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Tender

## **Provision of Motor Vehicle Lease and Rental Services**

ABELLIO EAST MIDLANDS LIMITED

F05: Contract notice – utilities

Notice identifier: 2021/S 000-026546

Procurement identifier (OCID): ocds-h6vhtk-02ef1f

Published 22 October 2021, 3:17pm

### **Section I: Contracting entity**

#### **I.1) Name and addresses**

ABELLIO EAST MIDLANDS LIMITED

2nd Floor St Andrew's House, 18-20 St Andrew Street

LONDON

EC4A3AG

#### **Contact**

Matt Holt

#### **Email**

[matt.holt@eastmidlandsrailway.co.uk](mailto:matt.holt@eastmidlandsrailway.co.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKF1 - Derbyshire and Nottinghamshire

**Internet address(es)**

Main address

<https://www.eastmidlandsrailway.co.uk>

**I.3) Communication**

Access to the procurement documents is restricted. Further information can be obtained at

<https://www.eastmidlandsrailway.co.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.eastmidlandsrailway.co.uk>

**I.6) Main activity**

Railway services

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Provision of Motor Vehicle Lease and Rental Services

#### **II.1.2) Main CPV code**

- 66114000 - Financial leasing services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

This notice has been produced to establish an invitation to tender (ITT) for Provision of Motor Vehicle Lease and Rental Services.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 34100000 - Motor vehicles

#### **II.2.3) Place of performance**

NUTS codes

- UKE1 - East Yorkshire and Northern Lincolnshire
- UKE3 - South Yorkshire
- UKF - East Midlands (England)
- UKI - London

#### **II.2.4) Description of the procurement**

EMR are looking to appoint a single provider of lease & short term hire motor vehicles (commercial and passenger car) across the business.

The chosen vehicle provider will also manage all communications relating to the fleet, including but not limited to the following services:

Fuel card ordering

Accident reporting

Servicing/ MOT reminders.

Fines administration.

It is envisaged that the contract duration will be up to a maximum of 3 years.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: Yes

#### **II.2.11) Information about options**

Options: No

#### **II.2.14) Additional information**

Interested parties should contact the named person by email at Section I.1 to register interest and request the Prequalification Questionnaire which shall be required to be completed by the time limit for receipt of expressions of interest at Section IV.2.2

Scoring Matrix

The PQQ scoring will be as follows:-

## SCORE GIVEN - QUALITATIVE GUIDANCE - SHORT GUIDANCE

0 - Question not answered or answer is irrelevant. - Not answered/irrelevant.

1 - Weak : Insufficient information to enable evaluation or contains major shortcomings or errors to make it non-complaint. - Worst in class/errors in submission.

2 - Below Satisfactory : partially complaint answer but with obvious deficiencies. Brief or incomplete answers with little or no supporting detail or wholly generic answer. - Below industry standard.

3 - Satisfactory : Answer meets the minimum requirements but lack convincing supporting detail to give confidence that they will meet requirements. Some attempt to provide relevant

answers not generic. - In line with industry standard.

4 - Good : Thorough response with relevant supporting detail and evidence to give confidence that the requirements will be met. Tailored answers. - Above industry standard.

5 - Excellent : Comprehensive and well-structured response with excellent supporting evidence. Wholly bespoke for the protect and demonstrates exceptional understanding of the requirements. - Market leading.

## SCORING PROCESS

Where Yes is the required answer:

YES = PASS NO = FAIL

EMR will assess additional information provided by the interested parties who select NO, but have additional information to justify their selection.

Where NO is the required answer NO = PASS

YES = FAIL

EMR will assess additional information provided by the interested parties who select YES, but have additional information to justify their selection.

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Negotiated procedure with prior call for competition

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

26 November 2021

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

To register your interest in this notice you should submit an expression of interest to the contract details shown within this notice and request a copy of the PQQ which is to be submitted by the date shown in IV.2.2.

The Utilities Contracts Regulations 2016 ("Regulations") do not in accordance with their terms apply to this procurement. Neither the issue of this Invitation to Negotiate (as amended by East Midlands Railway and notified to Bidders from time to time) (the ITN) nor the selection of any Bidder, nor any other document, contact or conduct in connection with this ITN constitutes any acceptance by East Midlands Railway that the Regulations apply to the Project covered by this ITN or an agreement by East Midlands Railway to abide by those Regulations. The procurement process as described in this document (the ITN Process) and any subsequent contract awarded will be subject to English law and the exclusive jurisdiction of the English courts. By participating in the ITN Process a Bidder agrees to be bound by the above conditions and limitations. This Important Notice must be read in conjunction with all instructions to Bidders contained within this document. Bidder means each legal entity issued with an ITN and invited to participate in this ITN Process.

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Abellio East Midlands Limited

Derby

Country

United Kingdom