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Planning

## **EVENT MANAGEMENT AND DELIVERY FRAMEWORK**

Department for Culture, Media and Sport

F01: Prior information notice

Prior information only

Notice identifier: 2024/S 000-026361

Procurement identifier (OCID): ocids-h6vhtk-0491df

Published 19 August 2024, 5:04pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Department for Culture, Media and Sport

100 Parliament Street

London

SW1A 2BQ

#### **Contact**

DCMS Commercial

#### **Email**

[dcms-events-framework@dcms.gov.uk](mailto:dcms-events-framework@dcms.gov.uk)

#### **Country**

United Kingdom

#### **Region code**

UKI - London

**Internet address(es)**

Main address

[www.dcms.gov.uk](http://www.dcms.gov.uk)

Buyer's address

[www.dcms.gov.uk](http://www.dcms.gov.uk)

**I.3) Communication**

Additional information can be obtained from the above-mentioned address

**I.4) Type of the contracting authority**

Ministry or any other national or federal authority

**I.5) Main activity**

General public services

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

EVENT MANAGEMENT AND DELIVERY FRAMEWORK

Reference number

104209

**II.1.2) Main CPV code**

- 79952000 - Event services

**II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Procurement of a multi-lot Events Management Planning and Delivery Framework (EMF) that would service public events requirements (Major Events) for the Department of Culture, Media and Sport (DCMS) (Sporting Events, Ceremonials etc.), Other Government Departments (OGDs) (such as Foreign, Commonwealth and Development Office (FCDO)) and Arm length Bodies (ALBs). This procurement will be conducted under the forthcoming regulations of the new Procurement Act 2023 (PA 2023) effective from October 2024.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

#### **II.2.4) Description of the procurement**

The Department has published this PIN to provide information on the planned procurement, as described below. This remains subject to internal approvals and the Department reserves the right to make amendments, or to not proceed with the procurement.

The Authority is seeking suppliers to form an Event Management and Delivery Framework. The services required include, but are not limited to:

- Major indoor and outdoor (metropolitan and non-metropolitan) event delivery
- Event planning, consultancy, design, delivery, coordination and management
- Event Manager Contractors
- Event security including crowd and traffic management, stewarding, security guards, crowd dynamic modelling, adaptation of facilities, security project management, close protection security (VIP security and access), outdoor and indoor crowd control.
- Infrastructure (temporary structures), marquees, fencing and barriers, trackway and walkway.
- Professional Services (cost consultancy, strategic, financial consultancy), media services, communication, project management and/coordination, supplier health and safety advice.
- Accreditation
- Event health and safety

- Supply chain management (sourcing, and managing suppliers/sub-contractors, negotiating costs, delivery arrangement)
- Sustainability Consultation
- Event Technology Infrastructure (Digital security, Solar CCTV Camera Towers) Mobile Masts, WiFi System, PA Systems.

(Please note that these services will be required on events of different sizes & locations)

The purpose of this Prior Information Notice (PIN) is to:

Provide advance notice that the Authority is to consider undertaking a tendering exercise to set up new contract suppliers to form part of a Event Management and Delivery Framework under forthcoming Procurement Act (2023) provisions:

- Understand the market interest in this procurement and identify applicable suppliers.
- Identify suppliers who would like to participate in Early Market Engagement

#### PROCUREMENT APPROACH

This procurement will be conducted under the new Procurement Act 2023 (PA 2023) effective from October 2024, and the Authority intends to procure via a competitive flexible procedure.

#### COMMERCIAL MODEL

The Department intends to appointment relevant suppliers to form an Open Framework divided into delivery lots.

#### CPV CODES

- 71242000 - Project and design preparation, estimation of costs.
- 72224000 - Project management consultancy services.
- 79421000 - Project-management services other than for construction work.
- 79421100 - Project-supervision services other than for construction work.
- 35821000 - Flags.
- 35821100 - Flagpole
- 79710000 - Security services.
- 48952000 - Public address systems.
- 32000000 - Radio, television, communication, telecommunication and related equipment.
- 32344210 - Radio equipment.
- 32344280 - Portable radios.
- 34928200 - Fences.
- 72224000 - Project management
- 31000000 - Electrical machinery, apparatus, equipment and consumables; Lighting
- 45450000 - Other building completion work
- 71317200 - Health and safety services

71317210 - Health and safety consultancy services  
92000000 - Recreational, cultural and sporting services  
32322000 - Multimedia equipment  
34000000 - Transport equipment and auxiliary products to transportation  
92600000 - Sporting Services  
92500000 - Library, archives, museums and other cultural services  
92200000 - Radio and television services  
22459000 - Tickets

This Prior Information Notice has been published for informational purposes only to provide the market with an update on the Departments proposed approach and to enable suppliers to prepare to respond. The proposed approach described here is subject to final internal approvals and assurances and the Department reserves the right to amend any details with regards to the proposed approach if necessary.

#### **II.2.14) Additional information**

In August 2023 Department for Culture, Media and Sport published the following Prior Information Notice (PIN) <https://www.find-tender.service.gov.uk/Notice/022391-2023> regarding a planned procurement exercise to establish a multi-operator framework agreement for general event management services.

#### **II.3) Estimated date of publication of contract notice**

31 March 2025

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### **Section IV. Procedure**

#### **IV.1) Description**

##### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

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## Section VI. Complementary information

### VI.3) Additional information

#### MARKET ENGAGEMENT

DCMS is inviting Market Engagement to gauge general interest in this provision.

Interested suppliers should respond to this PIN and email to register interest: [dcms-events-framework@dcms.gov.uk](mailto:dcms-events-framework@dcms.gov.uk) by 2nd September 2024.

A further information brochure (FAQs) will be circulated to registered suppliers alongside a Questionnaire/Survey.

Market Engagement sessions are in development, but anticipated to commence: w/c 16th September 2024.

There will be a number of opportunities to engage. This will include general overview session(s), lot specific events, and 1-1 drop-ins.

Please note OGDs are also likely to participate in these events.

Email: [dcms-events-framework@dcms.gov.uk](mailto:dcms-events-framework@dcms.gov.uk) to register your interest.

Participation in these Supplier Engagement sessions is entirely voluntary and will not affect the ability of any interested party to express an interest in response to any subsequent call for competition. Further, any participation will: (i) Not in itself constitute a formal expression of interest for the purposes of any subsequent procurement; and (ii) Will also be at the tenderer's own expense.