co.uk/respond/7574Z4RC2T>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Wolverhampton Girls' High School ~ Catering Tender

#### **II.1.2) Main CPV code**

- 55524000 - School catering services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The successful Supplier will be required to provide Catering services for Wolverhampton Girls' High School.

#### **II.1.5) Estimated total value**

Value excluding VAT: £1,150,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKG39 - Wolverhampton

Main site or place of performance

Wolverhampton

#### **II.2.4) Description of the procurement**

The successful Supplier will be required to provide Catering services for Wolverhampton Girls' High School.

We have a long and established history of providing outstanding education for girls for over 100 years. The school's motto: Ludus Supra Praemium, emphasises the value of taking part as a member of the school community.

The school is respected as one of the best state schools in the country, regularly achieving examination results which place it near the top of national league tables. This success has also been recognised by Ofsted, with the school achieving four successive "Outstanding" inspections. Indeed the school was awarded this highest rating in every category in each of the two most recent inspections.

The contract covers the scope for the provision of all catering services within the School, including hospitality and free issue requirements.

The duration of the contract offered is three years commencing on 1 August 2022, concluding on 31 July 2025, with the opportunity to extend by up to an additional two years at the discretion of the governing body.

Currently there are 1116 pupils, including 326 in the sixth form. Currently year groups 7 and 8 are larger than previously, so as they move through the school we forecast to potentially have up to 1160 total in September 2022, 1195 in 2023 and 1230 in 2024. 105 pupils are currently entitled to FSM.

The contract is offered on a 'guaranteed performance' basis. Currently Cash Meal Deals are at a maximum of £2.48, with Free School Meals at margin, charged on what pupils actually select, up to a maximum daily cost of £2.48. Hospitality is recharged on consumption at "net" food cost only. The expectation for this contract is for nil cost or a return.

It is appreciated that a level of investment may be identified as a requirement of your bid, and therefore bidders are encouraged to provide detailed information of any equipment felt necessary. Bidders must provide the equipment make, model and cost and also a justification of how this equipment will assist in fulfilling the proposal and potential of the service. All investment suggested must be fully justified within the Service Development and Finance sections of your Bidder Response. The level of investment provided will be at the School's discretion, subject to the method of obtaining the investment for the required equipment.

The quality of food provision will be critical and indeed your organisation must be flexible enough to source bakery, meat, fruit and vegetables and dairy products through local suppliers based no more than 25 miles from Wolverhampton. It is expected that menus will feature and utilise products in season.

Customer engagement will be fundamental to the continuous improvement in the service provision and within your tender response your methodology to achieve this will be

detailed along with examples of where this has recently been undertaken within similar contracts.

The successful contractor should have experience of similar operations in a Secondary School environment, and ensure that the Operational Management Team responsible for the contract is available for regular visits and support for the contract. Suitable coverage is required for any planned or unplanned leave from within the establishment staffing structure.

A Cunningham's biometric cashless system is already in operation, there are four tills in the main dining area and one in the external pod. There are no cash loaders with 100% of transactions being facilitated via ParentPay.

There are ample Plasma screens to support dynamic promotional activities.

The successful Supplier will work closely with the Client to manage the provision of catering and the overall 'meal experience'. The value of the catering contract for the last complete pre-Covid year, ending August 2019, was £230K.

Please see SQ Document for further details.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £1,150,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 August 2022

End date

31 July 2027

This contract is subject to renewal

No

#### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 5

Maximum number: 10

Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

#### **II.2.10) Information about variants**

Variants will be accepted: Yes

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

3 December 2021

Local time

12:00pm

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

17 January 2022

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

It will be the supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time.

The contracting authority reserves the right not to award any or part of the contract which is the subject of this contract notice and reserves the right to terminate the procurement process at any time.

The contracting authority will not be liable for any costs incurred by those expressing an interest in tendering for this contract opportunity.

The contracting authority will consider variant bids, evaluating them (so far as the variant or the evaluation of the variant is in the opinion of the contracting authority practicable) on the same basis as a conforming bid, but shall not be obliged to accept any such bid in preference to a conforming bid even if the variant bid scores more highly. No variant will be considered unless the bidder simultaneously submits a conforming bid.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://litmustms.co.uk/tenders/UK-UK-Wolverhampton:-School-catering-services./7574Z4RC2T>

To respond to this opportunity, please click here:

<https://litmustms.co.uk/respond/7574Z4RC2T>

GO Reference: GO-20211025-PRO-19127852

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Wolverhampton Girls' High School

Wolverhampton

WV6 0BY

Country

United Kingdom