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Tender

## **NHS Grampian - Internal Audit Services**

NHS Grampian

F02: Contract notice

Notice identifier: 2021/S 000-026484

Procurement identifier (OCID): ocids-h6vhtk-02eee1

Published 22 October 2021, 9:15am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

NHS Grampian

Summerfield House, 2 Eday Road

Aberdeen

AB15 6RE

#### **Email**

[john.pittman1@nhs.scot](mailto:john.pittman1@nhs.scot)

#### **Telephone**

+44 3454566000

#### **Country**

United Kingdom

#### **NUTS code**

UKM50 - Aberdeen City and Aberdeenshire

**Internet address(es)**

Main address

<http://www.nhsgrampian.org>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00200](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00200)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Health

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

NHS Grampian - Internal Audit Services

Reference number

OC005-21

#### **II.1.2) Main CPV code**

- 79210000 - Accounting and auditing services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

NHS Grampian (the Authority) is one of the largest health boards in Scotland, and is responsible for providing all primary, secondary and a range of tertiary NHS services to over half a million people living in the Grampian Region of Scotland.

The Authority is undertaking this procurement for the provision of internal audit services, focussing on both financial and operational processes, taking into cognisance our strategic risks and assurances needed to fulfil our requirements within the annual Governance Statement. The internal audit programme must take in to account the delegation of functions and resources by NHS Grampian to the Aberdeen City, Aberdeenshire and Moray Integration Joint Boards (IJB's) and the requirement to report on areas of audit activity to the Audit Committee's of the IJB's in so far as this activity relates to delegated functions and resources.

Full details of the requirement are contained in the Specification of Requirements (Technical Specification) included with the Invitation to Tender at Appendix 1.

#### **II.1.5) Estimated total value**

Value excluding VAT: £135,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 79200000 - Accounting, auditing and fiscal services
- 79212000 - Auditing services
- 79212100 - Financial auditing services
- 79212200 - Internal audit services

### **II.2.3) Place of performance**

NUTS codes

- UKM50 - Aberdeen City and Aberdeenshire

Main site or place of performance

Foresterhill, Aberdeen

### **II.2.4) Description of the procurement**

NHS Grampian (the Authority) is one of the largest health boards in Scotland, and is responsible for providing all primary, secondary and a range of tertiary NHS services to over half a million people living in the Grampian Region of Scotland.

The Authority is undertaking this procurement for the provision of internal audit services, focussing on both financial and operational processes, taking into cognisance our strategic risks and assurances needed to fulfil our requirements within the annual Governance Statement. The internal audit programme must take in to account the delegation of functions and resources by NHS Grampian to the Aberdeen City, Aberdeenshire and Moray Integration Joint Boards (IJB's) and the requirement to report on areas of audit activity to the Audit Committee's of the IJB's in so far as this activity relates to delegated functions and resources.

Full details of the requirement are contained in the Specification of Requirements (Technical Specification) included with the Invitation to Tender at Appendix 1.

### **II.2.5) Award criteria**

Quality criterion - Name: Understanding of assurance framework / Weighting: 30

Quality criterion - Name: Approach and Methodology / Weighting: 30

Quality criterion - Name: Quality of Staff / Weighting: 30

Quality criterion - Name: Clarity of delivery, content and ability to communicate key messages in a concise manner / Weighting: 10

Price - Weighting: 35

#### **II.2.6) Estimated value**

Value excluding VAT: £135,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

An extension of up to two years (1+1) may be considered at the discretion of NHS Grampian.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Please see Tender Documents

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.1) Information about a particular profession**

Execution of the service is reserved to a particular profession

Reference to the relevant law, regulation or administrative provision

Please see Tender Documents

#### **III.2.2) Contract performance conditions**

Please see Tender Documents

#### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

22 November 2021

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

22 November 2021

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 19939.  
For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

(SC Ref:671284)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Aberdeen Sheriff Court and Justice of the Peace Court

Castle Street

Aberdeen

AB10 1WP

Country

United Kingdom