

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/026662-2021>

Tender

Provision of Coach Hire with Drivers, Minibus Hire with Drivers and Specialist Travel Booking Agents

THE UNIVERSITY OF SHEFFIELD
Sheffield Hallam University

F02: Contract notice

Notice identifier: 2021/S 000-026662

Procurement identifier (OCID): ocds-h6vhtk-02ef93

Published 25 October 2021, 2:29pm

The closing date and time has been changed to:

3 December 2021, 12:00pm

See the [change notice](#).

Section I: Contracting authority

I.1) Name and addresses

THE UNIVERSITY OF SHEFFIELD

Western Bank

SHEFFIELD

S102TN

Contact

Elizabeth Tidswell

Email

e.tidswell@sheffield.ac.uk

Telephone

+44 1142222175

Country

United Kingdom

NUTS code

UKE32 - Sheffield

Internet address(es)

Main address

<https://sheffield.ac.uk>

I.1) Name and addresses

Sheffield Hallam University

City Campus, Howard Street

Sheffield

S1 1WB

Contact

Elizabeth Tidswell

Email

e.tidswell@sheffield.ac.uk

Telephone

+44 1142222175

Country

United Kingdom

NUTS code

UKE - Yorkshire and the Humber

Internet address(es)

Main address

<https://sheffield.ac.uk>

I.2) Information about joint procurement

The contract involves joint procurement

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/sheffield>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/sheffield>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Provision of Coach Hire with Drivers, Minibus Hire with Drivers and Specialist Travel Booking Agents

Reference number

2984/LT

II.1.2) Main CPV code

- 60170000 - Hire of passenger transport vehicles with driver

II.1.3) Type of contract

Services

II.1.4) Short description

Framework Contract for the Provision of Coach Hire with Drivers, Minibus Hire with Drivers and Specialist Travel Booking providers. Framework in three lots

- a) Coach Hire with Drivers
- b) Minibus Hire with Drivers
- c) Specialist Travel Booking providers

Coach Hire companies and Minibus Hire companies must have the relevant PSV licensing to operate

II.1.5) Estimated total value

Value excluding VAT: £1,500,000

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

Maximum number of lots that may be awarded to one tenderer: 3

The contracting authority reserves the right to award contracts combining the following lots or groups of lots:

1,2 & 3

1&3

1&2

2&3

II.2) Description

II.2.1) Title

Provision of Coach Hire with Drivers

Lot No

1

II.2.2) Additional CPV code(s)

- 60170000 - Hire of passenger transport vehicles with driver

II.2.3) Place of performance

NUTS codes

- UKE - Yorkshire and the Humber

Main site or place of performance

Main site Sheffield, place of performance United Kingdom

II.2.4) Description of the procurement

Provision of Coach Hire with Drivers. All operators must have the relevant PSV license to operate. All vehicles must be taxed, insured and have valid road worthiness certification. This framework may be used by The University of Sheffield, Sheffield Hallam University, Sport Sheffield and the Student Union's of both Universities

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

renewal will take place either after initial contract terms of 24 months or after options have been exercised

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

2 x 12 month options

II.2) Description

II.2.1) Title

Provision of Minibus Hire with Drivers

Lot No

2

II.2.2) Additional CPV code(s)

- 60180000 - Hire of goods-transport vehicles with driver

II.2.3) Place of performance

NUTS codes

- UKE - Yorkshire and the Humber

Main site or place of performance

Main site Sheffield Main place of performance UK wide

II.2.4) Description of the procurement

Framework contract for the provision of Minibus Hire with Drivers. All operators must have relevant PSV operators license, vehicles must be taxed, insured and hold relevant certification of road worthiness. Drivers will require a standard DBS check to work on this contract. This framework contract may be used by the University of Sheffield, Sheffield Hallam University, Sport Sheffield and the Student Unions of both Universities

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

Renewal will be either after initial 24 month contract period or after the expiry of the 2 x 12 month options

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

2 x 12 month extension options

II.2) Description

II.2.1) Title

Provision of Specialist Travel Agency for the booking of coach or minibus hire with driver

Lot No

3

II.2.2) Additional CPV code(s)

- 63510000 - Travel agency and similar services

II.2.3) Place of performance

NUTS codes

- UKE - Yorkshire and the Humber

II.2.4) Description of the procurement

Provision of specialist booking services for the hire of coaches or minibuses with drivers for complex, multi-itinerary or non UK travel

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

Renewal after initial contract period of after expiry of options for extension

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

2 x 12 month extensions

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

All coach and minibus operators must evidence they have the relevant PSV operators license. Failure to evidence will exclude a bidder from tendering

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Originally published as:

Date

26 November 2021

Local time

12:00pm

Changed to:

Date

3 December 2021

Local time

12:00pm

See the [change notice](#).

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

29 November 2021

Local time

8:00am

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

VI.4) Procedures for review

VI.4.1) Review body

High Court of England, Scotland and Wales

London

Country

United Kingdom