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Tender

NHS Grampian - Internal Audit Services

NHS Grampian

F02: Contract notice

Notice identifier: 2021/S 000-026484

Procurement identifier (OCID): ocds-h6vhtk-02eee1

Published 22 October 2021, 9:15am

Section I: Contracting authority

I.1) Name and addresses

NHS Grampian

Summerfield House, 2 Eday Road

Aberdeen

AB15 6RE

Email

john.pittman1@nhs.scot

Telephone

+44 3454566000

Country

United Kingdom

NUTS code

UKM50 - Aberdeen City and Aberdeenshire

Internet address(es)

Main address

<http://www.nhsgrampian.org>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00200

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Health

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

NHS Grampian - Internal Audit Services

Reference number

OC005-21

II.1.2) Main CPV code

- 79210000 - Accounting and auditing services

II.1.3) Type of contract

Services

II.1.4) Short description

NHS Grampian (the Authority) is one of the largest health boards in Scotland, and is responsible for providing all primary, secondary and a range of tertiary NHS services to over half a million people living in the Grampian Region of Scotland.

The Authority is undertaking this procurement for the provision of internal audit services, focussing on both financial and operational processes, taking into cognisance our strategic risks and assurances needed to fulfil our requirements within the annual Governance Statement. The internal audit programme must take in to account the delegation of functions and resources by NHS Grampian to the Aberdeen City, Aberdeenshire and Moray Integration Joint Boards (IJB's) and the requirement to report on areas of audit activity to the Audit Committee's of the IJB's in so far as this activity relates to delegated functions and resources.

Full details of the requirement are contained in the Specification of Requirements (Technical Specification) included with the Invitation to Tender at Appendix 1.

II.1.5) Estimated total value

Value excluding VAT: £135,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 79200000 - Accounting, auditing and fiscal services
- 79212000 - Auditing services
- 79212100 - Financial auditing services
- 79212200 - Internal audit services

II.2.3) Place of performance

NUTS codes

- UKM50 - Aberdeen City and Aberdeenshire

Main site or place of performance

Foresterhill, Aberdeen

II.2.4) Description of the procurement

NHS Grampian (the Authority) is one of the largest health boards in Scotland, and is responsible for providing all primary, secondary and a range of tertiary NHS services to over half a million people living in the Grampian Region of Scotland.

The Authority is undertaking this procurement for the provision of internal audit services, focussing on both financial and operational processes, taking into cognisance our strategic risks and assurances needed to fulfil our requirements within the annual Governance Statement. The internal audit programme must take in to account the delegation of functions and resources by NHS Grampian to the Aberdeen City, Aberdeenshire and Moray Integration Joint Boards (IJB's) and the requirement to report on areas of audit activity to the Audit Committee's of the IJB's in so far as this activity relates to delegated functions and resources.

Full details of the requirement are contained in the Specification of Requirements (Technical Specification) included with the Invitation to Tender at Appendix 1.

II.2.5) Award criteria

Quality criterion - Name: Understanding of assurance framework / Weighting: 30

Quality criterion - Name: Approach and Methodology / Weighting: 30

Quality criterion - Name: Quality of Staff / Weighting: 30

Quality criterion - Name: Clarity of delivery, content and ability to communicate key messages in a concise manner / Weighting: 10

Price - Weighting: 35

II.2.6) Estimated value

Value excluding VAT: £135,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

An extension of up to two years (1+1) may be considered at the discretion of NHS Grampian.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Please see Tender Documents

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.1) Information about a particular profession

Execution of the service is reserved to a particular profession

Reference to the relevant law, regulation or administrative provision

Please see Tender Documents

III.2.2) Contract performance conditions

Please see Tender Documents

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

22 November 2021

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

22 November 2021

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 19939.
For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

(SC Ref:671284)

VI.4) Procedures for review

VI.4.1) Review body

Aberdeen Sheriff Court and Justice of the Peace Court

Castle Street

Aberdeen

AB10 1WP

Country

United Kingdom