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Tender

## **STC1173 Principal Contractor: Events**

Corporate Officer of the House of Lords and Corporate Officer of the House of Commons, acting jointly

F02: Contract notice

Notice identifier: 2023/S 000-026449

Procurement identifier (OCID): ocds-h6vhtk-03fab7

Published 7 September 2023, 11:27am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Corporate Officer of the House of Lords and Corporate Officer of the House of Commons, acting jointly

Palace of Westminster

London

SW1A 0AA

#### **Contact**

Peter Linge

#### **Email**

[pcd@parliament.uk](mailto:pcd@parliament.uk)

#### **Telephone**

+44 202191600

**Country**

United Kingdom

**NUTS code**

UKJ - South East (England)

**Internet address(es)**

Main address

<http://in-tendhost.co.uk/parliamentuk>

Buyer's address

<http://in-tendhost.co.uk/parliamentuk>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<http://in-tendhost.co.uk/parliamentuk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<http://in-tendhost.co.uk/parliamentuk>

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Ministry or any other national or federal authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

STC1173 Principal Contractor: Events

Reference number

STC1173

#### **II.1.2) Main CPV code**

- 79952000 - Event services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Parliament maintains a variety of contingency options which can be deployed in the event of a disruption to part or all of the Parliamentary Estate. These contingency options ensure the continuity of parliamentary business with a primary focus on maintaining critical, high-level business activities. Various options exist which provide flexibility to respond to a range of scenarios. The plans identify venues where Parliament could be re-located to ensure that the business of Parliament can be carried out without interruption and with minimum disturbance to Members, Peers, their staff, staff of both Houses and visitors to the estate.

#### **II.1.5) Estimated total value**

Value excluding VAT: £800,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 79952000 - Event services

### **II.2.3) Place of performance**

NUTS codes

- IE052 - South-East

### **II.2.4) Description of the procurement**

Description Parliament maintains a variety of contingency options which can be deployed in the event of a disruption to part or all of the Parliamentary Estate. These contingency options ensure the continuity of parliamentary business with a primary focus on maintaining critical, high-level business activities. Various options exist which provide flexibility to respond to a range of scenarios. The plans identify venues where Parliament could be re-located to ensure that the business of Parliament can be carried out without interruption and with minimum disturbance to Members, Peers, their staff, staff of both Houses and visitors to the estate. Scope The contractor will be expected to carry out the build in any venue as required across the UK. The Client will be responsible for the hire of the venue prior to an activation or planned rehearsal of the build. The contractor must acknowledge that the plans may not be activated for real during the life of this contact. The Client will require the successful bidder to undertake a number of activities within but not limited the following categories: 1) Validation of existing designs and associated build schedules 2) Storage and Logistics 3) Potential Rehearsals of build with existing supply chain 4) Ongoing contract Management 5) Set up and ongoing management arrangements to allow real life activation of options

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

No

### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 5

Maximum number: 9

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

The SQ documents are accessible via UK Parliament's e-procurement portal: <http://intendhost.co.uk/parliamentuk>. Tender submissions must be uploaded to the e-procurement portal; electronic responses submitted via e-mail are not acceptable. To access these documents select the tender reference STC1173 in the 'current tenders' list, click on the 'view tender details' and express interest by clicking on the button provided. You will need to register your company details, thereafter you will be issued with a username and password. If you have previously registered with In-Tend, please follow the link shown which will redirect you to the home page where you can log on using your existing username and password to collect the tender documents. If you have registered and forgotten your username and password, click on the 'forgotten password' link on the In-Tend homepage. Please keep this username and password secure and do not pass it to any third parties. If you are experiencing problems, please contact the PPCS Business Support team via email: [ppcs@parliament.uk](mailto:ppcs@parliament.uk) for further assistance. You are advised to allow sufficient time when responding to this ITT, and for the full uploading of documents, prior to the closing date of noon (UK time) on 9th October 2023. Late tenders will not be accepted. If you are uploading multiple documents you will have to individually load one document at a time or you can opt to zip all the documents in an application such as WinZip or WinRAR.

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

9 October 2023

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 4 (from the date stated for receipt of tender)

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## Section VI. Complementary information

### VI.1) Information about recurrence

This is a recurrent procurement: No

### VI.3) Additional information

The SQ document will be accessible at the Houses of Parliament's e-procurement portal: <http://in-tendhost.co.uk/parliamentuk>. Tender submissions must be uploaded to the e-procurement portal; electronic responses submitted via e-mail are not acceptable. To access these documents select the tender reference STC1173 in the 'current tenders' list, click on the 'view tender details' and express interest by clicking on the button provided. You will need to register your company details, thereafter you will be issued with a username and password. If you have previously registered with In-Tend, please follow the link shown which will redirect you to the home page where you can log on using your existing username and password to collect the tender documents. If you have registered and forgotten your username and password, click on the 'forgotten password' link on the In-Tend homepage. Please keep this username and password secure and do not pass it to any third parties. If you are experiencing problems, please contact the PPCS Business Support team via email: [ppcs@parliament.uk](mailto:ppcs@parliament.uk) or call +44 (0)207 219 1600 for further assistance. You are advised to allow sufficient time when responding to this ITT, and for the full uploading of documents, prior to the closing date of noon (UK time) on 9th October 2023. Late tenders will not be accepted. If you are uploading multiple documents you will have to individually load one document at a time or you can opt to zip all the documents in an application such as WinZip or WinRAR.

### VI.4) Procedures for review

#### VI.4.1) Review body

The High Court of Justice

The Strand

London

WC2A 2LL

Country

United Kingdom