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Tender

Corporate e-signature solution

British Council

F02: Contract notice

Notice identifier: 2022/S 000-026605

Procurement identifier (OCID): ocds-h6vhtk-036ab0

Published 22 September 2022, 4:35pm

Section I: Contracting authority

I.1) Name and addresses

British Council

1 Redman Place

London

E20 1JQ

Contact

Priyanka Alawattegama

Email

priyanka.alawattegama@britishcouncil.org

Country

United Kingdom

NUTS code

UK - United Kingdom

Internet address(es)

Main address

WWW.BRITISHCOUNCIL.ORG

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/britishcouncil>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/britishcouncil>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Other activity

Registered charity

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Corporate e-signature solution

Reference number

BC/02588

II.1.2) Main CPV code

- 79994000 - Contract administration services

II.1.3) Type of contract

Services

II.1.4) Short description

We are looking for one supplier to supply an e-signature solution to support contract and contract-type documentation globally. This will streamline our processes around document signatures and provide us with a secure, value for money solution. We need a scalable pricing model to accommodate variable demand.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 79994000 - Contract administration services
- 79130000 - Legal documentation and certification services
- 72268000 - Software supply services
- 79132100 - Electronic signature certification services
- 72000000 - IT services: consulting, software development, Internet and support

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

We are looking for one supplier to supply an e-signature solution to support contract and contract-type documentation globally. This will streamline our processes around document signatures and provide us with a secure, value for money solution. We need a scalable pricing model to accommodate variable demand.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

The Contract awarded will be for a duration of 24 months with an option for up to 4 extensions of 12 months each.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

24 October 2022

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

24 October 2022

Local time

12:15pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

Suppliers who wish to express an interest and take part in the tender process will be required to register on our e-Tendering portal In-Tend hosted at <https://in-tendhost.co.uk/britishcouncil>. Once registered, bidders must log-in to the website where they can view the project and access the bidders pack and submit their return. Bidders will also be required to demonstrate their capability and `means of proof` will be required. These conditions are outlined in the ITT.

VI.4) Procedures for review

VI.4.1) Review body

High Court, Royal Court of Justice

Strand

London

WC2A 2LL

Country

United Kingdom