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Tender

## **Electronic Market Place for Kirklees Welcomes Assisting Vulnerable Migrants, Asylum Seekers and Refugees**

Kirklees Council

F21: Social and other specific services – public contracts

Contract notice

Notice identifier: 2024/S 000-026482

Procurement identifier (OCID): ocids-h6vhtk-04921d

Published 20 August 2024, 2:09pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Kirklees Council

Town Hall, Ramsden Street

HUDDERSFIELD

HD1 2TA

#### **Contact**

Sarah Mitchell

#### **Email**

[sarah.mitchell@kirklees.gov.uk](mailto:sarah.mitchell@kirklees.gov.uk)

#### **Telephone**

+44 1484221000

**Country**

United Kingdom

**Region code**

UKE44 - Calderdale and Kirklees

**Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

<http://www.kirklees.gov.uk>

Buyer's address

<https://yortender.eu-supply.com>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://yortender.eu-supply.com>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://yortender.eu-supply.com>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Electronic Market Place for Kirklees Welcomes Assisting Vulnerable Migrants, Asylum Seekers and Refugees

Reference number

KMCAS-216

#### **II.1.2) Main CPV code**

- 85000000 - Health and social work services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Council of the Borough of Kirklees (the "Council") is conducting this procurement exercise, in accordance with the Light Touch Regime of the Public Contracts Regulations 2015 (SI 2015/102), and intends to establish an Electronic Market Place ("EMP") with Providers with relevant experience and ability to assist vulnerable migrants, asylum seekers and refugees.

This EMP is anticipated to commence on 1st August 2024 for a period of five (5 years) to meet the requirements and demands of the Service.

The estimated cumulative annual value for the Contracts potentially called off under this EMP is Five Hundred Thousand Pounds Sterling (£500,000) per annum.

Funding for this EMP is through a variety of external grants and contracts sources including (but not limited to The Department of Levelling Up Housing and Communities (DLUHC) and the Home Office).

Further details regarding the Services required are set out in the Specification (Schedule 2). and in the Conditions of Contract (Schedule 4 Appendix 2).

#### **II.1.5) Estimated total value**

Value excluding VAT: £2,500,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UKE44 - Calderdale and Kirklees

Main site or place of performance

Kirklees

### **II.2.4) Description of the procurement**

The Council of the Borough of Kirklees (the "Council") is conducting this procurement exercise, in accordance with the Light Touch Regime of the Public Contracts Regulations 2015 (SI 2015/102), and intends to establish an Electronic Market Place ("EMP") with Providers with relevant experience and ability to assist vulnerable migrants, asylum seekers and refugees.

Vulnerable migrants, Asylum Seekers and

Refugees face difficult practical situations or face barriers in accessing and engaging with services. Coming to a new place can be disorientating and confusing. We are looking for providers who can provide support and integration services to asylum seekers, refugees and migrants living in accommodation within the Kirklees area.

We want to ensure those seeking protection will be supported and encouraged to become independent as soon as possible by developing local connections, networks and by enhancing the skills and strengths they bring to Kirklees.

Therefore, the Council is seeking EMP Members who will be able to deliver work in any of the following types of areas (note this is not an exhaustive list) :

- Community Integration
- Specialist advice and support
- Cultural awareness
- Health and well being

- Support to start to learn and move towards employment

This EMP is anticipated to commence on 1st October 2024 for a period of five (5 years) to meet the requirements and demands of the Service.

The estimated cumulative annual value for the Contracts potentially called off under this EMP is Five Hundred Thousand Pounds Sterling (£500,000) per annum.

Funding for this EMP is through a variety of external grants and contracts sources including (but not limited to The Department of Levelling Up Housing and Communities (DLUHC) and the Home Office).

Further details regarding the Services required are set out in the Specification (Schedule 2). and in the Conditions of Contract (Schedule 4 Appendix 2).

