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Tender

## **NEPO508 Agency Staff**

The Association of North East Councils, trading as North East Procurement Organisation (NEPO)

F02: Contract notice

Notice identifier: 2024/S 000-026653

Procurement identifier (OCID): ocds-h6vhtk-046b72

Published 21 August 2024, 12:44pm

## **Section I: Contracting authority**

### **I.1) Name and addresses**

The Association of North East Councils, trading as North East Procurement Organisation (NEPO)

Northern Design Centre, Abbots Hill

Gateshead

NE8 3DF

### **Contact**

Rhian Hepple

### **Email**

[professional.services@nepo.org](mailto:professional.services@nepo.org)

### **Country**

United Kingdom

**Region code**

UKC - North East (England)

**Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

[www.nepo.org](http://www.nepo.org)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

Access to the procurement documents is restricted. Further information can be obtained at

<https://www.open-uk.org>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.open-uk.org/>

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## Section II: Object

### II.1) Scope of the procurement

#### II.1.1) Title

NEPO508 Agency Staff

Reference number

79620000

#### II.1.2) Main CPV code

- 79620000 - Supply services of personnel including temporary staff

#### II.1.3) Type of contract

Services

#### II.1.4) Short description

The Association of North East Councils, trading as North East Procurement Organisation (NEPO), is seeking to establish a Framework Agreement with a sole supplier; for the provision of a Vendor Neutral Managed Service for Temporary Agency Staff.

The opportunity can be accessed via the Open eTendering system. Suppliers wishing to be considered for this Framework Agreement must register their expression of interest and submit a tender through the Open eTendering System. If not already registered, candidates should register on the Open eTendering system at <https://www.open-uk.org/>

Tenders must be submitted using the link above. Tenders submitted via post or email methods will not be accepted.

If you need technical assistance from the Open Support team, this can be requested via [open.support@nepo.org](mailto:open.support@nepo.org)

PLEASE NOTE: Open is accessible 24/7 however, technical support is available Monday - Thursday 8:30 - 5pm and Friday 8.30 - 4.30pm

For guidance on how to submit your response through Open, please visit <https://www.open-hub.org/training> to access the available Training Guides.

NEPO does not give any guarantee and/or warrant the actual value of orders (if any) that will be placed with the successful suppliers by any Contracting Authority using the Framework Agreement pursuant to this process and accepts no liability thereof.

### **II.1.5) Estimated total value**

Value excluding VAT: £925,000,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 79600000 - Recruitment services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

NEPO are using a two-stage, restricted procedure for this procurement, set out at Regulation 28 of the Public Contracts Regulations.

A maximum of 5 organisations will be invited to the Invitation to Tender Stage (assuming that there are at least 5 suitably qualified organisations that pass the minimum criteria) following the evaluation of Tenderer's response to the Selection Questionnaire.

If there are fewer than 5 organisations that pass the minimum criteria, then only those who pass will be invited to Invitation to Tender. If there are more than 5 organisations who pass the minimum criteria then the 5 highest scoring tenderers only, based on the scored questions within the SQ, will be invited to Invitation to Invitation to Tender. The minimum criteria are documented within Schedule 1 - Selection Questionnaire and Appendix 1 - Scoring Matrix and include a minimum threshold that must be achieved on the scored question.

Following the evaluation of Tenderer's responses to the Selection Questionnaire, successful Tenderers will be invited to Invitation to Tender. Tenderers responses to the Invitation to Tender will be evaluated against the pre-defined evaluation criteria and NEPO will seek to

award to a single operator who has been identified as submitting the most economically advantageous tender.

The selection questionnaire document also contains an ITT overview that sets out the high-level requirements of the Framework Agreement. This document will allow suppliers to determine if they are interested in this opportunity and consider whether they have the required capability and capacity to deliver the Framework Agreement.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

NEPO anticipate that this Framework Agreement will be subject to renewals at its expiry.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

In the case of framework agreements, provide justification for any duration exceeding 4 years:

The Framework Term reflects the complexity, cost and resource of the supplier and Contracting Authorities in the implementation of the solution, including time and resource required in the mobilisation, transition arrangements, supply chain migration, supplier onboarding, systems integration and user set-up/training.

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

## **IV.2) Administrative information**

### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2024/S 000-016498](#)

### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

20 September 2024

Local time

12:00pm

### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 4 (from the date stated for receipt of tender)

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## Section VI. Complementary information

### VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: Estimated timing for further notices to be published: 12 months prior to the published expiry date

### VI.3) Additional information

NEPO is a Central Purchasing Body as defined in the Public Contract Regulations 2015 (PCR15). This means that NEPO may provide central purchasing activity on behalf of Contracting Authorities.

The agreement will be available for use by all NEPO Members within the North East region. A list of member organisations is available in the About section of the NEPO website at:

[www.nepo.org](http://www.nepo.org)

This agreement will also be made available to all current and future NEPO Associate Members throughout the North East region. Current Associate Members are listed in the Associate Member section of the NEPO website at: [www.nepo.org/associate-membership/list](http://www.nepo.org/associate-membership/list)

NEPO intends to make the resulting agreement available for use by all Contracting Authorities throughout the North East region (as defined by the Public Contracts Regulations 2015) including but not limited to Government Departments and their Agencies, Non-Departmental Public Bodies, Central Government, NHS Bodies, Local Authorities, Emergency Services, Coastguard Emergency Services, Educational Establishments, Registered Social Landlords and Registered Charities who have a need to purchase the above services.

Please see the following websites for further details:

<http://www.direct.gov.uk/en/DI1/Directories/Localcouncils/index.htm>

<https://www.gov.uk/government/organisations/department-for-education>

<https://www.gov.uk/check-a-university-is-officially-recognised/recognised-bodies>

<http://www.schoolswebdirectory.co.uk/localauthorities.php>

<http://www.ukschoolsdirectory.net>



<https://www.gov.uk/find-school-in-england>

<http://apps.education-ni.gov.uk/appinstitutes/default.aspx>

<https://www.gov.uk/government/publications/open-academies-and-academy-projects-in-development>

<http://unistats.direct.gov.uk/institutions/>

<http://www.hefce.ac.uk/workprovide/unicoll/heis/>

<http://www.hefce.ac.uk/workprovide/unicoll/fecs/>

<http://www.nhs.uk/ServiceDirectories/Pages/AcuteTrustListing.aspx>

<http://www.direct.gov.uk/en/DI1/Directories/A-ZOfCentralGovernment/index.htm>

<https://www.gov.uk/government/organisations>

<https://www.communities-ni.gov.uk/contact>

<https://www.ons.gov.uk/>

<http://www.police.uk/forces.htm>

<http://www.police-information.co.uk/index.html>

<https://www.gov.uk/government/organisations/maritime-and-coastguard-agency>

<http://www.fireservice.co.uk/information/ukfrs>

<http://www.fire.org.uk/fire-brigades.html>

<http://www.oscr.org.uk/>

<https://www.gov.uk/government/publications/current-registered-providers-of-social-housing>

<http://apps.charitycommission.gov.uk/Showcharity/RegisterOfCharities/registerhomepage.aspx>

<http://www.communities.gov.uk/newsroom/factsandfigures/housingplanning1/facts/socialhousing/?id=1822644>

A complete list of permissible users is shown on the NEPO website below:

<https://www.nepo.org/associate-membership/permissible-users>

Organisations wishing to access the NEPO agreement will be required to register as a NEPO Associate Member in the first instance.

Further information can be found at: [www.nepo.org](http://www.nepo.org)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

NEPO

Northern Design Centre, Abbot's Hill

Gateshead

NE8 3DF

Country

United Kingdom