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Tender

## **Housing Stock Condition Surveys**

Renfrewshire Council

F02: Contract notice

Notice identifier: 2023/S 000-026351

Procurement identifier (OCID): ocds-h6vhtk-03fa80

Published 6 September 2023, 2:18pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Renfrewshire Council

Renfrewshire House, Cotton Street

Paisley

PA3 1JB

#### **Contact**

Megan McLuskey

#### **Email**

[megan.mcluskey@renfrewshire.gov.uk](mailto:megan.mcluskey@renfrewshire.gov.uk)

#### **Telephone**

+44 3003000300

#### **Country**

United Kingdom

**NUTS code**

UKM83 - Inverclyde, East Renfrewshire and Renfrewshire

**Internet address(es)**

Main address

<http://www.renfrewshire.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00400](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00400)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publictendersscotland.publiccontractsscotland.gov.uk>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Housing Stock Condition Surveys

Reference number

RC-CPU-22-331

#### **II.1.2) Main CPV code**

- 71250000 - Architectural, engineering and surveying services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Renfrewshire Council are seeking to appoint a single contractor to provide Housing Stock Condition Surveys for approximately 12,200 dwellings, circa 1150 lockups and 60 laundrette blocks. It is anticipated that the appointed supplier will carry out approximately 20% of the surveys, both internal and external, in each contractual year. Stock data will be provided to the Council in an agreed format. The data provided will include an up-to-date estimated schedule of rates for replacement costs to assist in profiling and analysing future spend. Energy Performance Certificate's may be requested as part of surveys as and when required.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 71251000 - Architectural and building-surveying services
- 71315300 - Building surveying services

#### **II.2.3) Place of performance**

NUTS codes

- UKM83 - Inverclyde, East Renfrewshire and Renfrewshire

Main site or place of performance

Renfrewshire

#### **II.2.4) Description of the procurement**

Renfrewshire Council require to appoint a single contractor to undertake Housing Stock Condition Surveys for approximately 12,200 dwellings, circa 1150 lockups and 60 laundrette blocks. Due to the volume of dwellings requiring a survey, it is anticipated that the appointed supplier will carry out approximately 20% of the surveys, both internal and external, in each contractual year. Stock data will be provided to the Council in an agreed format. The data provided will include an up-to-date estimated schedule of rates for replacement costs to assist in profiling and analysing future spend. Energy Performance Certificate's may be requested as part of surveys as and when required.,

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The contract is subject to extensions of up to 12 months on two separate occasions at the sole discretion of the Council.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

There may be additional requirements for EPC's to be provided for a number of the dwellings, this will be determined as and when required.

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Selection criteria as stated in the procurement documents

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

This Contract will include performance conditions relation to Fair Work First and Community Benefits. The tender requests scored community benefits.

#### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

9 October 2023

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 5 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

9 October 2023

Local time

12:00pm

Place

Tender submissions will be opened remotely at home using an opening committee on PCS-T with two procurement officers.

Information about authorised persons and opening procedure

Tender submissions will be opened remotely at home using an opening committee on PCS-T with two procurement officers.

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: July 2028

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

The recommended Tenderer will be required to provide either with their tender submission or at Request for Documentation stage the following documents, full details of what document should be submitted when can be found in the Invitation to Tender:

Health and Safety Questionnaire and supporting documentation

S1 Equalities Questionnaire

S2 Equalities Declaration

S3 Tender Compliance Certificate

S4 No Collusion Certificate

S5 Prompt Payment Certificate

S6 Waste Carrier

S8 Services Scorecard

S9 List of Proposed Sub-Contractors

S10 Parent Company Guarantee

Insurance Certification

New Supplier Request Form

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 49890.  
For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

A sub-contract clause has been included in this contract. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2363>

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

Contractual Community Benefits will be sought through this contract

(SC Ref:732145)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Please refer to VI.4.3 below

UK

Country

United Kingdom

### **VI.4.2) Body responsible for mediation procedures**

Please refer to VI.4.3 below

UK

Country

United Kingdom

### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

An economic operator that suffers or risks suffering, loss or damage attributable to breach of duty under the Public Contracts (Scotland) Regulations 2015 (SSI 2015/446, as amended) may bring proceedings in the Sheriff Court or the Court of Session in accordance with Regulation 88 of the 2015 Regulations.

### **VI.4.4) Service from which information about the review procedure may be obtained**

Court of Session

Parliament Square

Edinburgh

EH1 1RQ

Country

United Kingdom