#### **II.2.6) Estimated value**

Value excluding VAT: £2,500,000

#### **II.2.7) Duration of the contract or the framework agreement**

Duration in months

60

#### **II.2.14) Additional information**

Stated values are estimates and the contracting authority shall not be bound by such estimates nor should these be interpreted as an undertaking to purchase any services.

The total Electronic Market Place value is £500,000 per annum.

The initial Submission Deadline for the receipt of Requests To Participate is 19th September at 13:00 hrs and will be annually thereafter, however the council reserves the right to evaluate when the need arises if further capacity is required.

Further Competitions will commence from the 1st October 2024 until 31st July 2029

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.4) Objective rules and criteria for participation**

List and brief description of rules and criteria

Refer to the Request to Participate Submission Document and EMP documentation.

The Council reserve the right to exclude any Applicant whom they deem to not satisfy any criteria.

Applicants will Pass or Fail on the basis of being financially viable for the EMP. The rationale applied is that Applicants must be able to demonstrate a positive net worth for the past two (2) years.

Acceptance that the Applicant's turnover may be taken into account to determine a limit to the volume of Contracts that can be awarded at any one time under this EMP.

Applicants must have at least one example of a previous contract that demonstrates to the reasonable satisfaction of the Authority that the Applicant possess the relevant general technical expertise and professional experience to deliver the Contract.

Applicants must have, or commit to obtain, Employers & Public Liability Insurance cover of £10 million, Professional Indemnity cover of £500,000.

Applicants must have relevant and up to date Disclosure and Barring Service ('DBS') checks.

Applicants must have a Safeguarding Policy/Statement for vulnerable adults & children. Applicants must have a Health & Safety Policy that complies with current legislation.

Applicants must score a minimum of 12 points to pass Questions 7.15 - 7.18 (maximum 750 words each question)

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

As detailed in the EMP application documents published on the YORtender tendering portal.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Form of procedure**

Open procedure

#### **IV.1.11) Main features of the award procedure**

If a Contracting Body decides to source any of the Services through this EMP, then it may satisfy its requirements by allocating a Contract in accordance with the terms laid down in the EMP Information, Rules and Instructions document, included within the procurement documents.

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

30 September 2029

Local time

1:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## **Section VI. Complementary information**

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

Tenderers are advised that this procurement in accordance with the Light Touch Regime of the Public Contracts Regulations 2015 (SI 2015/12), and intends to establish an Electronic

Market Place ("EMP"). An EMP will be established with Providers with relevant experience and ability to assist vulnerable migrants, asylum seekers and refugees.

The EMP does not operate in the same way as a Framework Agreement or Dynamic Purchasing System ("DPS"). It is a quasi DPS and is an "open market" product designed to

provide access to a pool of Members which can be constantly refreshed. Potential Members can apply to participate in a EMP at any time by completing and submitting a RTP.

The Contracting Authorities consider that this EMP may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of

Applicants (economic operators/tenderers) will be solely on the criteria set out in the procurement documents.

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court of England and Wales

London

Country

United Kingdom



### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

Applicants who are unsuccessful shall be informed by the Contracting Authority as soon as possible after the decision is made. If an Applicant requires any additional information as to

why their submission was unsuccessful, this should be requested from the address at Section I.1) of this notice. If the matter has not been successfully resolved, then the Public

Contracts Regulations 2015 (SI 2015/102) provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland). Any such action must be started within thirty

(30) days beginning with the date when the aggrieved party first knew or sought to have grounds for starting the proceedings had arisen. The court may extend the time limited for

starting proceedings where the court considers that there is a good reason for doing so, but not so as to permit proceedings to be started more than three (3) months after that date.

Where a contract has not been entered into, the court may order the setting aside of the award decision or order for any document to be amended and may award damages, make a

declaration of ineffectiveness, order for a fine to be paid, and/or order the duration of the contract to be shortened. If however the contract has been concluded, the Court may only award damages or, where the contract award procedures have not been followed correctly, declare the contract to be ineffective.