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Tender

## **CALL OFF FOR VEHICLE PURCHASE**

Newcastle-under-Lyme Borough Council

F02: Contract notice

Notice identifier: 2021/S 000-026691

Procurement identifier (OCID): ocds-h6vhtk-02efb0

Published 25 October 2021, 4:45pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Newcastle-under-Lyme Borough Council

Castle House, Barracks Road

Newcastle-under-Lyme

ST5 1BL

#### **Contact**

Steve Gee

#### **Email**

[Steve.Gee@newcastle-staffs.gov.uk](mailto:Steve.Gee@newcastle-staffs.gov.uk)

#### **Telephone**

+44 1782717717

#### **Fax**

+44 1782711032

**Country**

United Kingdom

**NUTS code**

UKG23 - Stoke-on-Trent

**Internet address(es)**

Main address

<http://www.newcastle-staffs.gov.uk/>

Buyer's address

[https://www.mytenders.co.uk/search/Search\\_AuthProfile.aspx?ID=AA0592](https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA0592)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.mytenders.co.uk](http://www.mytenders.co.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.mytenders.co.uk](http://www.mytenders.co.uk)

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

[www.mytenders.co.uk](http://www.mytenders.co.uk)

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

CALL OFF FOR VEHICLE PURCHASE

#### **II.1.2) Main CPV code**

- 34114000 - Specialist vehicles

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

Up to 1 x Large Tractor

Up to 3 x Medium Tractors

Up to 2 x Compact Tractors

Up to 1 x Front End Loader

#### **II.1.5) Estimated total value**

Value excluding VAT: £260,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 34114000 - Specialist vehicles

#### **II.2.3) Place of performance**

NUTS codes

- UKG23 - Stoke-on-Trent

Main site or place of performance

The Borough of Newcastle-under-Lyme, Staffordshire

#### **II.2.4) Description of the procurement**

The supply and maintenance of a range of specialist vehicles as follows:

Up to 1 x Large Tractor

Up to 3 x Medium Tractors

Up to 2 x Compact Tractors

Up to 1 x Front End Loader

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

3

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: Yes

#### **II.2.11) Information about options**

Options: Yes

Description of options

As described in the specification of vehicle requirements where applicable.

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

26 November 2021

Local time

5:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

29 November 2021

Local time

10:00am

Place

The Borough Council of Newcastle-under-Lyme

Information about authorised persons and opening procedure

To be opened by the Business Improvement manager utilising the My Tenders e-procurement portal.

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

Commodity Background

Newcastle-Under-Lyme Borough Council operates its Ground Maintenance contracts in-house and is looking to re-new its tractor fleet. The vehicles will be used for a number of activities including, but not limited to, trail mowing, hedge cutting using various size flails, general towing duties, general loading duties, clearing of fly tipping, bowling green maintenance.

The requirement for the following vehicles is to bring that operation back into the Council's control the procurement requirement for the following vehicles will be undertaken utilising an open tender process.

Up to 1 x Large Tractor

Up to 3 x Medium Tractors

Up to 2 x Compact Tractors

Up to 1 x Front End Loader

Each of the above vehicles must be fit for the purpose intended and comply with Newcastle-Under-Lyme Borough Council specifications. In all cases, full technical specifications of the vehicle must be supplied, to supplement the specification information required in the attached excel spreadsheet. Any reference in the Specification, directly or indirectly, to proprietary equipment is indicative only of the Council's requirements, and is not intended to exclude consideration of any alternative offering equivalent performance, functionality and quality. Where there are named systems or components, similar alternatives of the same or better quality will be considered; it is incumbent on the Tenderer to provide evidence of such equivalence.

The vehicle and body must be so designed and manufactured so as to conform to current Road Traffic Acts, Construction and Use Regulations, the Road Vehicles Lighting Regulations and subsequent amending regulations, current and proposed Health and Safety Regulations, EC machinery directives and CE regulations and any other applicable legislation, and be type approved.

The successful contractor shall be responsible for ensuring that the complete vehicle (and all equipment) meets all relevant UK and EU regulations at the time of delivery, including Whole Vehicle Type Approval and high conspicuous markings, and is fit for use on delivery in accordance with the specification.

The successful supplier must be able to evidence a proven track record of supplying a vehicle to the specification below in a current working environment.

The tenderer must provide firm delivery dates with the submission and shall be responsible for 1st registration and 12 months road fund license and should include the cost of these within the tendered price.

NOTE: To register your interest in this notice and obtain any additional information please visit the myTenders Web Site at

[https://www.mytenders.co.uk/Search/Search\\_Switch.aspx?ID=224267](https://www.mytenders.co.uk/Search/Search_Switch.aspx?ID=224267).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.mytenders.co.uk/sitehelp/help\\_guides.aspx](https://www.mytenders.co.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(MT Ref:224267)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Public Procurement Review Service

Cabinet Office

London

Email

[publicprocurementreview@cabinetoffice.gov.uk](mailto:publicprocurementreview@cabinetoffice.gov.uk)

Telephone

+44 3450103503

Country

United Kingdom

Internet address

<https://www.gov.uk/government/publications/public-procurement-review-service-scope-and-remit>